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# Senate Bill 2017.0003 - Renumber Cabinet Subsections Bill - Enacted

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# SENATE BILL

Florida International University ◊ Student Government Council ◊ Biscayne Bay Campus

**Agenda Item:** To renumber subsections that are incorrectly listed in certain Cabinet positions

**Sponsors:** Jonathan Espino, Housing Senator  
Elizabeth Gomez, CASE Senator

**Author(s):** Leonardo Cosio, President

**Committee:** Of the Whole

**Date:** May 22, 2017

**To renumber subsections that are incorrectly listed in certain Cabinet positions**

**Section 1:** Article IV, Chapter 404 will be amended to renumber subsections that were numbered incorrectly in Section 404.08, Section 404.09, and Section 404.11.

**Section 2:** 404.08 Director of Public Relations shall:

- (i) Maintain a minimum of five (5) hours per week in office.
- (ii) Be responsible for notifying the student body and FIU community of SGC-BBC activities and programs.
- (iii) Conduct all candidate searches for any open position, ensuring proper and timely notification of open positions to the student body.
- (iv) Be responsible for ensuring that the SGC-BBC website remains updated.
- (v) Be responsible for collecting all minutes and agendas from all SGC-BBC meetings.
- (vi) Serve as liaison to Student Media (i.e., the Beacon, *FIUSM.com*, Radiate, etc.) in relating SGC-BBC information.
- (vii) Create all press releases, memorandums, and position statements as required.
- (viii) Publish the monthly SGC-BBC newsletter to inform the student body of SGC-BBC activities.

~~(i)~~ **(ix)** Shall assist in the posting of SGC-BBC events calendar in the SGC-BBC website, and ensure that they are made within the allotted time.

~~(ii)~~ **(x)** Any other duties assigned by the President, Vice President, and/or Chief of Staff.

404.09 Director of Events shall:

(i) Maintain a minimum of five (5) hours per week in office.

(ii) Coordinate events including, but not limited to, those arranged by Cabinet members, Executive Office Directors, Senators and the Executive Committee.

(iii) Represent the SGC-BBC on any event-planning committees, as sanctioned by the SGC-BBC President & Vice President.

(iv) Oversee the SGC-BBC Events Calendar.

(v) Plan the Town Hall Meeting at least once per Semester.

(vi) Plan the High Achiever's Award.

(vii) Aid in the planning of 'Day on the Bay' in conjunction with the Office of Environmental Affairs.

(viii) Help other Directors conduct events relevant to their positions.

(ix) Plan SGA signature events including but not limited to; "SGA Kick-off", "SGA Week", "SGA Wrap Up event".

~~(iii)~~ **(x)** Plan and execute further events as specified in the SGA-BBC Statutes and as sanctioned by the SGC-BBC President & Vice President.

~~(iv)~~ **(xi)** Any other duties assigned by the President, Vice President, and/or Chief of Staff.

404.10 Director of Campus Services shall:

(i) Maintain a minimum of five (5) hours per week in office.

(ii) Develop a relationship with residence hall life business services, facilities management, and campus bookstore, WUC, parking, CAPS, Healthy Promotions, Rec & Wellness And other auxiliary services.

(iii) Serve as a member of the Wolfe Day committee.

(iv) Plan and execute the Safety Walk with administrators.

(v) Serve as a liaison between FIU Police Department and SGA.

(vi) Aid the Executive Committee members with clerical duties and internal communication material.

(vii) Serve as the record keeper of minutes and agendas for SGC-BBC Cabinet meetings.

(viii) Any other duties assigned by the President, Vice President, and/or Chief of Staff.

404.11 Director of Lectures shall:

(i) Maintain a minimum of five (5) office hours per week in office.

- (ii) Recommend an Assistant Director to the SGC-BBC President with notification the Senate.
- (iii) Make recommendations for the creation of additional officers within this office.
- (iv) Set meeting at a minimum of twice a month.
- (v) Report bi-weekly to the Senate or full Student Government Council on the activities of the office.
- (vi) Have recorded minutes and agendas to be turned in to the Press Secretary and SGC-BBC Clerk for documentation.
- ~~(vi)~~ **(vii)** Perform other related functions as directed by the SGC-BBC President.
- ~~(vii)~~ **(viii)** Make recommendations to the Student Senate in passing legislation on pertaining issues to the office.
- ~~(viii)~~ **(ix)** Any other duties assigned by the President, Vice President, and/or Chief of Staff.

**Section 3:**

**This section of the bill shall be implemented immediately during the Summer semester of 2017 contingent upon a Majority vote of the SGC BBC Senate.**

**ENACTED**

<input type="checkbox"/> Veto	Senate Bill:	<b>2017.0003</b>	<u>In Favor Of:</u>	<u>Opposed:</u>	<u>Abstained:</u>
				<u>Date Signed:</u>	
<hr/> <b>Leonardo Cosio, SGC President</b>					