Interactive news and links to our services

Issue No. 3 - Fall 2013



The name of the newsletter reflects the essential role that the library plays in the intellectual life of the university - a fulcrum for exploration, discovery and scholarship.

ful·crum / foolkrəm/

Noun:

- 1. The point on which a lever rests or is supported.
- 2. A thing that plays a central or essential role in an activity, event, or situation.

Learning Spaces

See our newly renovated space in action! Page 3

> **Library Website** The library website has been redesigned.

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News from the Stacks

Learn about additions to our collections, with a focus on Asian Studies and sports.

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Summer-O Shelving

First-year students investigate the stacks before they start their first research paper.

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J. Lyles Alley

Read more about our upcoming exhibit in Special Collections and Archives featuring a former Furman coach.

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WorkSmart Workshops

Upcoming workshops for faculty. Work smarter, not harder!

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Digital Collections Center

Read about the name change and the upcoming Peter Wexler Digital Museum.

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Staff Feature: Rick Jones

Learn more about the Manager of the Digital Collections Center

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Library News

Alumni Librarians, and what your librarian and staff are up to on the road.

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Fun Events

What have you been missing? Check out some highlights from recent events. Page 12

From the Director

Our University's "Third Place"



In his book, *The Great Good Place*, sociologist and professor emeritus, Ray Oldenburg, argues that healthy societies need "third places," --public places on neutral ground where people can informally meet, easily mingle, and then depart as desired.

Oldenburg believes that "first places," our homes, cannot fill the requirement, nor can our "second places," – the workplace. The "third place" is a sanctuary that is purposely sought out for comfort, communal refreshment, for interacting and socializing.

In my view, the Furman University Libraries meet the definition and provide the refreshing sanctuary that Oldenburg describes. Sure, we understand our

core mission is to provide a full array of academic resources and knowledgeable staff to support the curriculum and the information needs of the university community—and we do. However, just providing the basics is not enough to account for the over 430,000 visits we had in 2012-2013 to the Duke, Maxwell Music and Sanders Science Libraries. What else might account for such traffic?

For starters, we strive to make the library a comfortable, welcoming place where students can meet their friends to study together, to socialize, or to find a quiet spot to study or simply plop down and relax, away from the stresses and strains of the day. According to the MISO Survey, administered in spring of 2012, three of the top five most heavily used library services by students involve the "physical library," including quiet work space, group study spaces, and study carrels. Students also rank these among the top five services that are most important to them.

The Duke Library also provides students with one-stop-shopping for their educational needs. They receive one-on-one help at the Research Assistance Desk and through individual consultation with a librarian. They can visit the Center for Academic Success, which houses the Office of Academic Assistance and the Writing and Media Lab. There, students receive tutoring as well as counseling on study skills, time management, and other academic success strategies. The Center also offers peer consultation on the writing process and support for multimedia projects. In addition, the IT Service Center provides answers to information technology-related questions.

Even as I extoll the virtues of the library as currently designed, I understand that it is necessary to adapt, as the demand for digital resources continues and the use of and interest in print resources diminishes. Going forward, the Library will continue to manage space and provide the kind of environment that enables students to choose how to learn, based on their individual styles and preferences, and where library users can feel connected to the world of learning and to each other. The redesign of library space figures prominently in the Library's new strategic plan. Several of our strategic goals support the following statement:

"We will create innovative, dynamic spaces to accommodate a variety of learning modes, encourage scholarly pursuits, and build community." Furman University Libraries Strategic Plan 2013-2015

In an article titled, "The Power of Place on Campus," architect and planner Earl Broussard wrote, "Colleges and universities should never underestimate the power of special, transformational, and even sacred spaces on their campuses." You have no further to look than to our libraries.

