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Tiger Daily: January 26, 2018

Fort Hays State University

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Tiger Daily [January 26, 2018]

Tiger Daily

Fri 1/26/2018 10:17 AM

To: Tiger Daily <TigerDaily@fhsu.edu>;



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EVENTS

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FUTURE EVENTS

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- [Luther College Nordic Choir Performance - Housing Needed - February 3; 7:30pm](#)
- [Supervisor Bootcamp - February 7; 8:30am to 4:30pm](#)
- [2018 CASA of the High Plains Valentine's Event - February 10; 6:00pm](#)
- [On-Site Biometric Screening and Health Coach Available - Dates Listed Below](#)
- [Managing Stress & Burnout Through Emotional Intelligence & Mindfulness - February 23; 1:00pm to 4:30pm](#)
- [Kansas Teacher of the Year Team to Visit FHSU - February 27; 10:30am to 11:30am](#)
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SHARE WITH STUDENTS

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ANNOUNCEMENTS

Fresh Food Friday

This week's Fresh Food Friday is oranges!

Due to the limited number of the offering, we ask that you only take one per person. Distribution will begin at 1pm in the Tiger Food Exchange (located on the main floor of the Forsyth library).

Please contact Shane at sfkeller2@mail.fhsu.edu with any questions.

Computer and Email Accounts for Student Employees

Technology Services has implemented a new, streamlined procedure for requesting TigerNetIDs for student employees and graduate assistants. Simply send an email to RequestSEAccount@fhsu.edu and include the following information for each employee:

- First and last name
- 8-digit FHSU ID
- Department
- Job title (student employee, grad assistant, etc)
- List of folders on the N: drive that this person should have access to (if applicable)
- List of shared mailboxes that this person should have access to (if applicable)
- Additional services needed (PowerFAIDS, ImageNow, etc)

You may include multiple employees in a single email.

Your email will trigger a new ticket in our ticketing system, KACE. The ticket will get assigned to whoever is making new accounts (Jessica States for now). You'll receive an email with instructions once the accounts are created.

Allow 3 business days for TigerNetIDs to be generated. If additional services are needed, allow 2 extra business days.

What is a .se account?

Student employees and graduate assistants may be assigned a second TigerNetID to use while they're at work. We add ".se" to the end of their regular TigerNetID to come up with their username. "se" stands for student employee.

Who needs a .se account?

Any student employee or graduate assistant who will use FHSU computers or computing resources as part of their job at FHSU needs a .se account. If they only need the computer to manage their time in Workday, then they don't need a .se account.

What is the .se account used for?

This account can be used for Windows login, Outlook email, Cascade (used to edit FHSU web pages), Lotus Notes workflow, and WorkDay workflow. Student employees need to use their student TigerNetID (username without “.se” at the end) to login to WorkDay.

Why should my student employees use FHSU Outlook email for work instead of their personal email or student Gmail account?

When someone leaves FHSU, we must make sure they no longer have access to any internal or sensitive information. There are also times when we need to retain an individual's work-related emails after their employment ends, or times when we need to grant a supervisor access to an active employee's emails. We can't do any of that if an employee is using a personal email account, including their student Gmail account.

It's also a good practice to separate your work and personal email to protect your own privacy.

What do I do when a student employee is no longer employed at FHSU?

Tech Services is notified when people are terminated in Workday. We remove access within 24 hours of the last day of employment, or within 24 hours of when we're notified, if notified after the last day of employment. If you are terminating employment with cause or have other reasons to make sure access is revoked immediately, you may email or call Jessica States, Aaron Roe, or Trey Lynd.

Jessica States, CISSP; Information Security Officer

Last Day 100% Refund – January 29

Faculty and Staff:

January 29, 2018 is the last day for 100% refund for full semester or arranged courses. Please see the on-line calendar for other important dates at:

<http://www.fhsu.edu/registrar/academic-calendar/>

The full course drop/withdrawal policy (including the refund schedule for courses that are less than 16 weeks in length) can be found here:

<http://www.fhsu.edu/registrar/Semester-Course-Drop-and-Withdrawal-Policy/>

Drop requests are processed according to the date and time of submission by the student, so requests would need to be submitted through Tiger Enroll **no later than 11:59 p.m. Central Time on January 29, 2018**, in order to qualify for the 100% refund for a full semester course.

