


9-19-1996

UA1B3/6 Meeting Minutes

WKU Parking & Traffic Committee

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WESTERN KENTUCKY UNIVERSITY

DEPARTMENT OF PUBLIC SAFETY



TO: Dr. Thomas C. Meredith, President

FROM: Horace Johnson, Outgoing Chairman
W.K.U. Parking & Traffic Committee

DATE: 9/23/96

SUBJECT: Minutes Parking and Traffic Meeting
September 19, 1996

From
10/19/96
TO
cc D. Wilkins

Attached is a copy of the minutes and results of the Parking and Traffic Committee meeting from September 19, 1996.

The committee recommended:

To elect a new chairman to be Dave Wilkinson starting with our next meeting.

1. Review of 95/96 projects. Many are pending due to (a) funding question from Mr. Struss which was addressed in a resolution already passed in 1993; (b) pending completion by Facilities Management.

2. Reviewed with the committee a meeting with state transportation representative, Lance Meredith. He has agreed to assist us with several safety items. (Marking and highlighting crosswalks, left turn lane onto Dogwood Drive)

3. The committee voted to change the traffic flow and to resurface and restripe Snell lot in hopes of gaining some spaces for compact cars.

4. The committee voted to add a "10 Minute" space for the new tenant, International Programs, in the Old President's Home parking lot.

5. The committee wants to monitor Odgen Drive for awhile to see how the removal of the spaces along the drive effect that area before making any more recommendations.

6. The committee is reluctant to make a recommendation on the change in time for the numbered reserved parking from 6 p.m to 5 p.m. The individual numbered reserve spaces is not a program the committee supports. Since it was a late item and did not get on the original agenda, and since the committee was short a faculty representative and a student representative, the committee will readdress this issue.

When?

Attachment
HFJ/pjm

Horace, this is not an appropriate response from the committee at this point. This has been approved by the university and I would ask the committee to deal with any questions in that regard.

MINUTES
W.K.U. PARKING AND TRAFFIC COMMITTEE
September 19, 1996

The W.K.U. Parking and Traffic Committee met on the above date at 2:00 p.m. in the Department of Public Safety's Conference Room.

Members Present: Finley Baird, Bob Cobb, Jim Cummings, Martha Houchin, Dave Parrott, Patty Witty, Warren Whitfield, Dave Wilkinson, Chairman Horace Johnson.

Members Absent: Faculty Representative (vacant), Student Representative (vacant) Ad-Hoc member Conn Creswell from Facilities Management.

Introduction of new members Patty Witty and Warren Whitfield.

Chairman Johnson asked for nominations for a new chairman. Bob Cobb recommended Dave Wilkinson, second by Dave Parrott. All members voted yes to appoint a new chairman, Dave Wilkinson, starting with the next meeting.

(OLD BUSINESS)

1). **Request from Claire Rineheart to use more efficient allocation of compact car spaces in Snell Lot.**

The first time this request came up the committee was not sure exactly which lot Rineheart was referring to. It was later clarified to be the Snell Lot. Chairman Johnson stated that the traffic pattern was actually backwards in this lot and that when the lot was due to be resurfaced and restriped it could be changed and some compact car spaces might be added then. Motion Bob Cobb, second Finley Barid, all members voted yes to:

RECOMMEND TO APPROVE: To reverse the traffic pattern in Snell Lot the next time it was resurfaced and restriped and to see if compact car spaces could be added.

2). **Review projects from previous year.**

Chairman Johnson reviewed all the projects the committee had worked on for the previous year and the status. (See attachment)

Chairman Johnson shared with the committee the result of a meeting he and Deborah Wilkins went to with the State Highway Department Supervisor, Lance Meredith, in regards to several safety issues the university had requested assistance on. He agreed to add a flashing light on the crosswalk sign at Creason. He would not put them across the road. It was felt it would be confusing to drivers. They are remarking the crosswalks to be more visible and may remove one crosswalk on University Blvd. since there are two that are too close together (across from the Coed Residence Hall). Also he agreed to make a left turn lane at Dogwood Drive.

(NEW BUSINESS)

1). **Request by Donna Cheshire to remove old Banking Institute signs and install "10 Minute" space under the carport in Kiss-Me-Quick Lot.**

The committee had already requested and had approval to remove the old Banking Institute signs at a previous meeting. It just had not been completed as yet. The committee also felt that a "10 Minute" space would be helpful for the new tenant of this building. (Old President's Home = International Programs). Motion Jim Cummings, second Finley Baird, all members voted to:

RECOMMEND TO APPROVE: Adding one "10 Minute" space under the carport, leave one "Service Vehicle" space and remove "Banking Institute" sign in Kiss-Me-Quick Lot .