Dr. Janis Bandelin, Director of Libraries

Furman Libraries Faculty & Staff

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Janet Nazar, Content Mgmt. Coord. x3507
Linda Schinck, Content Mgmt. Asst. x2193
Deborah Harper, Content Mgmt. Asst. x2380
Ed Babinski, Content Mgmt. Asst. x2196
Jimmy Quinn, Access Services Coord. x2264
Robyn Andrews, Access Services Asst. x2264
Elaina Griffith, Access Services Asst. x2198
Tom Neal, Access Services Asst. x2264

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Rick Jones, Manager, Digital Collections x3505
Scott Salzman, Library Faculty x3204
Ryan Lazar, Systems Specialist x2316
Nancy Sloan, Library Faculty x2197

Outreach Services

Jenny Colvin, Asst. Director x3797 Laura Baines, Outreach Asst. x3203 Laura Baker, Library Faculty x2277 Mary Fairbairn, Library Faculty x3226 Steve Richardson, Library Faculty x3227 Andrea Wright, Library Faculty x2342 Libby Young, Library Faculty x2260

Music Library x3795 Jenny Colvin, Library Faculty x3797

Science Library x2455 Andrea Wright, Library Faculty x2342

Library Hours x2190



The Outreach Services Division of the Library has increased its work with classes by 25% in the last two years, and is working with more students than ever. We often find ourselves making use of both library classrooms simultaneously—the Towler Instruction Room 041 and the Library Presentation Room, 043.

However, Room 043 has been problematic. Because of the layout, the heavy chairs, and lack of technology, it was a less than ideal teaching space for our typical library sessions. We have since renovated the design, layout, and furniture in the space to allow for active, hands-on learning.

We replaced difficult to move "desk-chairs" meant for lecture situations with easy to move node chairs. These node chairs allow for storage of bags under the seat without getting in the way of reconfigurations or feet. They have cupholders and tablet-holders. Students repeatedly say, "I wish all of my classes looked this way."

Teaching in a room with no natural light is a challenge in its own. We painted one wall purple to match the node chairs, brightening the learning space. We added a whiteboard paint strip around the room to allow for interactive group work and brainstorming. It is impossible to be a passive learner in this space.



Meet BrowZine

The Furman University Libraries are now offering BrowZine, an app for iPads and Android tablets that lets you browse, read, and monitor thousands of scholarly journals.

The app allows users to:

- browse journal titles by subject
- select journals from a "shelf" display
- browse most recent journal issues and access back issues
- read, share, and save individual articles
- create a personal bookshelf of your favorite journals
- receive alerts when new issues of journals are published

Getting Started

1. Download the BrowZine app to your tablet (it's free).

iPad: https://itunes.apple.com/us/app/browzine/id463787411? mt=8#sthash.thTMy9ke.dpuf

Android: https://play.google.com/store/apps/details?id=com.browzine&hl=en

- When you open BrowZine for the first time, you'll see a list of schools - select Furman University.
- Enter your network username and password when prompted.
- 4. Select a subject area and begin browsing! You may create your own shelf of journals for easy access the next time you open the app.



If you are interested in learning more about BrowZine, take a few moments to watch this two minute video. If you need additional information or guidance, just ask a librarian.

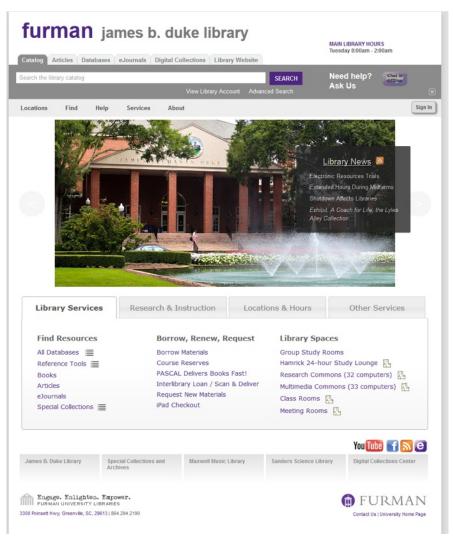
Learn more about new databases, trials, and library news on our <u>Furman Library News Blog</u>

Library Launches Redesigned Home Page

In August the Library unveiled our newly redesigned home page: http://library.furman.edu.

