







ATTACHMENT 1: Part “A” of the proposal: Presentation form and instructions for its compilation (Form “A”)



Form “A” of the Proposal presentation		[N° of CfP]	[N° pr. ^[1]]																	
 European Commission  Adriatic Cross Border INTERREG IIIA	Axis 1: Environmental safeguarding and cultural, infrastructural valorisation of the Cross Border territory		A1																	
	Measure 1.1: Safeguarding, preservation and valorisation of the natural and environmental aspects of the territory and energy efficiency improvements																			
A1.1. Title and Acronym of the Project																				
Title (max.3 rows) ^[2]		Energia rinnovabile e gestione del patrimonio boschivo Renewable energy and forest management																		
Acronym (max.10 letters) ^[3]		Enerwood																		
A1.2. Applicant and Lead Partner (public or private)																				
Applicant code ^[4]																				
Name/Social cause ^[5]		REGIONE ABRUZZO	Name abbreviation (max.6lett.) ^[6] ReAB																	
Applicant legal state ^[7]		<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th rowspan="2">Internatio nal Organizat ion</th> <th rowspan="2">Public Entity</th> <th colspan="3">Private enterprises</th> <th rowspan="2">University and/or research institute</th> <th rowspan="2">Other</th> </tr> <tr> <th>Private Profit Company PPC</th> <th>Profit Public participation PPP</th> <th>No profit organisation (NPO)</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input checked="" type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> <td style="text-align: center;"><input type="checkbox"/></td> </tr> </tbody> </table>	Internatio nal Organizat ion	Public Entity	Private enterprises			University and/or research institute	Other	Private Profit Company PPC	Profit Public participation PPP	No profit organisation (NPO)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Internatio nal Organizat ion	Public Entity	Private enterprises			University and/or research institute	Other														
		Private Profit Company PPC	Profit Public participation PPP	No profit organisation (NPO)																
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>														
Surname of legal representative		PACE	Name of legal representative. GIOVANNI																	
Applicant legal address^[8]																				
Street		Piazza San Silvestro – Palazzo Branconi																		
CAP		67100	N°civic 1																	
		City	L'AQUILA																	
		Province	AQ																	
N° Telephone		+39 0862 364273	e-mail carla.mannetti@regione.abruzzo.it																	
N° Fax		+39 0862 364247	Web site www.regione.abruzzo.it																	
Applicant administrative office address^[9]																				
Street		Piazza San Silvestro – Palazzo Branconi																		
CAP		67100	N°civic																	
		City	L'AQUILA																	
		Province																		
N° Telephone		+39-0862-364273	e-mail carla.mannetti@regione.abruzzo.it																	
N° Fax		+39-0862-364247	Web site www.regione.abruzzo.it																	
Applicant bank information's																				
Address of bank branch		CARISPAQ, Cassa di Risparmio della Provincia di L'Aquila, Piazza S. Giusta 1, 67100 L'Aquila																		
N° Checking account		710040	Cod. ABI 06040 Cod. CAB 03611																	
Contact person data^[10]																				
Surname		Mannetti	Name Carla Gender(M/F) ^[11] F																	
Fiscal Code																				
Street		Regione Abruzzo - Piazza San Silvestro																		
CAP		67100	N°civic																	
		City	L'Aquila																	
		Province	AQ																	
N° Telephone		+39-0862-364274	e-mail carla.mannetti@regione.abruzzo.it																	
N° Fax		+39-0862-364247	Web site www.regione.abruzzo.it																	
It has presented similar proposals in the past? (Y/N)																				
If Yes (Y) Indicate the name of the Programme and the year of start		INTERREG III B 2003 “ 2003 ”																		
If the Applicant is a private legal entity, twill have to indicate following data																				
Is' your organization one Small Medium Enterprise(Profit Enterprises)?(Y/N) ^[12]																				
Sectoral activity Cod. ^[13]																				
N° Employees ^[14]		N° annual of external Collaborators ^[15]																		
Last year accounting turnover ^[16]																				
N° Registry reg. ^[17]		Registering Authority ^[17]																		







<i>Tax fee</i>	
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Form "A" of the Proposal presentation		[N° of CfP]	[N° pr. ^[1]]	
 European Commission  Adriatic Cross Border INTERREG IIIA		PARTNERSHIP FORM		
		A2		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
1PI <small>[19]</small>	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	Regione Puglia	Name abbreviation (max. 6 car.) ^[6]	RegPU
	Street	Lungomare Nazario Sauro		N° Civic
	CAP	70121	City	Bari
	N° Telephone	+39 080 5404999	e-mail	tenore@interreg.puglia.it
	N° Fax	+39 080 5403185	Web site	www.regione.puglia.it
	Contact person	Dott. Luigi Tenore		
	Adhesion declaration	<p>The underwritten <Raffaele Fitto >, legal representative of <Regione Puglia>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
	Date	20 febbraio 2004		
Signature of legal representative				
Partner Stamp				