If a student is attending your class and is not enrolled, please direct them to log onto Tiger Enroll to finalize enrollment.

Students awarded federal financial aid who **withdraw from any or all coursework** for the semester may be responsible for repayment of the federal funds and institutional costs no longer covered by the unearned federal funds. Students who are considering withdrawal from any or all courses should contact the **Student Fiscal Services office** at 628-5892 or 628-5558 before dropping their class(es). Last date of attendance or participation will be requested from the instructor for all withdrawn classes.

When posting Last Date of Attendance or Participation (LDAP) in TigerCentral, keep in mind that academically related activities include but are not limited to:

- Physically attending a class where there is an opportunity for direct interaction between the instructor and students;
- Submitting an academic assignment;
- Taking an exam, completing an interactive tutorial, or participating in computer-assisted instruction;
- Attending a study group that is assigned by the school;
- Participating in an online discussion about academic matters; and
- Initiating contact with a faculty member to ask a question about the academic subject studied in the course.

Academically related activities do NOT include activities where a student may be present but not academically engaged, such as:

- Living in institutional housing or participating in the school's meal plan;
- Logging into an online class without active participation; or
- Participating in academic counseling or advisement

Participation in academic counseling and advising are no longer considered to be academic attendance or attendance at an academically related activity.

For any questions regarding Last Date of Attendance or Participation, please contact the Student Fiscal Services office at either of the numbers listed above.

FREE *Reveille* Yearbooks!

The FHSU Alumni Association has a number of FREE *Reveille* Yearbooks to give away.

Years available include 1926, 1928-30, 1937, 1940-41, 1946, 1952, 1955, 1974, 1976-1982, 1984, 1986-91, 1994, 1996-2002.

If you are interested in a particular year(s), please stop by our office between now and Wednesday, Feb. 14.

Questions, email us at alumni@fhsu.edu or call x4430. Thank you!

President's Distinguished Scholar Award Call for Nominations

The President's Distinguished Scholar Committee encourages nominations for this year's awards process. This is your opportunity to acknowledge the outstanding work of colleagues.

Written nominations and/or indications of interest are due to the Office of the Provost by March 1.

Award eligibility, criteria and application process are available on the Provost's [Awards](#) page:

http://www.fhsu.edu/academic/provost/documents/presidents_scholar_criteria/index.pdf.

Allied Health Department seeks Obstetrical Models for Student Training

The Allied Health Ultrasound program is seeking expecting women from campus and the community willing to serve as a scan model for training students.

Each ultrasound scan is supervised by a certified sonographer that works with the students to learn the proper mechanics of scanning. Each scan will take about one hour. There is no charge. There is no official report reading from a physician generated.

Requirements to volunteer are that the expecting mother is between 20 and 40 weeks at their scheduled scan time, cannot be considered to be in a high risk pregnancy, and must have physician permission.

Ultrasound appointments will be set up for Tuesday early afternoons or Wednesday mornings.

For those interested or if you know someone who might be interested, please contact Jennifer Wagner at jrwagner@fhsu.edu for more information.

Writing Center: Class Visits

At the Writing Center, we work with undergraduate and graduate students on any writing project at any stage in the process. We are also happy to work with faculty and staff.

Please let us know if you would like to schedule a visit from one of our representatives.

We offer two kinds of visits:

1. Introduction to Services: We will discuss our services, show students how to register and make an appointment, and emphasize the benefits of multiple writing center sessions.
2. Workshops: We have a few readymade workshops (e.g., APA, introduction to scientific writing) and may be able to consult with you to offer a brief workshop specific to your needs.

If you would like to schedule a Writing Center visit, please contact Dr. Amanda Fields at ajfields@fhsu.edu and provide the following information: date, course or event, instructor or organization, location, time, number of participants, and specific request.

EVENTS

Advisor Training

Dates and Times Listed Below

The Academic Advising and Career Exploration Center offers certificates for academic advisors each semester. The two remaining sessions for the ADVISING SPECIAL POPULATIONS CERTIFICATE have been included below. The remaining NACADA Web Events have been included below as well.

If you have attended sessions in the past and need to know which sessions you have left to receive your certificate, please email advising@fhsu.edu for assistance with your name and department.

NOTE: This is open to both faculty and staff. Please feel free to bring your lunch to the session.