Visitors to the new home page will find a fresh, clean design with a similar look and feel to the rest of the Library's website. A rotating set of images showcase the Library's services and spaces while a prominent news box provides users with the latest Library updates. There are a number of search options across the top of the screen allowing users to quickly and easily search for books, multimedia, articles, databases, ejournals and much more! This search box is available on all of the pages throughout the website as a series of small tabs at the top of the screen. A click on the tabs will open them up, allowing users access to robust search capabilities anywhere on the website. At the bottom of the new home page, users can quickly and easily access library resources and services in a set of clearly-labeled content panels, ensuring that the most frequently used services and resources are only a click or two away. The home page redesign project was led by the Library's new Discovery Services Division.

For questions or comments, please e-mail: librarywebservices@furman.edu.



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Borrowing in Japanese

Furman Libraries are now officially part of the North American Coordinating Council on Japanese Library Resources Global Interlibrary Loan Framework (GIF) Project. This will make it easier for us to lend and borrow books and articles to/from Japanese libraries.

We currently borrow from several East Asian collections at major universities such as Princeton, Cornell, Harvard, and University of Chicago, but this project significantly increases the scope of materials to which we will have access.

Furman Bisher Collection

When sportswriter Furman Bisher was attending Furman University in the Depression-riddled 1930s, he hardly considered the possibility of making a living just writing about sports. And actually he did not just write about sports--he grandly wrote about sports, with such an engaging style and singular talent that he eventually earned numerous awards in his field including the following:

Associated Press Sportswriting Award; United Press International Sportswriting Award; Georgia Sports Writer of the Year Award; North Carolina Governor's Award; Bobby Jones Sportsman of the Year Award; inducted into the National Sportscasters and Sportswriters Hall of Fame, International Golf Writer's Hall of Fame, Georgia Sports Hall of Fame, and North Carolina Sports Hall of Fame.

Several years before his retirement as Furman's president, Dr. David Shi maintained a correspondence with Furman Bisher, who attended Furman from 1936 to 1938. During part of the conversation Mr. Bisher let it be known that he had amassed an extensive, wideranging collection of books about sports and sports figures, and that he would like to donate part of them to the James B. Duke Library at Furman. Mr. Bisher personally oversaw the selection of donated titles until his death in March of 2012. Joint work between the library, the university's

development office, and Lynda Bisher brought the rest of the collection to Furman within a year. In the Spring of 2013, the last twenty two boxes were delivered to the James B. Duke Library, where they have now entered the permanent collection. The subjects covered in this collection run the gamut of the sports world, domestic and international, and include biographies of individuals and teams as well as numerous volumes on the history and business of most professional sports.





Shelf Yourself

We held a contest for students attending Summer Orientation. During the 14 sessions, we gave a brief presentation about the Furman library and how we can help them both academically and personally. We also provided coffee, tea, juice and snacks.

After the presentation they were invited to do some self-reflection, familiarize themselves with the Library of Congress classification system and decide where they would be shelved in the library if they

were a book. We asked them to go to the section of the library and take a photo. The emailed pictures were entered into the random drawing to win an iPad Mini.

We had a total of 52 participants and we received very enthusiastic feedback from students.

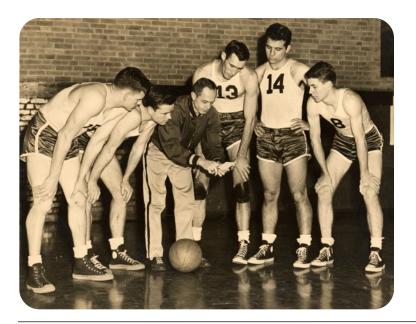
The winner of the iPad Mini, Julia Stewart, is pictured in the top left corner, shelved in the NXs.