(continue A2)



Form "A" of the Proposal presentation		[N° of CfP]	[N° pr. ^[1]]	
 European Commission  Adriatic Cross Border INTERREG IIIA		<h2>PARTNERSHIP FORM</h2>		
		<h1>A2</h1>		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
2PI <small>[19]</small>	Partner code ^[4]	There are dependencies between the partner and other partners (Y/N) ^[20]		N
	If Y, other partner code ^[4]	Dependency character (SG, CRE, CTO) ^[21]		
	Name/Social cause ^[5]	Provincia di L'Aquila	Name abbreviation (max. 6 car.) ^[6]	ProAQ
	Street	Via Sant'Agostino		N° Civic 7
	CAP	67100	City	L'Aquila
	N° Telephone	+39 0862 299201	e-mail	lavoro@laquila.it
	N° Fax	+39 0862 65248	Web site	www.provincia.laquila.it
	Contact person	Dottor Tiziano Amorosi		
	Adhesion declaration	<p>The underwritten <Palmiero Susi >, legal representative of <Provincia di L'Aquila>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
	Date	20 febbraio 2004		
	Signature of legal representative			
	Partner Stamp			



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 European Commission  Adriatic Cross Border INTERREG IIIA		<h2>PARTNERSHIP FORM</h2>		
		<h1>A2</h1>		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
3PI <small>[19]</small>	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	Provincia di Chieti	Name abbreviation (max. 6 car.) ^[6]	ProCH
	Street	Corso Marrucino		N° Civic 97
	CAP	66100	City	Chieti Province CH
	N° Telephone	+39 0871 4084231	e-mail	g.moca@provincia.chieti.it
	N° Fax	+39 0871 4084307	Web site	www.provincia.chieti.it
	Contact person	Ingegnere Giancarlo Moca		
	Adhesion declaration	<p>The underwritten <Mauro Febbo >, legal representative of <Provincia di Chieti>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATICO CROSS BORDER Programme Complement. 		
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Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
4PI ^[19]	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	Provincia di Teramo	Name abbreviation (max. 6 car.) ^[6]	ProTE
	Street	Via Giannina Milli	N° Civic	2
	CAP	64100	City	Teramo
			Province	TE
	N° Telephone	+39 0861 331519 329/2608903	e-mail	attivita.economiche@provincia.teramo.it
	N° Fax	+39 0861 331551	Web site	www.provincia.teramo.it
	Contact person	Ermanno D'Agostino		
	Adhesion declaration	<p>The underwritten <Claudio Ruffini >, legal representative of <Provincia di Teramo>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
	Date	20 febbraio 2004		
	Signature of legal representative			
Partner Stamp				



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 European Commission  Adriatic Cross Border INTERREG IIIA		PARTNERSHIP FORM		
		A2		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
5PI ^[19]	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	University of L'Aquila	Name abbreviation (max. 6 car.) ^[6]	UniAQ
	Street	Piazza V. Rivera	N°Civic	1
	CAP	67100	City	L'Aquila
			Province	AQ
	N° Telephone	+39 0862432030	e-mail	rettore@cc.univaq.it
	N° Fax		Web site	www.univaq.it
	Contact person	Dott. Luigi Bignardi		
	Adhesion declaration	<p>The underwritten <Luigi Bignardi >, legal representative of <University of L'Aquila>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
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Partner Stamp				



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 European Commission  Adriatic Cross Border INTERREG IIIA		PARTNERSHIP FORM		
		A2		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
6PI <small>[19]</small>	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	University of Lecce	Name abbreviation (max. 6 car.) ^[6]	UniLE
	Street	Viale Gallipoli	N° Civic	49
	CAP	73100	City	Lecce
			Province	LE
	N° Telephone	+39 0832 297320	e-mail	Antonio.ficarella@unile.it
	N° Fax	+39 0832 325004	Web site	www.unile.it
	Contact person	Prof. Antonio Ficarella		
	Adhesion declaration	<p>The underwritten Prof. Limone Oronzio legal representative of <University of Lecce>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATICO CROSS BORDER Programme Complement. 		
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Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
7PI <small>[19]</small>	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	Provincia di Pescara	Name abbreviation (max. 6 car.) ^[6]	ProPE
	Street	Piazza Italia	N° Civic	30
	CAP	65100	City	Pescara
			Province	PE
	N° Telephone	+39 085 385240	e-mail	eurosportello@provincia.pescara.it
	N° Fax	+39 085 2058797	Web site	www.provincia.pescara.it
	Contact person	Daniela Buzzi		
	Adhesion declaration	<p>The underwritten Giuseppe De Dominicis, legal representative of Provincia di Pescara, declares:</p> <ul style="list-style-type: none"> - to join the project proposal < <i>Renewable energy and forest management</i> > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
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 European Commission  Adriatic Cross Border INTERREG IIIA		<h2>PARTNERSHIP FORM</h2>		
		<h1>A2</h1>		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
8PI ^[19]	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	Regione Molise	Name abbreviation (max. 6 car.) ^[6]	ReMO
	Street	Via XXIV Maggio	N° Civic	130
	CAP	86100	City	Campobasso
			Province	CB
	N° Telephone	+39 0874 429783	e-mail	
	N° Fax	+39 0874 429609	Web site	
	Contact person	Alberto Cancellario		
	Adhesion declaration	<p>The underwritten Angelo Michele IORIO, legal representative of <Regione Molise>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
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	Partner Stamp			



