

NATIONAL COMMISSION ON THE OBSERVANCE OF  
INTERNATIONAL WOMEN'S YEAR  
DEPARTMENT OF STATE  
WASHINGTON, D.C. 20520

Delegate Letter No. 2

TO: All Elected Delegates to the National Women's Year Conference

Dear Delegates:


Congratulations! You may consider this letter as notification of your status as duly elected delegate. The Commission has reviewed all challenges to the state elected delegations received prior to the August 8th deadline and has decided to credential all delegates. This action was based on the Commission's previous policy that established vote fraud as the sole basis for denying credentials to delegates elected at the state meetings. A thorough review of all the challenges was carried out by the IWY Legal Department. In view of the lack of evidence of fraud in the states being challenged, the Commission voted to seat all the delegates elected in the state IWY meetings. A listing of all delegates will be published in the Federal Register by late September.

We are moving ahead with plans for the NWC and are enclosing the Housing Form and final Child Care Form which we would like for you to return to us prior to October 1st. The Fiscal Officer of your state's Coordinating Committee has received a memo from Kathryn F. Clarenbach, Executive Director, IWY Secretariat, entitled "Transportation, Subsistence, Other Expenses for the National Women's Conference, Houston, November 18-21, 1977." The Fiscal Officer will shortly be communicating with you about disbursement of grant funds to you concerning the above. Please do not mail your Housing Form back to us before she has responded with you.

For your information we are enclosing a tentative agenda for the NWC and in future mailings from us you will receive information regarding the Draft Plan of Action and Rules of Conduct for the National Conference, which you will have an opportunity to comment upon prior to their final adoption, and additional instructions.

Thank you for your patience and cooperation and we look forward to working with you in Houston.

Sincerely,

  
Bella S. Abzug *BA*  
Presiding Officer  
IWY Commission

Enclosures:

Housing Form  
Child Care Form  
Tentative Agenda

CC: Commissioners IWY  
State Coordinating Committee Chairs  
State Coordinating Committee Fiscal Officers

NATIONAL WOMEN'S CONFERENCE  
Tentative Plenary Schedule  
Coliseum, Houston

Friday, November 18

7:30 - 9:00 PM International Program

Saturday, November 19

9:00 AM Gloria Scott, Presiding  
IWY Local Arrangements Chair

Opening Ceremonies  
Mayor - Welcome to Houston, Introduced by  
Liz Carpenter  
Meaning and Purpose of Conference, Bella Abzug  
Keynoter  
"Faces and Voices of American Women", Presented  
by Liz Carpenter  
Main Speaker  
Explanation of Rules  
Report of Credentials Committee  
Announcements, Greetings, Etc.

12:30 PM Break for Lunch

2:00 PM Plenary Session  
Presentation of Plan of Action and Voting

5:00 PM Break for Dinner

8:30 PM Plenary, Continued Voting on Plan of Action

11:30 PM Adjourn

Sunday, November 20

10:00 AM Free Time  
International Hearing  
Caucuses

1:00 PM Plenary  
Speaker  
Continued Voting on Plan of Action

5:00 PM Adjourn

Evening Gala Entertainment

Monday, November 21

9:00 AM Next Steps  
Major Speaker

12:30 PM Adjourn

## PROPOSED RULES

## NATIONAL COMMISSION ON THE OBSERVANCE OF INTERNATIONAL WOMEN'S YEAR

[ 45 CFR Parts 1901, 1905 ]

## NATIONAL WOMEN'S CONFERENCE

## Rules of Order

AGENCY: National Commission on the Observance of International Women's Year.

ACTION: Proposed rules.

SUMMARY: The National Commission on the Observance of International Women's Year is directed by Pub. L. 94-167:

- (1) To organize and convene a National Women's Conference;
- (2) To fix the time and place for preliminary and preparatory State meetings and to designate a Coordinating Committee in each State to organize and conduct a State meeting;
- (3) To establish regulations necessary to carry out its directions; and
- (4) To ensure that the State Meetings select representatives to the National Women's Conference in accordance with the regulations of the Commission and consistent with the criteria set forth in Pub. L. 94-167.

Accordingly, the National Commission on the Observance of International Women's Year adopts the following rules for the conduct of the National Women's Conference.

DATES: Material submitted to the Rules Committee by October 12, 1977, will be considered.