2). **Suggestion to close Odgen Drive to eliminate through traffic.**

There was some discussion on this item. Chairman Johnson reviewed the reaction of the removal of the spaces along Odgen Drive and his response. Several ideas as to where could this drive be blocked and parking still accessible were discussed. Dave Wilkinson brought up the fact of the emergency vehicles access. The idea of making this a one-way was also discussed, however this issue had been previous recommended by the committee and not approved. The question was raised if speeding had become a problem in this area. Chairman Johnson stated that officers had monitored this area and had not found that to be true at this time. The committee felt since it had just made changes in this area perhaps it would be best to monitor the area and see if any new problems develop.

ACTION TAKEN: Committee recommended to monitor this area for the next several months and readdress this issue if new problems arise.

NEW ITEM NOT ON AGENDA - was faxed in the morning of the meeting.

Request to change the hours of the Numbered Reserved time from 6pm to 5pm.

There was much discussion on this subject. It was felt that the last time hours changed there was a meeting of the users of these spaces and it was agreed by them to extend the hours to 6 p.m. Another change would not be favorably viewed by the users. The cost for these spaces has gone up and the hours reduced once already. The committee felt that it had not had input into this plan to begin with and was reluctant to make recommendations on a program they had not approved of from the beginning. Since this was a late added item, and the committee is short two members (faculty and student), and this plan would not go into effect until next year, the committee wanted to have some time to consider this request.

ACTION TAKEN: Request to be considered at a later date.

With all business completed Chairman Johnson asked if there were any other items for discussion.

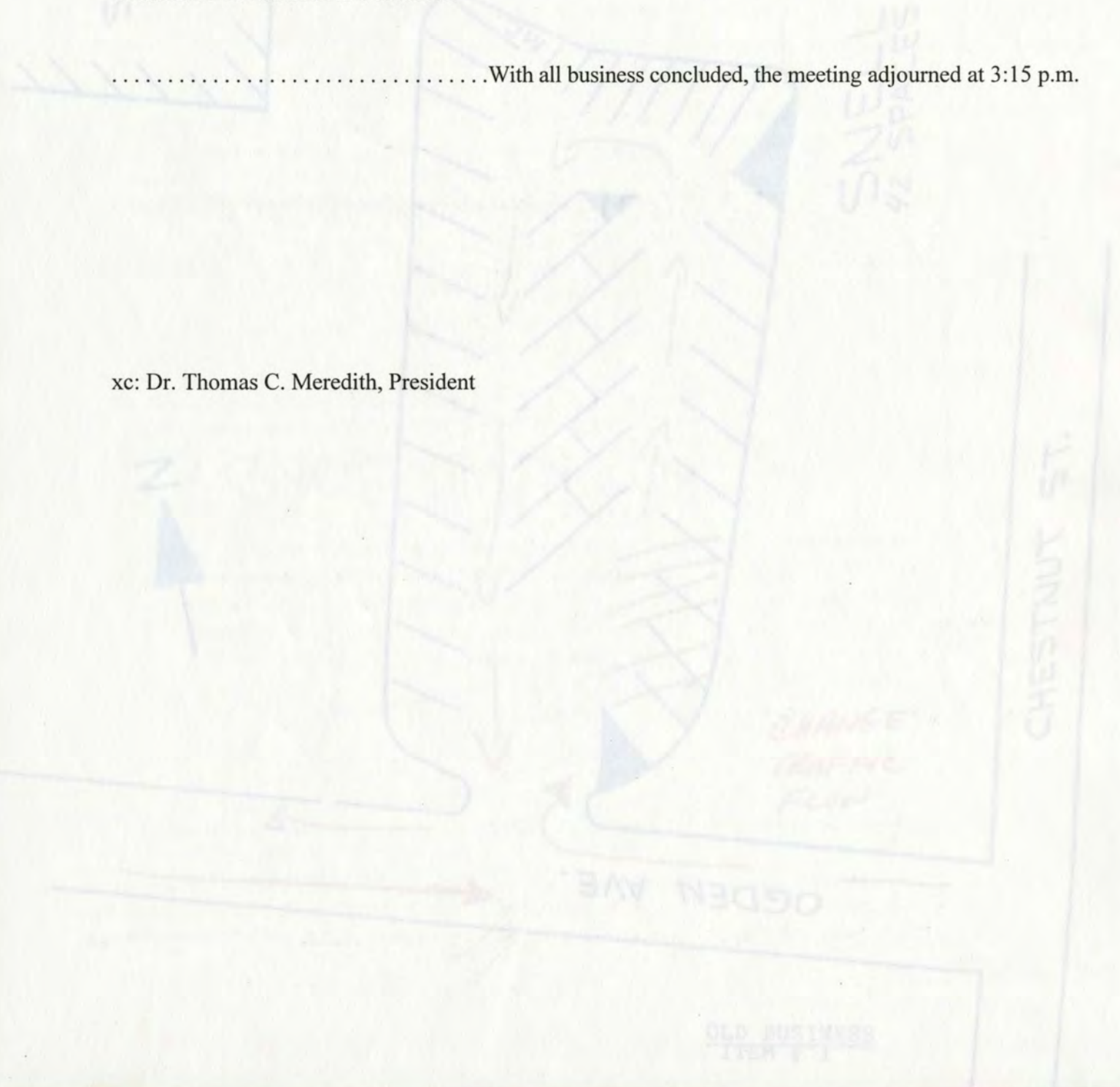
Bob Cobb brought up the idea of putting the Approved Parking and Traffic Minutes on the WKU Website. The committee thought this might be accomplished and it could be addressed later. He also asked if there had been any problems with motorcycle vehicle registration. Chairman Johnson stated there had not been.