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Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
9PI ^[19]	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Name/Social cause ^[5]	University of Chieti	Name abbreviation (max. 6 car.) ^[6]	UniCH
	Street	Dei Vestini	N° Civic	31
	CAP	66013	City	Chieti Scalo
			Province	CH
	N° Telephone	+ 39 0871 552316	e-mail	rettore@unich.it
	N° Fax	+39 0871 3556007	Web site	www.unich.it
	Contact person	Fac. Economia: Prof. Angelo CICHELLI, tel 347 3525429 Fac. Architettura: Prof Salvatore BUSCA, tel. 328 1675127		
	Adhesion declaration	<p>The underwritten Franco Cuccurullo legal representative of <University of Chieti>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
	Date	20 febbraio 2004		
	Signature of legal representative			
Partner Stamp				



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 European Commission  Adriatic Cross Border INTERREG IIIA		<h2>PARTNERSHIP FORM</h2>		
		<h1>A2</h1>		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
10PI <small>[19]</small>	Partner code ^[4]	There are dependencies between the partner and other partners (Y/N) ^[20]		N
	If Y, other partner code ^[4]	Dependency character (SG, CRE, CTO) ^[21]		
	Name/Social cause ^[5]	Abruzzo Promozione Turismo	Name abbreviation (max. 6 car.) ^[6]	AptAB
	Street	Corso Vittorio Emanuele II	N°Civic	301
	CAP	65122	City	Pescara
	N° Telephone	+39 085 429001	e-mail	Direzione.generale@abruzzoturismo.it
	N° Fax	+39 085 42900231	Web site	www.abruzzoturismo.it
	Contact person	Bruno Savelli		
	Adhesion declaration	<p>The underwritten Enrico Caporale legal representative of < Abruzzo Promozione Turismo >, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < <i>Renewable energy and forest management</i> > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
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Signature of legal representative				
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		<h1>A2</h1>		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners (public or private)				
Italian Partners (IP)^[18]				
11PI ^[19]	Partner code ^[4]	There are dependencies between the partner and other partners (Y/N) ^[20]		N
	If Y, other partner code ^[4]	Dependency character (SG, CRE, CTO) ^[21]		
	Name/Social cause ^[5]	Abruzzo Regional Energy Agency	Name abbreviation (max. 6 car.) ^[6]	ARAEN
	Street	Via Passolanciano	N°Civic	75
	CAP	65124	City	Pescara
			Province	PE
	N° Telephone	+39 085 7672524	e-mail	Iris.flacco@regione.abruzzo.it
	N° Fax	+39 0857672585	Web site	www.regione.abruzzo.it
	Contact person	Iris Flacco		
	Adhesion declaration	<p>The underwritten Franco Costantini legal representative of Abruzzo Regional Energy Agency, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < <i>Renewable energy and forest management</i> > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
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Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners(public or private)				
Foreign Partners (FP)^[22]				
1FP <small>[19]</small>	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Nome/Social cause ^[5]	Ente turistico della Dalmazia Centrale	Name abbreviation (max.6 car.) ^[6]	APTDAL
	Street	Brace Kaliterna	N°Civic	10
	CAP	21000	City	Split
			Province	
	N° Telephone	+385 21 490 032	e-mail	tzzup-dalm@st.te.hr
	N° Fax	+385 21 490 033	Web site	www.dalmatia-cen.com
	Contact person	Mili Razovic Director, Anka Boksic Franchini r.p		
	Adhesion declaration	<p>The underwritten <Mili Razovic >, legal representative of <Ente turistico della Dalmazia Centrale>, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATICO CROSS BORDER Programme Complement. 		
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		A2		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners(public or private)				
Foreign Partners (FP)^[22]				
2FP <small>[19]</small>	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Nome/Social cause ^[5]	Zenica – Dobož Canton	Name abbreviation (max. 6 car.) ^[6]	ZENDO
	Street	Kucukobica	N°Civic	2
	CAP	72000	City	Zenica
	N° Telephone	+387 32 416 591	e-mail	govern@bih.net.ba
	N° Fax	+387 32 417 019	Web site	www.zdk.ba
	Contact person	Djenana Colakovich Advisor for regional cooperation Dzeneta Bajramovich, Italian contact		
	Adhesion declaration	The underwritten <Polic Netžad >, legal representative of < Zenica –Dobož Cantonal government >, declares: <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
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 Adriatic Cross Border INTERREG IIIA					
Acronym (max.10 letters)^[3]		Enerwood			
A.2.1 Partners(public or private)					
Foreign Partners (FP)^[22]					
3FP [19]	Partner code^[4]	<i>There are dependencies between the partner and other partners (Y/N)^[20]</i>			N
	<i>If Y, other partner code^[4]</i>	<i>Dependency character (SG, CRE, CTO)^[21]</i>			
	Nome/Social cause^[5]	University of Zagabria	Name abbreviation (max.6 car.)^[6]	UniZA	
	Street	Trg m. Tita		N°Civic	14
	CAP	10 000	City	Zagabria	Province
	N° Telephone	003851 482 61 16	e-mail	bojan.baletic@arhitekt.hr	
	N° Fax	003851 482 80 79	Web site	www.unizg.hr	
	Contact person	Prof Baletic Bojan			
	Adhesion declaration	The underwritten <Professor Helena Jasna Mencer>, PhD, legal representative of <University of Zagabria>, declares: <ul style="list-style-type: none"> - to joint to the project proposal < Renewable energy and forest management > presented by <Regione Abruzzo>; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 			
	Date	20 febbraio 2004			
Signature of legal representative					
Partner Stamp					