ADDRESSES: Interested persons may submit written comments, suggestions, or data relating to these rules to Harry T. Edwards, Rules Committee, National Commission on the Observance of International Women's Year, D/IWY, Department of State, Washington, D.C. 20520, attention: General Counsel

## FOR FURTHER INFORMATION CONTACT:

Linda Colvard Dorian, General Counsel, National Commission on the Observance of International Women's Year, D/IWY, U.S. Department of State, Washington, D.C. 20520 (202-632-9002).

SUPPLEMENTARY INFORMATION: The Rules Committee referred to in these rules is comprised of Martha Griffiths, Chair; Elizabeth Athanasakos, Substitute Chair; Harry T. Edwards, Substitute Chair; Bernice Frieder; Elizabeth Holtzman; Koryne Horbal; Mary Anne Krupsak; Jean O'Leary; Gloria Scott; Eleanor Smeal; and Gerri Dee Wheeler. The Rules Committee proposes that the Credentials Committee appointed pursuant to these rules will be comprised of Elizabeth Athanasakos and Harry Edwards, Co-Chairs; Audrey Rowe Colom; Bernice Frieder; and Adie Wyatt.

It is therefore proposed to amend Part 1901 in 45 CFR, Chapter XIX, by adding paragraphs (f) and (g) to section 1901.1 and to establish Part 1905 in 45 CFR, Chapter XIX, in the manner set forth below.

## PART 1901—GENERAL

## Sec.

1901.1 Definitions of terms used in this chapter.

1901.2 Words importing gender.

AUTHORITY: E.O. 11832, 3 CFR 106, 40 FR 2415, January 13, 1975; Pub. L. 94-167, 89 Stat. 1003, December 23, 1975.

§ 1901.1 Definitions of terms used in this chapter.

(a) "Commission" means the National Commission on the Observance of International Women's Year, 1975, established by Executive Order 11832, 3 CFR 106, 40 FR 2415, January 13, 1975; Pub. L. 94-167, 89 Stat. 1003, December 23, 1975.

(b) "Conference" means the National Women's Conference to be organized and convened by the Commission in accordance with Pub. L. 94-167.

(c) "Coordinating Committee" means the Coordinating Committee in each State designated by the Commission to organize and conduct a meeting in the State in preparation for the National Women's Conference.

(d) "State" includes the fifty States and the District of Columbia, the Commonwealth of Puerto Rico, Guam, American Samoa, the Virgin Islands, and the Trust Territory of the Pacific Islands, unless otherwise specified.

(e) "State Meeting" means the meetings organized and conducted in each State by the Coordinating Committee in preparation for the National Women's Conference.

(f) "Act" means Pub. L. 94-167, 89 Stat. 1003, December 23, 1975.

(g) "Conference session," "plenary session," or "session" refers to the meetings which may be held at the following times:

Session I, November 19, morning.  
Session II, November 19, afternoon.  
Session III, November 19, evening.  
Session IV, November 20, afternoon.  
Session V, November 21, morning.

§ 1901.2 Words importing gender.

As used in this chapter, unless the context requires a different meaning, words importing the feminine gender include both genders.

## PART 1905—NATIONAL WOMEN'S CONFERENCE, RULES OF ORDER

## Subpart A—Call to Conference

## Sec.

1905.1 Call to Conference.

## Subpart B—Voting Delegates and Voting

1905.2 Voting Body.

1905.3 No proxy voting.

1905.4 Method of voting.

1905.5 Identification Badges.

## Subpart C—Registration for Plenary Session

1905.6 Registration.

## Subpart D—Conduct of Conference Sessions

1905.7 Order of Business.

1905.8 Designated Seating.

1905.9 Quorum.

1905.10 Discussion and debate.

1905.11 Making Motions.

1905.12 Credentials Committee.

1905.13 Timekeepers.

1905.14 Floor Tellers.

1905.15 New Business.

1905.16 Minutes.

1905.17 Interpretation of Rules.

1905.18 Parliamentary Authority.

1905.19 Conference Officials.

1905.20 Committee of the Conference.

AUTHORITY: E.O. 11832, 40 FR 2415, January 18, 1975; Pub. L. 94-167, 89 Stat. 1003, December 23, 1975.