A Coach for Life: the J. Lyles Alley Exhibition

This fall Special Collections opened a new exhibition highlighting the collection of legendary Furman basketball coach and athletic director J. Lyles Alley. The son of former sharecroppers from Spartanburg, South Carolina, Alley earned a scholarship to Furman University in 1929. He became a star athlete and four-year letterman on the football, basketball, baseball, and track teams, earning twelve letters in all. In 1933, Alley was named most valuable senior on the football team—despite weighing in at only 136 pounds!

Lyles Alley returned to Furman after serving in the U.S. Navy during World War II. Under his leadership as head coach, Furman's basketball team shot to prominence, becoming national scoring champions from 1953 to 1956. He personally recruited Furman's first All-American player, Frank Selvy. When Selvy scored 100 points in a



single game against Newberry College in 1954, he set a national Division I collegiate record that has not been broken to this day.

Yet Coach Alley's attention was not solely devoted to the basketball program. Over a 33 year career in Furman athletics, Alley also served as an assistant football coach, head baseball coach, a faculty member in the Physical Education department, and the university's athletic director. When he retired from coaching in 1966, he was Furman's most successful coach, having overseen 245 victories. He remained athletic director until 1975.

Aside from his winning record, Alley's most enduring legacy is the model of coach as mentor, both on and off the court, which he followed in every interaction with his players. Furman's second All-American player Darryll Floyd said of his coach that "His philosophy revolved around the whole person and he wanted his players to be students first and athletes second." Alley emphasized sportsmanship, the ability to lose gracefully, and above all, the importance of being well prepared for life beyond Furman. "I'm sure any coach will tell you that the greatest satisfaction comes from seeing the players do well in later life," Alley said upon his retirement in 1975.

The exhibit will run from August 23, 2013 through June 27, 2014 in the Furman Room on the second floor of the James B. Duke Library. A formal opening reception will be held at 9:30 a.m. on Saturday, November 9 as part of Homecoming festivities. President Kohrt, who played basketball for Coach Alley as a Furman student, will speak at the reception. For more information on the J. Lyles Alley Collection, please visit the Special Collections and Archives website.

Work smarter, not harder.

These hands-on workshops will highlight services and products to save you time and energy. From managing references to exploring unique library resources, we can show you how to take your research to the next level with eight great topics. Each topic will be offered on three different dates/times to better fit your busy schedule. Descriptions and resources are also available online. (libguides.furman.edu/worksmart/)



Finding & Using eBooks

Overwhelmed by the world of academic eBooks? Let us show you the basics of tracking down an eBook through the Furman Libraries, and the possibilities for what you will encounter.

Sessions complete for Fall 2013. Did you miss this one? Contact Jenny Colvin for a personal eBook appointment!

Measuring Your Research

What is a journal's impact factor and what does it mean? In this workshop, we will talk about what an impact factor is (and isn't), as well as show you how to find and compare them. We'll also cover tools for tracking the times your work is cited and metrics for measuring the impact of that work.

Sessions complete for Fall 2013. Did you miss this one? Contact Andrea Wright for a personal session.

Library Research Assignments

Tuesday, November 19, 2:30 - 3:20 pm Wednesday, November 20, 11:30 am - 12:20 pm Friday, November 22, 3:30 - 4:20 pm

Location: James B. Duke Library 043

How can you encourage sophisticated research skills in your students? By crafting strong research assignments. Come learn about common pitfalls, elements of good assignments, and the latest offerings from the libraries. With this information, you can create new assignments or enhance existing ones that will enable your students to improve as scholarly researchers.