 European Commission		<h2 style="text-align: center;">PARTNERSHIP FORM</h2>		A2	
 Adriatic Cross Border INTERREG IIIA					
Acronym (max. 10 letters)^[3]		Enerwood			
A.2.1 Partners(public or private)					
Foreign Partners (FP)^[22]					
4FP [19]	Partner code^[4]		<i>There are dependencies between the partner and other partners (Y/N)^[20]</i>		N
	<i>If Y, other partner code^[4]</i>		<i>Dependency character (SG, CRE, CTO)^[21]</i>		
	Nome/Social cause^[5]	Istituto di Ricerche Pastore e Foreste	<i>Name abbreviation (max.6 car.)^[6]</i>	IKPK	
	Street	Rr. Hail Bega Noz	N°Civic	23	
	CAP	1534	City	Tirana	Province
	N° Telephone	00355 4 371237	e-mail	Kpk@albaniaonline.net haskahajri@yahoo.com	
	N° Fax	00355 4 371242	Web site	www.unizq.hr	
	Contact person	Prof. Assoc. Dr. Hajri Haska, Direttore			
	Adhesion declaration	The underwritten < Prof. Assoc. Dr. Hajri Haska, legal representative of < Istituto di Ricerche Pastore e Foreste >, declares: <ul style="list-style-type: none"> - to joint to the project proposal < <i>Renewable energy and forest management</i> > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 			
	Date	20 febbraio 2004			
Signature of legal representative					
Partner Stamp					

Form "A" of the Proposal presentation		[N° of CfP]	[N°pr. ^[1]]	
 European Commission  Adriatic Cross Border INTERREG IIIA		PARTNERSHIP FORM		
		A2		
Acronym (max. 10 letters) ^[3]		Enerwood		
A.2.1 Partners(public or private)				
Foreign Partners (FP)^[22]				
5FP <small>[19]</small>	Partner code ^[4]		There are dependencies between the partner and other partners (Y/N) ^[20]	N
	If Y, other partner code ^[4]		Dependency character (SG, CRE, CTO) ^[21]	
	Nome/Social cause ^[5]	Biological Researches Institute, Science Academy	Name abbreviation (max. 6 car.) ^[6]	IRB
	Street	Sami Frasheri	N°Civic	
	CAP	1534	City	Tirana
	N° Telephone	00355 42 22638	e-mail	lkbiol@albmail.com
	N° Fax	00355 42 22638	Web site	
	Contact person	Prof. Alfred Muliaj		
	Adhesion declaration	<p>The underwritten < Prof. Alfred Muliaj >, legal representative of < Biological Researches Institute, Science Academy >, declares:</p> <ul style="list-style-type: none"> - to joint to the project proposal < <i>Renewable energy and forest management</i> > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 		
	Date	20 febbraio 2004		
Signature of legal representative				
Partner Stamp				



