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SJSU ERFA Minutes

The SJSU Emeritus and Retired Faculty Association


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11-5-2018

## SJSU ERFA Board Minutes, November 5, 2018

San Jose State University, Emeritus and Retired Faculty Association

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# Minutes: SJSU ERFA Executive Board Monday, November 5, 2018.

**Members Present,** Celia Bakke, Gene Bernardini, Peter Buzanski, , Carol Christensen, Jill Cody, Elba Maldonado-Colon, Barbara Conry, Mary-Jo Gorney-Moreno, Abdel El-Shaieb, Chris Jochim, Don Keesey, Bill McCraw, Wayne Savage, Carmen Sigler, Lonna Smith, Jackie Snell, Jo Bell Whitlatch, Dennis Wilcox, and Bob Wilson.

**1. Call to order:** The meeting was called to order by President Elba at 10:03:09 PST

**2. The Minutes** of the October board meeting were approved by a motion from Wayne and seconded by Carol. Unanimous vote.

**3. President's Remarks.** Elba gave thanks to the team (Lonna, Carmen, Nancie) organizing the fall luncheon on Oct. 26, and expressed thanks for the presentation of Terry Christensen to whom she has sent a note of appreciation. She also welcomed back Chris Jochim, president elect, who had heart surgery and also expressed appreciation to Dean Mary Schutten for the use of the ERFA office in McQuarrie Hall as well as Jeff Honda, chair of biology, who facilitates the use of meeting facilities in Duncan Hall. She reminded board members to vote on Tuesday.

## **4. Information Items**

A. **Fall luncheon.** Lonna was delayed, but later in the meeting indicated that the luncheon was a success despite the unexpected problems with parking (a large convention on video gaming) and some complaints about the size of the meal portions. Further discussion tabled until the December meeting.

B. The memorial celebration of Amy Strage will be held on Friday, Nov. 9, at Uchida Hall, Room 124, from 2 to 4 p.m.

C. Peter announced that he was resigning from being the ERFA faculty rep on the Academic Senate effective with the Dec. 10 meeting of the Academic Senate. He estimates that he has attended more than 600 senate meetings as the ERFA rep over the many years (too many for anyone to count) that he has served in this position. He recommended that Susan McClory, a member of SJSU-ERFA replace him because of her knowledge of senate procedures. Wayne moved, Jill seconded, that Susan be named Peter's replacement to fill out his term of office until the May business meeting and election of officers. Unanimous vote. Elba will invite Susan to our December meeting.

D. Wayne, membership chair, reported that he spends several hours a week adding, deleting, and changing addresses of members. As a result of his work, and sending reminders to members who have not paid dues this year, his membership totals are within 8 of what Abdel shows on his list as paid members. Wayne reports 282 on the roster as of Nov. 4. Gene urged a "sitting" ovation for Wayne's dedicated work on behalf of SJSU-ERFA.

E. Jo Bell reported that she was now ready to send an appeal, after receiving some suggestions to her draft letter, to about 60 retired faculty who have not yet renewed for this year. She has the objective of “convincing” at least 50 percent of them, which Abdel praised because he likes cash flow.

F. Elba noted that the FERP deadline was Feb. 28, which also raises the possibility of new member prospects for SJSU-ERFA.

G. **Biographies Committee.** In the absence of Joan, Carol noted there are now more than 80 SJSU- ERFA member biographies on the ERFA website and 32 of them are also on the University’s ScholarWorks site.

## 5. Action Items

A. **Spring Field Trip.** Carmen, as chair of the program committee, distributed a list of potential sites for the annual spring outing. On the list was an excursion to Alcatraz and the Oakland Zoo as well other sites which were also on the list of “favored sites” last year. Carmen gave a summary of new attractions as the Oakland Zoo; Jo Bell noted the strengths of the Oakland Museum in California history and art. Mary Jo summarized the exhibits currently at the Museum of Modern Art (MOMA) in San Francisco; Barbara discussed the Legion of Honor exhibits, and Bill summarized the attractions at the California Maritime Academy and the Mare Island Historic Park. Carmen asked the board to rank order their three preferences and email their preferences to her ASAP so a decision can be made at the December meeting.