## Subpart A—Call to Conference

§ 1905.1 Call to Conference. —

The Commission shall determine the time, place and the agenda of the Conference and shall issue official notice thereof to the Chair and to the Recording Secretary of each Coordinating Committee, to all delegates, and to the general public.

## Subpart B—Voting Delegates and Voting

§ 1905.2 Voting Body.

The voting body of the Conference shall consist of the following voting delegates:

(a) State delegates, certified as having been duly selected in accordance with applicable regulations;

(b) All current and past members of the Commission;

(c) Additional delegates-at-large designated by the Commission deemed necessary and appropriate to fulfill the requirements of Section 3(a) of Public Law 94-167;

(d) Alternate State delegates who have been properly certified in one of the following two ways:

(1) If the Commission receives proper notification by November 1, 1977, that a State delegate is unable to attend, the ranking alternate selected at the State Meeting will be permanently certified by the Commission as a State delegate; or

(2) The chair of the State delegation shall notify the Credentials Committee if she has been informed by a delegate in her State's delegation that such delegate is unable to attend or can no longer continue to participate in one or more sessions. Upon notification by the chair of the State delegation, the Credentials Committee will then certify the appropriate ranking alternate delegate present at the Conference as a delegate for her State for the appropriate session or sessions.

(3) In implementing the aforementioned rules, the following principles shall be controlling:

(i) An alternate has no right to participate as a voting delegate unless properly certified pursuant to § 1905.2(d) (1) or (2) above.

(ii) If a delegate has notified the chair of her State's delegation that she is unable to participate in any session and if she has been replaced by an alternate for that session according to the procedure in this section, she may not return and be recertified as a voting delegate during any such session.

(iii) There shall be no alternate delegates for current and past members of the Commission and delegates-at-large.

§ 1905.3 No proxy voting.

There shall be no proxy voting. No individual shall have more than one vote.

§ 1905.4 Method of voting.

The regular method of voting shall be by standing vote, except that individuals with physical limitations may vote by raising their hands. A majority vote of those present and voting shall be required in order to appeal any ruling of the chair. Two-thirds of those present and voting shall be required to authorize a roll call vote.

§ 1905.5 Identification Badges.

Voting delegates and alternates shall have photo identification badges.

**Subpart C—Registration for Plenary Sessions**

**§ 1905.6 Registration.**

All persons who attend the plenary sessions (including press) must comply with registration requirements, including registering with name, address, identification, and payment of any required fee. Upon compliance with registration requirements each registrant shall be issued an identification badge as voter, special guest, observer, press or staff. Badges shall not be transferable and they must be visible at all meetings. Badges shall not be altered in any fashion.

**Subpart D—Conduct of Conference Sessions**

**§ 1905.7 Order of Business.**

The Commission shall announce the initial order of business for the Conference when it issues the Call to the Conference according to § 1905.1. New business may be submitted and adopted in accordance with § 1905.15 and the Conference may suspend, amend, or add to the order of business only in accordance with § 1905.11.

**§ 1905.8 Designated Seating.**

Separate seating spaces shall be provided and clearly designated as follows:

- (a) Current and past Commission members,
- (b) State delegates, seated by State delegation,
- (c) Delegates-at-Large,
- (d) Alternate State delegates,
- (e) Special guests,
- (f) Official observers,
- (g) Operational committees and Commission and Conference staff,
- (h) Duly registered press and,
- (i) Duly registered observers to the capacity of the meeting room.

Only persons wearing an appropriate badge shall be admitted to the plenary sessions by the Credentials monitors, and only to designated areas and at designated times in accordance with procedures established by the Commission and the Credentials Committee. Only voting delegates, authorized media personnel and authorized Commission and Conference staff shall be admitted to the floor for Conference sessions.

**§ 1905.9 Quorum.**

One-third of the duly registered voting delegates shall constitute a quorum for the plenary voting sessions.

**§ 1905.10 Discussion and debate.**

(a) In order to address the Conference, a voting delegate must address the chair, await recognition, give her name and identification and state whether she is speaking in the affirmative or the negative.

(b) Discussion on a motion or agenda topic shall be limited to two minutes for each speaker.

(c) No one may speak a second time on an issue until all others who wish to speak have had an opportunity to do so.

(d) Debate may be limited or terminated by a two-thirds vote of those voting delegates present and voting.