Dave Wilkinson asked if the department had a policy on tickets already on vehicles. He said some people were leaving an old ticket on their car thinking they would not get another one. Chairman Johnson stated that the person writing tickets was suppose to always check tickets already on cars to make sure they were valid. He also asked about Mimosa Alley Lot as to wether logs and gravel could be added to redefine the lot. Chairman Johnson stated he thought Facilities had already agreed to do that. We would need to check with Conn Creswell.

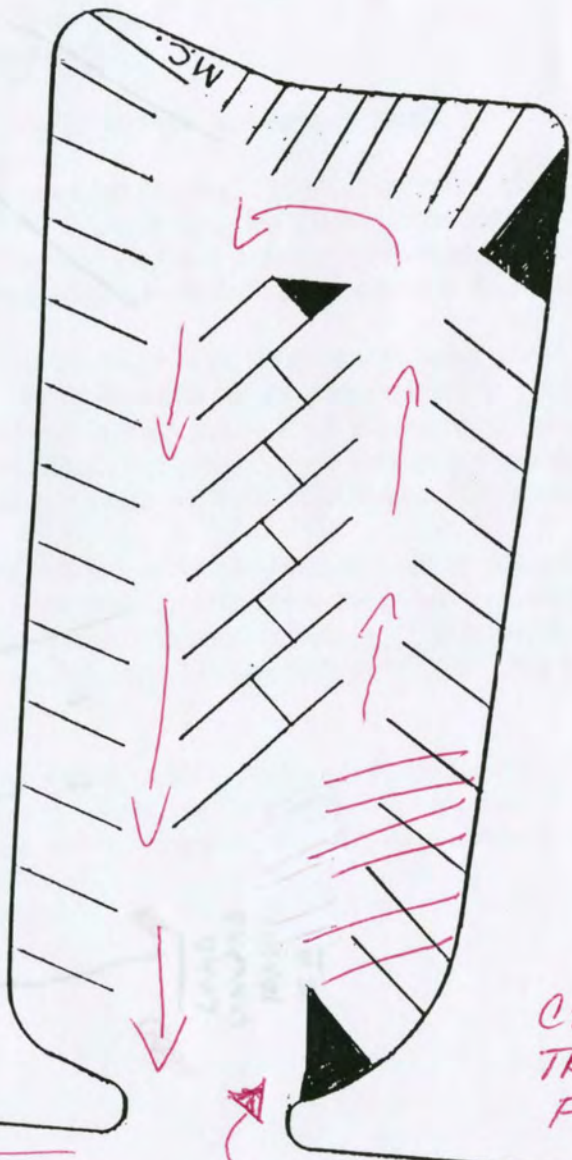
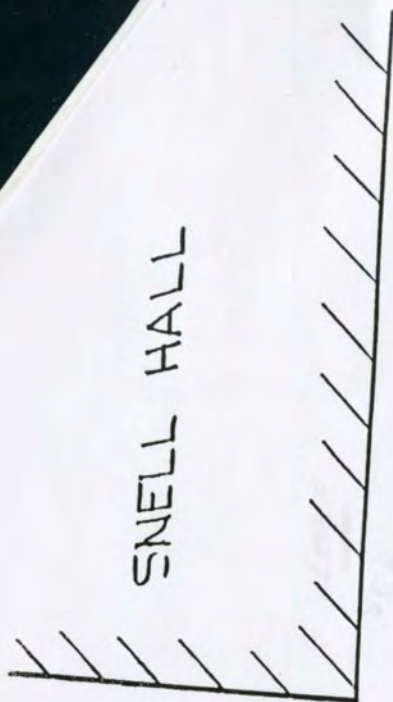
Warren Whitfield asked about the possibility of removing a space coming out of 14th Lot as it was a hazard to maneuver. Chairman Johnson stated he would check with the City Traffic Commission Committee of which he is a member.

.....With all business concluded, the meeting adjourned at 3:15 p.m.

xc: Dr. Thomas C. Meredith, President



SNELL HALL



SNELL LOT
42 SPACES
ALL F/S ZONE

CHANGE
TRAFFIC
FLOW

OGDEN AVE.