RSVP: Please **RSVP** to advising@fhsu.edu or **785-628-5577** to let us know which session(s) you will be attending. We will send you a calendar entry that you will need to Accept and Send the Response Now. This will allow us to have the appropriate number of handouts.

Advising Technology Certificate

This certificate will provide academic advisors with information related to the primary technology applications utilized to support academic advising at FHSU. Participants need to bring their laptop with them for each session.

Tuesday, January 30, 12:00-1:00 PM, TigerTracks, Memorial Union: Trails Room

Thursday, February 8, 12:00-1:00 PM, TigerEnroll, Memorial Union: Pioneer Room

Thursday, February 15, 12:00-1:00 PM, Online Advising Notes, McCartney Hall: Room 104

Tuesday, February 27, 12:00-1:00 PM, Tiger Early Alert, Memorial Union: Pioneer Room

Career Advising Certificate

This is a great professional development opportunity for those interested in effectively providing career advising to their advisees, gaining an understanding of how the career exploration process works in AACE and role of the UNIV 100 Majors and Career Exploration course. Enrollment in the program is limited to 20 participants. Participants need to bring their laptop with them for each session.

Tuesday, March 27, 12:00-1:00 PM, Plan B, Memorial Room: Trails Room

Tuesday, April 3, 12:00-1:00 PM, MyMajors, Memorial Room: Pioneer Room

Tuesday, April 10, 12:00-1:00 PM, TypeFocus Personality, Memorial Room: Trails Room

Tuesday, April 17, 12:00-1:00 PM, StrengthsQuest, Memorial Room: Trails Room

Advising Special Populations Certificate

This certificate will provide information on working with the diverse needs of our students. Whether you are currently advising students in the population or not, you will gain information that can assist you. Participants must attend each session to receive the certificate. Advising Student Athletes and Advising International Students were offered in the fall. The following are dates for the spring sessions.

Tuesday, March 13, 12:00-1:00 PM, Advising Transfer Students, Memorial Union: Pioneer Room

Tuesday, February 13, 12:00-1:00 PM, Advising Students with Disabilities,
McCartney Hall: Room 104

Building Advisor Competency Series (3 fall sessions, 4 spring sessions). This series is produced by NACADA: The Global Association for Academic Advising.

NACADA Web Events

Thursday, February 1, 1:00-2:00 PM - Building Advisor Competency: Conceptual Understanding Component, Memorial Union: Smoky Hill Room
Tuesday, March 6, 1:00-2:00 PM - Building Advisor Competency: Informational Knowledge Component, Memorial Union: Trails Room
Wednesday, April 4, 1:00-2:00 PM - Building Advisor Competency: Relational Skills Component, Memorial Union: Smoky Hill Room
Wednesday, May 9, 1:00-2:00 PM - Using the Academic Advising Core Competencies Model to Create an Action Plan for Professional Growth and Development, Memorial Union: Pioneer Room

Questions should be directed to advising@fhsu.edu.

Office of Scholarship and Sponsored Projects Spring Workshops

Times and Dates Listed Below

The Office of Scholarship and Sponsored Projects has posted the spring schedule of workshops at <http://www.fhsu.edu/academic/gradschl/ossps/workshops/>. The January and February workshops that might be of interest are listed below.

You do not need to register for the following workshops - although it helps us plan if you do – please use <http://www.fhsu.edu/academic/gradschl/ossps/workshops/>.

Advanced Grant Writing - This workshop will cover strategies for proposal development and writing. It is recommended that participants have a basic knowledge and/or some experience with grant proposals.

Thursday February 1

3:30pm to 5:00pm MU Prairie Room

Cottonwood Festival Concert

Saturday, January 27; 7:30pm

FHSU Beach/Schmidt Performing Arts Center

This string chamber music festival will feature FHSU and guest artists performing works of Elgar and Schoenberg. Artists include Véronique Mathieu, violin; Evgeny Zvonnikov, violin; Rodolf Haken, viola; Sadikov, viola and conductor; Sunnat Ibrahim, cello; Cline, cello; and Ravitskaya, piano.

A pre-concert talk offered by Cline and Sadikov will start at 7 p.m. This concert and the Cottonwood Festival are sponsored by a generous donation from Claire Matthews.