Copyright & Fair Use

Tuesday, December 3, 2:30 - 3:20 pm Wednesday, December 4, 11:30 am - 12:20 pm Friday, December 6, 3:30 - 4:20 pm

Location: James B. Duke Library 043

Furman's University Copyright Officer, will be providing a basic introduction to copyright and fair use in the classroom. She will share best practices for providing digital copies, video performances, and more. Come with your questions and concerns on how to make full use of your rights without infringing on other's rights.

turnitin.com

Tuesday, January 28, 2:30 pm - 3:20 pm Wednesday, January 29, 11:30 am - 12:20 pm Friday, January 31, 3:30 pm - 4:20 pm

Location: James B. Duke Library 043

Furman subscribes to the online plagiarism detection service, turnitin.com. Our Furman University Copyright Officer will discuss best-use practices for turnitin including creating an account, class setup, and interpretation of "originality reports." She will also touch on some of the legal and philosophical debates surrounding the product.



Big Changes for Furman University Digital Collections

The digital collections at
Furman University have
undergone many significant
changes this year. In August,
they received a new name when
the "Digicenter" became "The
Digital Collections Center." The
Center's new name more
clearly defines the work being
done, and brings more
prominence and attention to the
Library's digital collections.

The Digital Collections Center has seen numerous staff changes as well. Nearly a year ago, Jen Haldaman, the previous Manager, left Furman University to pursue other career opportunities. She led the Library's digital collections efforts for over 3 years, and during her time oversaw the creation of 21 collections. Following her departure, Rick Jones, the former Digicenter Specialist, was promoted into her position. In his new role, Rick is responsible for leading a team in the creation, access, and discovery of digitized assets to support teaching and research in the Furman community and

beyond. Learn more about Rick in his spotlight on the next page. The Specialist position is currently vacant and is in the process of being filled.

Finally, the Digital Collections
Center rolled out a newly
redesigned website which
allows users fast and easy
access to digital collections and
supporting content. The new
website also includes a blog
with news and information
related to the Furman digital
collections. View the new
website here: http://libguides.furman.edu/digital-collections/home.

Peter Wexler Digital Museum at Furman University

The Peter Wexler Digital Museum at Furman University is an ambitious collaborative project with Peter Wexler, a New York artist, theatre designer, and producer. Rick Jones, Manager of the Library's Digital Collections Center, is leading a team of students in the photography and scanning of over 6,000 pieces of Peter's art including three-dimensional set

models, stage designs, sculpture, costume sketches, and much more. The digitized items will be paired with rich descriptions and made accessible in a truly unique and interactive website. The Digital Museum is expected to be complete in September 2014 and will be the first known digital collection of its kind, serving as a model for other institutions seeking to digitize similar materials.

The project is made possible by the generous donation of Furman Trustee Todd Ruppert and his wife Karen.

New Digital Collections

Furman Faculty Notices

http://tinyurl.com/fu-fac-notices
This collection contains Furman
faculty notices from 2002-2012
including faculty committee
reports. The collection is restricted
to current Furman faculty.

Furman Magazines

http://tinyurl.com/fu-magazines
This collection contains all the
issues of the *Furman Magazine*from its original issue in 1951 until
current. The collection is open to
the public.

Staff Feature: Rick Jones: Manager, Digital Collections Center



What is your education and career background and how did you become the Manager of the Digital Collections Center?

I graduated from Furman with a BA in Studio Art, and I later went to the University of North Dakota and received an MFA in Ceramics, with a minor in Printmaking. I was a starving artist in Bozeman, Montana for a while after that. While in Bozeman I got a job at Montana State University as the Daytime Circulation Supervisor in the library. I was later promoted to Circulation Manager. On a visit to Furman I learned about a job opening here in the library. I applied, and got the job working in the Cataloging Department. After working in Cataloging many years I was moved into the Digital Collections Center, I think partly because of my experience with metadata, and partly my art background. The funny thing about this story is I never would have

applied for a library job in Montana if I had not worked in the Furman Library for four years as a student assistant.