(end A2)

Form "A" of the Proposal presentation		[N° of CfP]	[N°pr. ^[1]]
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 European Commission		<h2 style="text-align: center;">PARTNERSHIP FORM</h2>		A2		
 Adriatic Cross Border INTERREG IIIA						
Acronym (max. 10 letters)^[3]		Enerwood				
A.2.1 Partners(public or private)						
Foreign Partners (FP)^[22]						
6FP <small>[19]</small>	Partner code^[4]		<i>There are dependencies between the partner and other partners (Y/N)^[20]</i>		N	
	<i>If Y, other partner code^[4]</i>		<i>Dependency character (SG, CRE, CTO)^[21]</i>			
	Nome/Social cause^[5]	Ministry of natural resources and environment protection of Serbian Republic	Name abbreviation (max.6 car.)^[6]	MinSER		
	Street	Dr Ivana Ribara St,	N°Civic	91		
	CAP	11070	City	Belgrade	Province	
	N° Telephone	+381 11 3616368	e-mail	ljiljana.veljkovic@ekoserb.sr.gov.yu		
	N° Fax	+381 11 2158793	Web site	www.ekoserb.sr.gov.yu		
	Contact person	Ljiljana Veljkovic				
	Adhesion declaration	The underwritten < Mihajlov Andelka >, legal representative of < Ministry of natural resources and environment protection of Serbian Republic >, declares: <ul style="list-style-type: none"> - to joint to the project proposal < <i>Renewable energy and forest management</i> > presented by < Regione Abruzzo >; - to confirm the own participation within the activities and the conditions included in the corresponding Form A and Form B of the INTERREG IIIA ADRIATIC CROSS BORDER Programme Complement. 				
	Date	20 febbraio 2004				
Signature of legal representative						
Partner Stamp						

Form "A" of the Proposal presentation		[N° of CfP]	[N°pr. ^[1]]
 <p>European Commission</p>  <p>Adriatic Cross Border INTERREG IIIA</p>	<h2>PROJECT SYNTESIS FORM</h2>		<h1>A3</h1>
Acronym (max. 10 letters)^[3]		Enerwood	
A3.1. Project synthesis (max 1 pg.)^[23]			
<p>The partners belong to areas in which high is the depopulation and the unemployment but there is a richness of natural resources so that the spatial planning and the sustainable regional development must take into account all the challenges connected whit natural heritage. The production of renewable and clean energy, from biomasses obtained by residuals from forests, agriculture, waste, etc., will represent the start up of a series of connected activities as improvement of forest accessibility, protection of biodiversity, selection of agricultural products and techniques able to create alternative/added source of income for farmers and woodland owners in the energy and tourism sectors. Pilot project as demonstration of the potentialities of these activities will be implemented in some areas to create a "filiera" for the production of the biomasses as integrated approach to support renewable energy generation capacity in the regions partner, a sustainable management of forest, reduction of ecological footprint, rural economy, protection of biodiversity, fire risk prevention. Fundamental for the creation of closed cycles of natural resources is the increased awareness not only of local actors but also of citizens in order to change their general behaviour.</p> <p>As reported in several official documents, the European regions produce 25% of global atmospheric emission especially in power stations, industry and private households, transport and domestic heating. The resulting "greenhouse effect" together with the continuous destruction of soil with irreparable loss of structure and function are threatening the elementary basis for life. Significant risk factors caused by this excessive and dangerous land use as floods, forest damage, ground water contamination, ground and soil pollution, need urgent and efficient solutions. An integrated approach with closed cycles of natural resources, energy and waste, must be pursued to reduce burdens on the environment. A prudent management of urban and rural ecosystems through this integrated approach can limit both waste production and consumption of natural resources (especially those not renewable or which regenerate slowly). Particularly promising from a spatial development perspective, are then the renewable energies and new technologies (e.g. hydrogen). In the rural areas of the countries partner as well as in EU there is a considerable potential for renewable energy (solar, wind, hydro-electric, tidal, from biomasses and from rural and urban waste, etc). The key to sustainable development especially of the rural regions lies on the discovery of indigenous potential and the exchange of experiences, but not in the copying, with other european regions. The diversity represents opportunities and threats: the exchange of know how must provide the means for anyone to act with their own power.</p> <p>The project intends to contribute to design an efficient solution to the above problems providing a better organization of the public and private bodies involved in the sectors of energy production, natural resources protection, sustainable development, risk prevention and implementing pilot projects as concrete examples of production and use of energy from biomasses and waste. The consequent improved organization of forest management and connected agricultural activities will promote job creation also in the tourism sector in areas where high is the depopulation and unemployment. The result will be a sustainable development and an improved social cohesion in the territories target.</p> <p>Regione Abruzzo is going to sign an "agreement" with Ministry of Environment for the implementation of "pilot actions for the energetic valorisation of biomass". Such agreement is the last step in a series of activities that Regione Abruzzo is implementing in order to design the energetic policies of the region as: 1) SAVE II – Constitution of ARAEN, 2) Approval of energetic regional plan on the use of renewable sources. This project, integrated with the studies already performed, must then be seen as fundamental for the regional energetic policy and a successful reference for the other Adriatic regions. The integration also with Leader +, will give the project a wide overview on the activities connected with energy production and use.</p>			