The post-concert reception is sponsored by Cathy's Breads.

Tickets are available in the lobby 30 minutes prior to the concert, or in advance at the Hays Convention & Visitor's Bureau or online by contacting us at hayssymphony@fhsu.edu.

Tips & Tricks for Presenting at Professional Conferences: Getting Started on a Research Project

Monday, January 29th 3:30 p.m. – 4:30 p.m.

Forsyth Library | South Study Area

Presenter: Dr. Hendratta Ali

Dr. Hendratta Ali shares her tips and tricks for creating and planning a research project such as: writing goals and objectives, choosing methods, compiling and analyzing data, and presenting results. Come to the first of many workshops in the Tips & Tricks Workshop Series leading up to John Heinrichs Scholarly & Creative Activities Day (SACAD) this April. These workshops will benefit students, faculty, and staff. [View the full list of workshops.](#)

For more information, please contact Cyndi Landis at cllandis2@fhsu.edu or 785-628-4529

Data Retreat

Thursday, February 1; 9:00am to 3:00pm
Black and Gold Room, The Memorial Union

You're invited to the Fort Hays State University College of Education Data Retreat!

Please RSVP to Maureen Mindrup, 785-628-5866 or m_mindrup@fhsu.edu

Wizard of Oz Exhibit Viewing and Reception

Thursday, February 1; 5:30pm to 7:00pm
Forsyth Library Main Floor

Visit Forsyth Library for a special event celebrating the Larry and Lyn Fenwick Oz Collection that is on display through March 16. The Wizard of Oz Exhibit Viewing and Reception begins at 5:30 pm with a brief presentation by the Fenwicks at 6 pm. It is open to the public and admission is free. Light refreshments will be served.

The exhibit includes rare and unique Wizard of Oz artifacts based on the original L. Frank Baum book series. Guests of all ages are encouraged to come and learn about L. Frank Baum's vision for the land of Oz and explore details about the well-loved Kansas story.

For more information, contact Cyndi Landis | cllandis2@fhsu.edu | 785-628-4529

Luther College Nordic Choir – Housing Needed

Saturday, February 3; 7:30pm
Basilica of St. Fidelis, Victoria

Hear the Luther College Nordic Choir on Saturday, February 3, 7:30 pm, at the Basilica of St. Fidelis, in Victoria. Selections by Randall Thompson, Hans Leo Hassler, and more—all for a free-will donation!

HOUSING NEEDED! You can get to know the singers more by housing them 😊

Housing arrangements for the 73 singers are needed in groups of at least 2 (they can share a bed). To sign-up to host 2 or 4 singers, contact Terry Crull, in the Dept. of Music & Theatre: tacrull@fhsu.edu.

Supervisor Bootcamp

Wednesday, February 7; 8:30 a.m. to 4:30 p.m.

Stouffer Lounge, Memorial Union, FHSU

Join the Management Development Center (MDC) for Supervisor Bootcamp, facilitated by Dr. Seth Kastle (Leadership Studies) & Ms. Sabrina William (MDC). Following the introduction of the five fundamental supervisory skills, participants will use theory & application to practice each skill set. Tools will be introduced to equip managers to lead, manage, and develop their employees.

As FHSU faculty or staff, your registration fee is complimentary, thanks to your FHSU Vice President! Limited funding is available annually per division.

Due to overwhelming response from the Academic Affairs division, the original allotment of funds was used. However, thanks to Dr. Briggs' continued support of professional development, he has generously agreed to extend the original amount. These additional funds for Academic Affairs are available on a first come, first serve basis.

Registration can be completed by calling Hannah Hilker, (785)-628-4121 or online at <https://webapps.fhsu.edu/MDC2.0/Default.aspx>.

2018 CASA of the High Plains Valentine's Event

Saturday, February 10; 6:00pm

Robbins Center - FHSU

Please consider attending the yearly CASA Valentine's Event to help serve youth in your community. Tickets are \$60 each OR if you buy a table of eight, you pay the price of seven tickets. This comes with a plated meal, entertainment, an open bar, and a live and silent auction.

You can pay for your ticket through the link or you can write a check to CASA:
<https://events.ticketprinting.com/event/2018-Casa-Of-The-High-Plains-Valentines-Dinner-25632>.