What responsibilities in your new position are you most excited about? Having influence on the future of the Digital Collections Center is exciting to me. I will now be involved in the process of choosing collections to create, and prioritizing the work on current collections.

Which of your past projects are particularly proud of?

I think the project I'm most proud of is the project I'm working on now: The Peter Wexler Digital Museum. We are currently digitizing the work of artist, Peter Wexler. This is the largest project we've ever worked on in the Digital Collections Center, and as far as we can tell, no one is doing anything like this in the world of theatre art. This project is about an artist and his art. I say this a lot, but with Peter, we are creating art from art, not just another digital collection. I have also seen a lot of improvement in myself as a manager, an archivist, and an artist. If the answer has to be something in the past not the present, I would look back to the renovation and construction of the new library. I'm pretty proud of designing the leisure and new book shelving, the side panels on the Science Library shelving, as well as assisting librarian Steve Richardson in designing the "Richardson Atlas Table."

What is your favorite part of working at the Furman Library?

My simple answer is Furman. I love Furman. I really enjoy the people I work with every day, as well as the people I serve in the Furman community... the staff, faculty, and students. Then there's the beauty of this place. I'm an outside guy, and I honestly enjoy my walk from the parking lot to the library every morning. I am blessed to work in such a beautiful environment.

Can you talk about your art work that is currently displayed in the Library?

I have two ceramic sculptures in the library, one on the second floor, and one on the lower level, near the Multimedia Commons. The pieces are raku, or "Western" raku I should say, derived from Japanese raku, which is a type of pottery, traditionally used in the Japanese tea ceremony. The second floor piece is a large, hand built vessel. The piece on the lower level is from a series of abstract bridge forms I created dealing with thoughts of going from one place to another, building bridges, connecting, burning bridges, etc.

What can you tell us about your family?

I have a wife named Jennifer, who is from Fargo, North Dakota. I mention where she is from because I don't imagine many men here in Greenville have a wife from Fargo. I have two boys. My oldest son, Gus, is eight years old, and my younger son, Isaac, is four.

What do you like to read?

I am a cowboy fan, not a Dallas Cowboys fan, but a fan of westerns, western movies, and books. My favorite book is *Lonesome Dove*, by Larry McMurtry, and I enjoy most of his books. I also enjoy books by Cormac McCarthy, and C.J. Box.

Rick Jones Phone: x3505

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Email: rick.jones@furman.edu

Office: 004

Lower level of the Library

Alumni Feature: Jonathan Newton



Attending Furman was a family tradition for Jonathan Newton, so it's not surprising he wound up choosing Furman when it came time to pick a college in 1997. But rather than making that freshman move from the low country or the midlands of South Carolina, as his grandfather and parents had done, Jonathan came straight from Thailand, where he had lived since age 8. He came to Furman to be a music major with the goal of being a famous composer.

But things change, sometimes through seemingly minor choices. Looking for a summer job on campus after freshman year, Jonathan came to work in the library's serials department under Ed Babinski, since that was one of the only places hiring for the summer. His first impression was that people in the library were funny, smart, and enjoyed what they did—they were even excited about their jobs! Jonathan stayed on, working in serials and circulation until "he wasn't allowed to stay any longer." His major also changed, to Asian Studies.

After graduation from Furman, Jonathan joined the Greenville County Public Library, working in just about every position they have! He started out with the glamorous job of the back door checker, looking into the bags of patrons who set off the alarm. Undeterred by that thankless

position, he decided to get his Masters of Library and Information Science. While studying for his master's, he worked in Circulation at GCPL. After earning his MLIS at USC, the ascent began: he became a reference assistant, then an assistant branch manager in Taylors and then the Outreach Services Co-ordinator (driving the temperamental bookmobile, and learning its mechanical secrets), and then becoming Manager of the Berea Branch. Most recently, Jonathan has become the Virtual Services Coordinator, watching over the website and launching media and electronic resources for the library. Jonathan clearly isn't averse to on-the-jobtraining and trying new things! When he lacks confidence or has doubts, he just does it anyhow, and does it well.