CHESTNUT ST.

WESTERN KENTUCKY UNIVERSITY
OFFICE OF THE PRESIDENT

September 19, 1997

MEMORANDUM

TO: Mr. Thomas C. ...
Public Safety

FROM: ...

SUBJECT: Parking and Traffic Committee / Agenda Item

At their last recent regularly scheduled meeting, President Meredith, the Vice Presidents and myself agreed to forward an agenda item to the Parking and Traffic Committee for consideration at its next meeting. We would request that the Committee consider a recommendation to change the parking time period for reserved parking from 8:00 a.m. to 5:00 p.m., effective August 15, 1997.

In our discussions, we noted that the majority of these persons being served after 5:00 p.m. are visitors attending University sponsored events and weekend evening night classes on campus. There appears to be a number of reserved parking spaces which are not being utilized after 5:00 p.m., and that factor, combined with the difficulty of observing the signage due to the shortened daylight hours in the fall and winter, have many visitors and night class students turn parking in these spaces.

When these persons are served they are, most often than not, alone, and do not discover they have been served until much later in the evening, when there are no offices open on campus, no banking institutions open to cash checks, and no telephones available. This is particularly disruptive when you consider the fact that it is located some distance from campus and only accepts cash or credit.

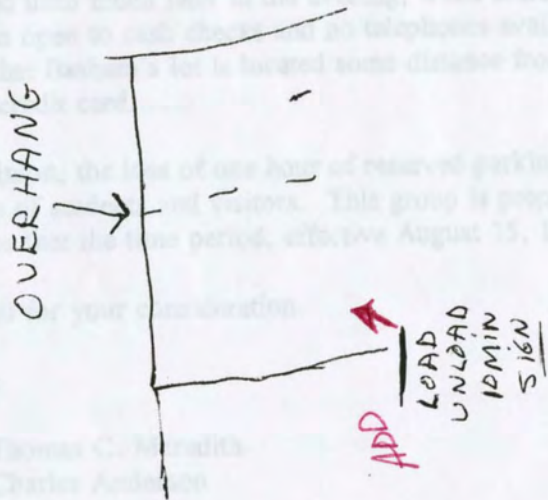
In our opinion, the loss of one hour of reserved parking is a small sacrifice compared to the benefit to the group being served. This group is prepared to support a recommendation for the Committee that the time period, effective August 15, 1997, be modified to 6:00 a.m. to 5:00 p.m.

Thank you for your consideration.

DTW:dk

- Dr. Thomas C. Meredith
- Dr. Charles Anderson
- Dr. Barbara Burk
- Dr. Fred Hensley
- Dr. Jim Ramsey
- Dr. Jerry Wade

LEAVE
 SERVICE
 UEH
 K.V. ~~DELETE~~
 BANKERS



FS SIGN

NEW BUSINESS
ITEM #1

WESTERN KENTUCKY UNIVERSITY

OFFICE OF THE PRESIDENT

September 19, 1996

MEMORANDUM

TO: Mr. Horace Johnson, Jr.
Director of Public Safety

FROM: Deborah T. Wilkins
University Counsel *DTW*

SUBJECT: **Parking and Traffic Committee / Agenda Item**

At their most recent regularly scheduled meeting, President Meredith, the Vice Presidents and myself agreed to forward an agenda item to the Parking and Traffic Committee for consideration at its next meeting. We would request that the Committee consider a recommendation to change the ending time period for reserved parking from 6:00 p.m. to 5:00 p.m., effective August 15, 1997.

In our discussions, we noted that the majority of those persons being towed after 5:00 p.m. are visitors attending University sponsored events and students attending night classes on campus. There appears to be a number of reserved parking spaces which are not being utilized after 5:00 p.m., and that factor, combined with the difficulty of observing the signage due to the shortened daylight hours in the fall and winter, lures many visitors and night class students into parking in these spaces.

When these persons are towed they are, more often than not, alone, and do not discover they have been towed until much later in the evening, when there are no offices open on campus, no banking institutions open to cash checks and no telephones available. This is particularly distressing when you consider that Basham's lot is located some distance from campus and only accepts cash or the Discover credit card.

In our opinion, the loss of one hour of reserved parking is a small sacrifice compared to the benefit to this group of students and visitors. This group is prepared to support a recommendation from the Committee that the time period, effective August 15, 1997, be modified to 6:00 a.m. to 5:00 p.m.

Thank you for your consideration.

DTW:clk

xc: Dr. Thomas C. Meredith
Dr. Charles Anderson
Dr. Barbara Burch
Mr. Fred Hensley
Dr. Jim Ramsey
Dr. Jerry Wilder

Late Agenda Item
(New Business)