Contact person: CASA Board Member: April Terry, anterry2@fhsu.edu, Rarick Hall 233J

On-Site Biometric Screening and Health Coach Available

Dates Listen Below

Free Biometric Screening Offered

- Wednesday, February 14th
- Wednesday, April 11th
- Tuesday, May 8th
- Thursday, September 6th
- Tuesday, October 2nd
- Wednesday, October 3rd

Worth 5 HealthQuest Credits

For employees and spouses enrolled in Plan C, J, N, or Q, participation is also worth \$50 into their HSA or HRA Account.

-
Fort Hays State University – Memorial Union

There will also be a Health Coach available that day from 7:00AM- Noon in the Memorial Union Calvary Room (Room 205).

<http://www.kdheks.gov/hcf/healthquest/coaching.html>

Deadline to sign up is 3 DAYS PRIOR TO DATE by midnight.

How Do I Sign Up?

Log-on to your account on the wellness portal

(<https://kansashealthquest.cernerwellness.com/>). To create a new account, follow instructions found at

http://www.kdheks.gov/hcf/healthquest/download/How_to_Register_an_Account.pdf.

Once logged in, follow these simple steps to schedule your screening:

- Click on Biometric Screenings
- Select Onsite Screenings
- Login or create an account on the Online Scheduler
- Select Hays from the list of cities
- Select the Location/Date you want to attend
- A list of times will appear. Select the time that works best for your schedule.
- Answer a few simple questions and click Create Appointment

What is a Biometric Screening?

Knowing cholesterol or blood glucose values can help you identify serious risks and manage or prevent health problems before they occur. HealthQuest sponsors free biometric screenings at worksites statewide. Testing is conducted in 30 minutes or less using a simple finger stick. Results you will receive include:

- Total Cholesterol, HDL, LDL and total Cholesterol to HDL ratio
- Triglycerides and Glucose
- Systolic and Diastolic Blood Pressure
- Height, Weight, and Body Mass Index (BMI)
- Waist Circumference

Remember for best results to fast for a minimum of 9 hours prior to your appointment. Water, tea and black coffee (no cream or sugar) are okay. Take medications as usual also.

Who is Eligible to Participate?

- Benefits eligible State and Non-State employees who are enrolled in the state employee health plan or who have waived coverage in the plan
- Spouses who are enrolled in the medical portion State Employee Health Plan

Friday, February 23; 1:00pm to 4:30pm
Stouffer Lounge, Memorial Union, FHSU

Are you stressed and overwhelmed at work? Do you struggle with burnout? The Management Development Center workshop, *Managing Stress and Burnout through Emotional Intelligence and Mindfulness* is back by popular demand! The workshop will be from 1-4:30 p.m. on Fri., Feb. 23 in Stouffer Lounge.

Attendees will learn about emotional intelligence and mindfulness and explore how to use these strategies to help alleviate stress and burnout.

As FHSU faculty and staff, your registration fee is complimentary, thanks to your FHSU Vice President! Limited funding is available annually per division.

Due to overwhelming response from the **Academic Affairs division**, the original allotment of funds was used. However, thanks to Dr. Briggs' continued support of professional development, **he has generously agreed to extend the original amount**. These additional funds for Academic Affairs are available on a first come, first serve basis.

Registration can be completed online at <https://webapps.fhsu.edu/MDC2.0/Default.aspx> or by calling Hannah Hilker at (785) 628-4121.

Kansas Teacher of the Year Team to Visit FHSU

Tuesday, February 27; 10:30am to 11:30am
Stouffer Lounge, Memorial Union, FHSU

You are invited to a presentation from the 2018 Kansas State Teacher of the Year Team.

For more information, contact Janet Stramel, jkstramel@fhsu.edu or 785-628-4474.

Black & Gold Academy – Student Leadership Institute

Saturday, March 10; 8:30am to 4:00pm
Fort Hays Ballroom, Memorial Union

Attention Advisors:

On Saturday, March 10, the Division of Student Affairs will host the student leadership institute referred to as the Black & Gold Academy. This academy will provide students an opportunity to participate in small group discussions where they will learn to demonstrate civic learning and civic engagement, apply civic ethos principles to organizations and community, and reflect on personal leadership skills to relate those skills to civic engagement. Jason Bosch will give the featured keynote address; he is the founder and owner of the Elevate Agency. For over a decade, Jason has influenced the lives of countless college students through his career in higher education and student affairs. Through the keynote, Leadership Matters, Jason will focus on the importance of leadership in organizations and communities, asserting anyone has leadership capabilities.