(continue A3)

Form "A" of the Proposal presentation		[N° of CIP]	[N° pr. ^[1]]
 <p>European Commission</p>  <p>Adriatic Cross Border INTERREG IIIA</p>	<h2>PROJECT SYNTHESIS FORM</h2>		<h1>A3</h1>
Acronym (max. 10 letters)^[3]		Enerwood	
A3.2. Objectives (max. 1.500 characters)			
<p>General Objectives:</p> <ul style="list-style-type: none"> - Promotion of diversified development strategies, sensitive to the indigenous potentials in the rural areas and which help to achieve an indigenous development of energetic networks of Adriatic regions in its whole. - Support of rural areas in education, training and in the creation of non-agricultural jobs. - Promotion of the integration of cross border regions in order to overcome the marginality <p>Specific objectives:</p> <ul style="list-style-type: none"> - development, updating and enhancement of energetic networks, infrastructures and energy recovering systems - protection and preservation of the natural and environmental heritage and improvement of the energy efficiency - contribution to the development and enhancement of tourist infrastructures - implementation of pilot projects as concrete examples of production and use of energy generated from biomass and waste and new technologies (hydrogen), contributing to emission reduction of producing systems experimenting biofuel <p>testing a better organization of public and private bodies involved in the sectors of energy production, natural resources protection, sustainable development, risk prevention</p>			
A3.3. Expected results(max. 1.500 characters)			

General results

- Promotion of diversified development strategies, sensitive to the indigenous potentials in the rural areas and which help to achieve an indigenous development (including the promotion of multifunctionality in agriculture). Support of rural areas in education, training and in the creation of non-agricultural jobs.
- Securing sustainable agriculture, application on environmental measures and diversification of agrarian land utilisation
- Use of the potential for renewable energy in urban and rural areas, taking into account local and regional conditions, in particular the cultural and natural heritage

Specific results

- 1) knowledge improvement of the health state of the areas target
 - 2) Improvement of forests' management
 - 3) Increasing and protecting bio-diversity
 - 4) Creation of alternative/added resource of income for farmers/woodland owners
 - 5) Contribution to the reduction of CO2 emissions
 - 6) Development of technologies for wood fuelled heat and power generation plant and equipment and arrangement of two sites for the experimentation
 - 7) Improved accessibility of forests for tourist and leisure activities
 - 8) Improved understanding on tourism and sustainability
 - 9) Creation of specialised groups for the management and maintenance of forests and specialised people for the management and coordination of all the activities connected according to the project's outputs in transnational cooperation
 - 10) Experimentation of bio-fuel in some public buses (three short runs within the Parks)
 - 11) Creation of an interactive web site.
 - 12) Start up of a structure for cogeneration and tele-heating , able to work self-sufficiently by the use of wood fuel
 - 13) Reduction of fire risk and contribution to the reduction of waste impact on environment
- Detailed studies about regional potential on production and use of biomasses.

A3.4. Eligible areas of maximum technical and financial impact

Eligible areas	Impact area	Distribution cost (€) ^[28]
IAR's in which the project has a maximum impact ^[24]	REGIONE ABRUZZO	520.000
Eventual other IAR's where the project has impact ^[25]	REGIONE PUGLIA	100.000
Eventual other IAR's where the project has impact ^[25]	REGIONE MOLISE	50.000
Eventual other IAR's where the project has impact ^[25]	“----“	
Eventual other IAR's where the project has impact ^[25]	“----“	
Eventual other IAR's where the project has impact ^[25]	“----“	
Eventual other IAR's where the project has impact ^[25]	“----“	
EAC where the project has cross border impact ^[26]		
Eventual other EAC where the project has impact ^[27]		
Eventual other EAC where the project has impact ^[27]		
Eventual other EAC where the project has impact ^[27]	“----“	
Total expense financed by the Adriatic Cross Border Programme INTERREG IIIA^[29]		670.000

A3.5. Foreseen duration of the project^[30]

