

US Army Air Corp Cadet Training Program, Administrative Records, W431-1
University Archives, Winthrop UniversityWinthrop University Archives
Preliminary Descriptive InventoryUnit: US Army Air Corp Cadet Training Program
Sub-Group: _____
Series: Administrative RecordsRecord Group no: W431
Sub-group no: _____
Series no: 1

Description of series and contents:

The US Army Air Corp Cadet Training Program was established on December 1, 1941, under the Office of Civilian Defense, Civil War Service Branch, to “enlist, organize, and operate a volunteer corps of civilian airmen...for wartime tasks.” The program was transferred to the War Department in April of 1943 to be operated as an auxiliary of the Army Air Force. (US Government Manual: Summer 1943)

Winthrop became a sponsor for the program in 1940. The first contract was signed in July 1940. Cadets attended classes on campus, practiced marching and drilling on the present site of Dinkins Student Center, and lived in Bancroft Hall, renamed Fort Bancroft. The first Winthrop coordinator was the College’s Business Manager, A.M. Graham. The position then passed to Dr. W.W. Rogers, Head of the Psychology department. Correspondence indicates; however, that C.W.F. Spencer, Jr., of the Peoples National Bank of Rock Hill was also a coordinator in 1941. His involvement may have been with the flight training segment of the program since the actual flying took place at Roddey Field, not at Winthrop’s Campus. At the end of the program the records were transferred to the Registrar’s Office, John G. Kelly, for transcript request.

The cadet training records consist of general correspondence, reports, applications, lists of instructors and cadets, cadets’ grades, examinations and financial records, questionnaires and scrapbooks on such subjects as uniforms, insurance, non-college flight program and operation of the program. The records pertaining to the Civilian Pilot Training Program are also included in this series. See also W408-2B-2 “Records of the Business Office” for additional information.

<u>Box(es)</u>	<u>Folder(s)</u>	<u>Contents</u>	<u>Year(s)</u>
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1	2	Airport Site Selection and Land Purchase	1941
1	3	Aeronautical Plotting Charts	nd
1	4	Anderson, Allen Scrapbook	1943-1944
1	5	CAA Examinations Correspondence	1942
1	6	Cadets Certificate of Acceptance	1942-1944
1	7	Cadets, Lists of	1942-1943
1	8	Certificate of Enrollment	1941
1	9	Certificate of Ground School Completion	1942
1	10	Civil Aeronautics Administrations Coordinator Correspondence	1941-1942
1	11	Civil Aeronautics Act	1938
1	12	Civil Air Patrol	1942
1	13	Correspondence, Improvements	1941-1942
2	14-16	Class Rolls	1943, 1947, nd
2	17	Contracts	1940-1941
2	18	Coordination and Naval Aviation Activities	1942-1943
3	19A-B	Correspondence, General	1941-1944
3	20	Deferment Applications etc., Cadet	1941-1942
3	21	Dillon, Carol- Reminiscence	nd
3	22	Elementary Ground school Outline	1942

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4	23	Eligibility, Cadet	1942-1943
4	24	Enrollment Status	1942
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4	27-28	Final Grade Reports	1942-1944
5	29-30	Final Grade Reports	1942-1944
5	31	Final Grade Reports with Multiple Section Listings and Personnel	1943-1944
5	32	Financial Records	1941
5	33	Grade Attendance Records	1941
5	34	Ground Schools Opening to Secondary School Teachers	1942
5	35	Instructional Information Questionnaires	1942
5	36	Instructors	1943-1944
5	37	Insurance	1943
6	38	Kelly, John –Registrar	1944
6	39	Medical Examinations	1942
6	40	Non-College Secondary Flight Program	1941
6	41	Operations Report	1941
6	42	Private Pilot Certificates	1941
6	43	Recommendations For Cadets	1943-1944
6	44	Cadets Requests for Schedule Change	1944
6	45	Transfer Orders, 41 st College	1943-1944
7	46	Uniforms	1942-1943
7	47	Reserve Corps	1942
7	48	Safety Regulations	1941-1942
7	49	Scholarships	1941-1942
7	50	Selective Service System	1941-1942
7	51	Southern Teachers Agency Correspondence	1943-1944
8	52	Flying Training Command Memoranda	1943-1944
8	53	Curriculum	1943, 1944, 1946
8	54	Goldman (Captain) Memoranda	1953-1954
8	55	Hicks (Captain) Memoranda	1944
8	56	Recommendations for Advancement	1943, nd
8	57	Request for Catalogs	1945
8-9	58-59	Request for Transcripts	1945-1946
9	60	Classroom Use	1944, nd
9	61	Textbook Use	1943-1944
9	62	Disciplinary Action	1943-1944
10	63-66	Class Schedules (sample)	1943-1944, nd
10	67	Receipts for Lodging, Board, and Transportation	1942-1943
10	68	Trainee Declarations	1943
10	69	ASC Pilot Log	1942