B. **ERFA membership survey.** Carmen distributed a draft of the membership survey to determine member feedback on past outings and luncheons. Suggestions ranged from deleting reference to the 2017 luncheon to just asking about member dispositions about the holiday gathering in December and just using the last two spring outings (Rosie, the riveter and Elkhorn Slough). Carol suggested another response category – not able to attend because of schedule conflicts. Jo Bell suggested further research about using Survey Monkey, and Abdel suggested that perhaps the University may already be a subscriber that would reduce costs. Carmen asked Mary Jo to consider how best to conduct the survey and compile the results. Discussion was inconclusive about distribution of such a survey – email, snail mail, etc. The survey would be distributed after the first of the year.

C. **Nominations Committee.** The committee consists of Carmen, Chris, Ji-Mei, and Elba. It was decided that a call for nominations should be made in the newsletter that will be published at the end of the month. Carmen will draft an article calling for nominations for the newsletter. Deadline for nominations is February, and the board will consider the committee’s recommendations at its March meeting. Elections will be at the May 10 business meeting at the Villages.

D. **Faculty Research & Creativity Awards.** This committee consists of Joan, Ji-Mei, and Chris. As a point of clarification for Chris, they are members of the committee and also serve as the review committee of all applications.

## 6. Discussion Items

**A. Budget for Holiday Reception.** Lonna reported her continuing saga of working with the catering manager of Spartan Eats. This has been a major effort because conflicting prices have occurred over the span of negotiations. Lonna has finally received a bid that is within the \$2,600 allocated by the board for the event and will sign a contract. After the event, Lonna will talk with Charlie Faas, VP of administration and finance, about her less than pleasant experience of getting consistent quotes from Spartan Eats, the new campus food provider, plus the inclusion of “add-on” costs that seem somewhat arbitrary. About 80 are expected to attend, and Elba will invite the deans, provost, president, etc.

## 7. New Business.

A. Jill raised the question of how retired faculty are informed about upcoming events at SJSU if they don't have a university email address. The suggestion was that the SJSU website includes a list of upcoming events.

## 8. Reports

**A. Treasurer.** Abdel reported the current balance of \$13,768.14. There are now 205 paid members as opposed to 203 at the same time last year. ERFA is about \$400 ahead in dues compared to last year. The Fall luncheon cost was \$2,160 and revenue was \$2,130. Total contributions to the Faculty Research & Creativity Awards from its inception three years ago now stand at \$33,844.

**B. Membership.** Wayne covered his report in 4D above.

**C. Newsletter Editor.** Gene reported that the next newsletter will be mailed at the end of the month. A flyer about the Holiday Reception on Dec. 7 will be separately mailed. The next issue will also carry a story about a call for nominations (Carmen will draft an article) and Peter's retirement from the Faculty Senate.

**D. Archivist.** Celia: No report

**E. Consolations.** Jill is happy to report no new consolations.

**F. Webmaster.** Carol reported that the website was up-to-date and she was doing updating of the membership list on the site. She will also publicize the faculty biographies on the site and on ScholarWorks.

**G. Program.** See Carmen's report: 5A. The spring luncheon and business meeting will be Friday, May 10, at the Villages.

**H. Faculty Awards.** No report

**I. Film Group.** Don reported that the group viewed “Tea with Four Dames” at 3 Below Cinema.

**j. Academic Senate.** Peter reported that this year's University budget is now \$372 million. He also reported that the University now has eight deans, 6 VPs, and 12 associate VPS. But, alas, only one female on the list is making over \$200,000.

**K. CSU-ERFA:** Don reported that the major concern of the state group is membership retention and recruitment.

**L. AROHE.** No report

**9. Adjournment.** The meeting was adjourned at 11:44:10. Many thanks to Carol for snacks.

**The next deliberations will be Monday, December 3, DH249.**

**Snack assignments for upcoming meetings:**

**12/3/18** Dennis (Jackie exchanged with Dennis for 5/6)

**2/4/19** Ji-Mei

**3/4/19** Bill

**4/1/19** Jo Bell

**5/6/19** Jackie

Dlw.. 11.19.18