Overall duration (in months)	36	Start date (m/y)	Oct 2004	End date (m/y)	Sept.2007
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(end A3)



Form “A” of the Proposal presentation

[N° of call for proposals]

[N°pr.^[1]]



European Commission
Adriatic Cross Border INTERREG IIIA



FINANCIAL FORM

A4

A4.1. Participation cost^[31]

Costs 2002(€)	Costs 2003(€)	Costs 2004(€)	Costs 2005(€)	Costs 2006(€)	Costs 2007(€)	Costs 2008(€)	Total Cost (€)
----	----	120.000	240.000	200.000	110.000	----	670.000

A4.2. Distribution of the project expenses between various typologies of financing and between various partners^[32]

Partner Acronym [19]	Adriatic Cross Border INTERREG IIIA public financing (€) ^[33]			Partners Co-financing (€)	Co-financing financed by other programmes			TOTALE of admissible partner expenses (€)
	EFRD Quote (50%)	FDR national Quote (35%)	IAR Quote (15%)		FORMS	Law49/87	Other(specified)	
LP ^[19]	35.000	24.500	10.500					70.000
1IP ^[19]	15.000	10.500	4.500					30.000
2IP	12.500	8.750	3.750					25.000
3IP	12.500	8.750	3.750					25.000
4IP	12.500	8.750	3.750					25.000
5IP	100.000	70.000	30.000					200.000
6IP	35.000	24.500	10.500					70.000
7IP	12.500	8.750	3.750					25.000
8IP	25.000	17.500	7.500					50.000
9IP	20.000	14.000	6.000					40.000
10IP	10.000	7.000	3.000					20.000
11IP	45.000	31.500	13.500					90.000
1FP								
2FP								
3FP								
4FP								
5FP								
6FP								
7FP								
8FP								
9FP								
10FP								
TOT(€)	335.000	234.500	100.500					670.000

(continues A4)



Form “A” of the proposal presentation

[N° of call for proposal]

[N°pr.^[1]]



European Commission

Adriatic Cross Border INTERREG IIIA



FINANCIAL FORM

A4

A4.3. Distribution of the various typologies of expenses between the partners ^[34]

Partner Acronym ^[19]	General expenses ^[35]	Staff expenses ^[36]			Material expenses ^[37]		Dissemination expenses ^[38]		Travel expenses/missions ^[39] (€)	In kind participations ^[40] (€)	Other expenses ^[41] (€)	VAT ^[42] (€)	TOTAL admissible expenses per partner (€)
		Secretariat, coordination & management (€)	Staff expenses(internal) (€)	External Consultancy expenses (€)	Machinery and equipment expenses (€)	Infrastructure expenses < 2,0 ME (€)	Organization of meetings, events and manifestations expenses (€)	Demonstration actions expenses (€)					
LP ^[19]	2.500	30.000	5.000				10.000	10.000	10.000			2.500	70.000
1IP ^[19]	1.000	4.000					5.000	10.000	8.000			2.000	30.000
2IP	1.000	4.000					5.000	7.500	6.000			1.500	25.000
3IP	1.000	4.000					5.000	7.500	6.000			1.500	25.000
4IP	1.000	4.000					5.000	7.500	6.000			1.500	25.000
5IP	8.000	10.000	60.000	35.000		50.000	10.000	5.000	10.000			12.000	200.000
6IP	2.000		8.000			49.000			1.200			9.800	70.000
7IP	1.000	4.000					5.000	7.500	6.000			1.500	25.000
8IP	2.000	7.000	7.000				10.000	11.000	10.000			3.000	50.000
9IP	1.000	1.800	20.000					6.000	10.000			1.200	40.000
10IP	500	900	10.000					3.000	5.000			600	20.000
11IP	1.400	1.000	2.000			80.000	2.000		2.000			1.600	90.000
1FP													
2FP													
3FP													
4FP													
5FP													
6FP													
7FP													
8FP													
9FP													
10PS													
TOT(€)	22.400	70.700	112.000	35.000		179.000	57.000	75.000	80.200			38.700	670.000

(end A4)

Instructions to the compilation of the Form “A”

Introduction

This chapter supplies the instructions on completing the model of proposal constituted from the Administrative-Financial Form A (Part “A”). The project proposal must be obligatorily delivered in papery form and will be admitted, in addition, also the delivery in electronic version (floppy or CD-ROM).

The applicant must fill up all white boxes of the Module (or form) of presentation. If the applicant is not able to fill up one of these boxes, it can be marked simply with the indication “-----”.

It must lend attention that the information that Applicant will insert in the Form “A” will be utilized whether for the statistical uses than in use of the monitoring actions.