**§ 1905.11 Making motions.**

(a) Only properly certified voting delegates may speak to issues, make motions or vote. All motions, except on procedural matters, shall be written and signed by the person who makes the motion. The Chair may require such written motion before action is taken.

(b) A majority vote of those voting delegates present and voting shall be required to table, or to postpone indefinitely, or to object to consideration.

(c) Two-thirds of those voting delegates present and voting shall be required to suspend, amend, or add to the order of business.

**§ 1905.12 Credentials Committee.**

A Credentials Committee shall be appointed by the Rules Committee. The Credentials Committee shall have authority and responsibility to resolve any question of registration, voting rights, or admission to the Conference, and to report registrations to the Conference upon request of the Chair. Lists of State delegates and of delegates-at-large shall be provided to the Chair of the Credentials Committee prior to the opening of Conference registration. Duplications of such lists shall be prepared to facilitate the registration.

(a) No registrant will be permitted to obstruct the view or hearing of any other registrant by any device. Only persons authorized by the Commission shall be permitted to bring any electronic or sonic devices into the Conference. Any person violating these rules may be denied all Conference privileges and removed from the Conference.

(b) Any registrant may be requested at any time by the Credentials Committee to provide additional identification. The Credentials Committee may deny any or all Conference privileges to any registrant who lacks appropriate identification or abuses any Conference privilege or obstructs the orderly conduct of the Conferences.

(c) The Credentials Committee shall appoint sergeants-at-arms and credentials monitors as necessary to assist in the enforcement of the rules of the Conference.

**§ 1905.13 Timekeepers.**

Timekeepers shall be appointed by the Rules Committee to serve at all sessions. Their duty shall be to indicate to each speaker an appropriate warning before expiration of the time allowed.

**§ 1905.14 Floor Tellers.**

Floor tellers shall be appointed by the Rules Committee to count, tabulate and report standing count or roll call votes. The floor tellers shall be assigned to definite sections of the conference floor. A record of the vote shall be entered in the minutes. During a vote count only floor tellers will be permitted to move about. All other persons except voting delegates shall leave the voting area.

**§ 1905.15 New business.**

Subject matter not embraced within the adopted order of business, in the judgment of the Chair, may be brought up under the heading of new business at the final session. Any such new business shall be submitted to the Recording Secretary in writing prior to the close of the session before the last plenary session in order that it may be read to the Conference body at the start of the last plenary session. A majority vote of those voting delegates present shall be required to consider such new business.

**§ 1905.16 Minutes.**

The recording secretary, who shall be appointed by the Rule Committee, shall be responsible for the preparation of the official minutes for all plenary sessions. Tape recording shall be provided for all plenary session discussions to aid in the preparation of accurate minutes by the designated Recorder or Recorders. Minutes shall be approved by the Chair of the Session and by the Presiding Officer of the Commission or her designate.

**§ 1905.17 Interpretation of Rules.**

Any question regarding the interpretation of these rules shall be resolved by the Rules Committee.

**§ 1905.18 Parliamentary authority.**

(a) The Rules Committee shall appoint the parliamentarians who shall be advisors to the Chair. The rules in Roberts' Rules of Order Newly Revised, shall govern the plenary sessions of the Conference in all cases when not inconsistent with these rules.

(b) The format, agenda, order of business and seating arrangements shall be determined in all cases by the Commission. All discussion groups or other meetings of the Conference shall be governed by Roberts' Rules of Order Newly Revised whenever open debate is scheduled.

**§ 1905.19 Conference Officials.**

At each plenary session there shall be in attendance a Chair, Vice-Chair, a Federal officer, appointed pursuant to the requirements of the Federal Advisory Committee Act, the Chair of the Rules Committee or her designee, the Chair of the Credentials Committee or her designee, an official parliamentarian, time keepers, tellers, a recording secretary, and credentials monitors. The Chair and Vice-Chair for each plenary session shall be appointed by the Commission.

**§ 1905.20 Committee of the Conference.**

Pursuant to Section 3(b)(7) of Public Law 94-167 the Conference shall establish a Committee of the Conference which will take steps to provide for the convening of a second National Women's Conference.

Dated: September 20, 1977.

WILLIAM O. WALLACE,  
Deputy General Counsel, National Commission on the Observance of International Women's Year.

[FR Doc. 77-27693 Filed 9-22-77; 8:45 am]