Besides his job at GCPL, Jonathan has been very involved in the South Carolina Library Association. Last year he planned the annual conference in Columbia, and this year he is President. SCLA is for public, academic and special libraries and Jonathan likes the variety of people he gets to know and work within the organization. He has encouraged a whole group of younger librarians to add their energy and creativity to SCLA.

Jonathan's dream job is to be director of a public library system so he can have the most impact on the most people. We won't be surprised when he gets there!

Meanwhile, you can see his work at http://www.greenvillelibrary.org/ and you can see Jonathan tailgating at Furman football games.

Out and About

February 2013 - Elaina Griffith, Ryan Lazar, Caroline Mills, Janet Nazar, Nancy Sloan, and Scott Salzman attended the Southeastern Innovative Users Group Meeting at Winthrop University.

March 2013 - Jimmy Quinn and Elaina Griffith attended the 2013 ILLiad Conference in Virginia Beach.

March 2013 - Janis Bandelin participated in the Library Leadership in a Digital Age program at the Harvard Graduate School of Education, Cambridge, MA. April 2013 - Jenny Colvin attended the ACRL (Association of College and Research Libraries) Conference in Indianapolis, IN.

May 2013 - Jenny Colvin, Mary Fairbairn, and Andrea Wright attended LOEX in Nashville, TN.

May 2013 - Laura Baker and Libby Young participated in Library Legislative Day in Washington DC in May 2013.

June 2013 - Caroline Mills and Christy Allen attended the PASCAL Annual Membership Meeting at the SC State Archives.

August 2013 - Libby Young, library liaison to Modern Languages and Literature and Asian Studies, along with Dr. Sachi Schmidt-Hori, Professor of Japanese Language and Literature, and Dr. Aiho Baba, Professor of Asian Philosophy, participated in the North American Coordinating Council on Japanese Library Resources 2013 Team Building Workshop at Harvard. The purpose was to deepen undergraduate education on Japan by supporting teams of faculty and librarians who work together to develop projects for use in their institutions.

Presentations and Publications

Andrews, Robyn. "Both Sides of the Desk: iPads in an Academic Library," Computers in Libraries, Washington DC, April 2013.

Colvin, Jenny. Invited Lecture. "Creating Identity in Virtual Worlds" for the Virtual Worlds class at Wofford College. January 2013.

Salzman, Scott. "Springier A-Z Lists with Springy URLs," Springshare's "SpringyCamp" Virtual Conference. May 2013.

Wright, Andrea. "Giving Back to Get Ahead: Adjuncting as Continuing Education." Continuing Education for Librarians. Eds. C. Smallwood, K. Harrod, and V. Gubnitskaia. Jefferson, NC: McFarland & Company, 2013. 148-155.

Wright, Andrea. Invited Lecture. "Public Services in Academic Librarianship" for University of South Carolina SLIS 703 - Introduction to Information Sources and Services. April 3, 2013.



The Furman Libraries helped students de-stress during exams and midterms by providing supplies for making squishy stress balls. On Monday, September 9, 2013, the Sanders Science Library celebrated five years of service to the Furman community. The open-house style party included a number of treats and activities including Make Your Own Slime, Test Tube Nerds, Sugar Molecule & DNA building, and a photo contest for the Sanders Science Library Facebook page.



Attributions

All images were captured by library faculty and staff members, or provided by students.

References:

From the Director

Broussard, Earl. "Power of Place on Campus." *Chronicle of Higher Education* 55

Oldenburg, Ray. The Great Good Place: Cafes, Coffee Shops, Bookstores, Bars, Hair Salons and Other Hangouts at the Heart of a Community. New York: Marlowe, 1999.

Contributors

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Newsletter Archive

http://libguides.furman.edu/newsletter