As the event is fast approaching, the Center for Student Involvement asks you to encourage current members and officers as well as any potential student leaders to participate.

Registration for the Black & Gold Academy is available now on TigerLink and closes at **11:59pm on Sunday, March 4**. There is an alert on the TigerLink homepage or students can access the registration form by [clicking this link](#).

Please don't hesitate to contact our office with any questions or concerns about this leadership opportunity for our students. For questions about this event, contact the Center for Student Involvement at 785-628-4664 or csi@fhsu.edu or visit us in the lower level of Memorial Union.

Thanks for your support!

SHARE WITH STUDENTS

Resume Madness

Join us for this come and go event in the Forsyth Library on Tuesday, February 6, between 6:00pm and 9:00pm for a last minute resume critique before the Spring Career-Internship Fair on February 7th!

Career Services and a recruiter from Jason's Deli will be on hand to review resumes. Bring your laptop, ask questions, finalize your document, and we'll print you a copy on resume paper for tomorrow's fair.

Come hungry! We'll have pizza, pop, and giveaways.

FHSU Spring Career-Internship Fair

Network with employers and check out career and internship opportunities! Wednesday, February 7 from 10:00am to 2:00pm in the Gross Memorial Coliseum.

Approximately 60 employers are expected to participate in the Career-Internship Fair. Freshmen through seniors and graduate students in ALL majors are highly encouraged to attend. To view a complete list of organizations attending and career fair preparation tips, go to <http://www.fhsu.edu/career/fairs/scf/>.

***Professional dress is highly recommended.** We also encourage bringing copies of your resume to hand out to potential employers.

Free Student Planners Available

The Residential Life Office, located in McMIndes Hall, has free student planners available. The planners align with the 2017-2018 academic year.

Please stop by Monday – Friday, from 8:00am-4:30pm, to grab one if you'd like.

Maryke K. Taute, Assistant Director of Residential Life

Job Search Jumpstart

Please encourage your students to attend the Career Services workshop, **Job Search Jumpstart**, being presented for all students on **Monday, January 29**, at **3:00 p.m.** in the **Memorial Union Stouffer Lounge**.

The Job Search Jumpstart workshop is the first step for students in starting their after-graduation job search. In this workshop they will explore resume and job search skills as well as learn about the resources FHSU has to offer to connect them with employers. We'll also focus on online and in-person networking and using social media sites to enhance their job search.

For questions, please contact Career Services at 785-628-4260 or careers@fhsu.edu.

Mock Interview Day

ATTENTION ALL NON-EDUCATION MAJORS!

Take the fear out of interviewing by participating in Career Services' Mock Interview Day. On Thursday, February 1, employers from Hays and the region will be on-campus to conduct "practice" interviews for all non-education majors.

To sign up for a mock interview, contact Career Services at 785-628-4260, careers@fhsu.edu, or sign up online through Careers for Tigers at <https://www.myinterfase.com/fhsu/student>. Timeslots fill quickly so sign up early!

Teacher Mock Interview Day

ATTENTION EDUCATION MAJORS!

Practice your interview skills with professional school district personnel on Friday, February 2, in Sheridan Hall 214 or via Skype. Don't miss your opportunity to assess your strengths and weaknesses and network with employers. Juniors and seniors are highly encouraged to participate.

Space is limited...to reserve a time slot contact Career Services at 785-628-4260, careers@fhsu.edu, or sign up online through Careers for Tigers at <https://www.myinterfase.com/fhsu/student>.

To submit an article for Tiger Daily, please create a **new** message and email it to tigerdaily@fhsu.edu before **10:00 a.m.** Items received after 10:00 a.m. will run the next business day. Submissions will be accepted only from FHSU faculty, staff, and student organizations. **Submissions must include a headline, body text, and contact information only. Attachments, graphics and images will not be published (including signature line graphics),** but links to web pages may be included. Submitter is responsible for quality of content, which will be copied/pasted directly. **Replies to this message will not be responded to. Please send any inquiries regarding a Tiger Daily article directly to the submitter.** Only one Tiger Daily message will be sent per day.