The Form “A” will be used for the informative actions in merit of the implementing projects that will be consultable in appropriate site section: <http://www.interadriatico.org/projects>

Also in this case, it is recommended to compile the Form “B” using font “Arial 10” , with “Normal” interspace and “Single” between lines. Such recommendation is not obligatory but it is finalized to facilitate the evaluation, management and recording of the presented project proposals.

How to complete the Form “A” of administrative presentation of the project proposal

- The Applicant or Lead Partner (*Lead Partner*) will have to compile the Forms A1, A3 and A4;
- The Italian and foreign partners will have to complete the Forms A2 and A4;

The explicit notes referred to the numbers between parenthesis is in apex of the Forms A1, A2, A3 and A4 of the presentation Form are described in details. The aforesaid Forms must be fulfilled by type writer (not hand written) and sent to Regional Offices (in the case of regional direction proposals) or to Joint Technical Secretariat (JTS) (in the case of calls for proposals) of the INTERREG IIIA ADRIATIC CROSS BORDER Programme and therefore, in order to avoid errors in the compilation, it is advised to read and to follow such explicit notes carefully. It is moreover demanded to complete the A1-A4 forms carefully in the way to be more clearly possible without cancelling or bringing corrections with the corrector , inserting data only in given affixed empty spaces, without crossing the corresponding margins because, in this case, the same ones could go lost in the data base of the JTS. For questions that had to demand the choice between various options, it must mark with one “X” the option chosen. In this case, it could be easier to choose wished option crossing with one “X” by hand the box pre chosen, instead of writing the “X” by type writer. In such case, the indication by hand will be equally accepted if sufficiently clear. For the numbers (amount, duration, etc), is necessary to mark the entire figures rounded off to next entire number (i.e. 2.4 become 2; 3.6 become 4 and 4.5 become 5). Do not insert any white space between two numbers of same amount. It must remember to insert the abbreviation of the proposal (Acronym) in all the Forms “A” of the Module of the proposal presentation and in every page of other parts, where demanded, including attachments. All the costs must be expressed in euro and not in K€ (thousands of Euro) and will not have to consider **Value Added Tax (VAT), if applicable, must be separately indicated.**

FORM A1

Some information's inserted in the Form A1 will be equally reported in the corresponding boxes of the Form B1.

[1] Proposal Number

The Proposal Number will be assigned from the Joint Technical Secretariat at the moment of its delivery. Such number does not have to be indicated by Applicant and, therefore, is left empty.

[2] Proposal Title

Indicate a title in not more than three lines, that can also be comprised easily by non specialist of the field.

[3] Proposal Acronym

Indicate an abbreviation of the title or an Acronym not more than 10 letters, that will be used always for identification of the project proposal. The same Acronym will always have to be indicated in all the forms of the Forms "A" and "B".

[4] Applicant and/or Partner Code

To every Applicant and/or partner will be assigned a customer code and one password. The customer code attributed to applicant is reported in the corresponding box of the Form A1, while the one attributed to every partner is indicated in the corresponding box of the Form A2. Such code therefore will not be indicated by applicant and/or partners, but will be automatically assigned by the Joint Technical Secretariat.

[5] Applicant and/or Partner name and social cause

Indicate in the corresponding box of the Form A1 the name and the Applicant Social causes, and in the boxes of the Form A2 the name and the *partners* legal status.

[6] Applicant and/or Partner name abbreviation

Indicate in the corresponding box of the Form A1 the name abbreviation to attribute to Applicant (maximum 6 characters in capital letters), that will be used as its Acronym of identification. Analogous abbreviations will have to be indicated in the boxes of the Form A2 for each *Partner*.

[7] Applicant legal status

It comes indicated with one "X" in the corresponding box, the legal state of applicant, if it is a public subject, or private subject, of an research institute or some other organization. Between the private subjects, one of the three options will be able to be chosen, depending if:

- 1) it is a Private Profit Company (PPC) or
- 2) it is Profit State Participated Company (PSPC)
- 3) it is No Profit Company (NPC).

[8] Legal representative

The Applicant must specify, in the corresponding box, its legal representative.

[9] Applicant Address

It must be indicated the correct addresses of the Applicant legal and administrative offices, specifying the Street, Civic number, the Postal Code (ZIP), City (and eventual Province), also the telephone n°, the fax n°, e-mail address and eventual Web site. The telephone and fax numbers must be specified with international prefix and City prefix (ex.+39-047-761435). In case of same legal and administrative office, the same address will have to be repeated two times in the corresponding boxes. In the Province box will be indicated, in capital letters, the acronym of Italian Province corresponding office.

The Applicant must have Italian legal character or one of the European Community State Members and the project proposal must have impacts on the territory of at least one of the Italian Adriatic Regions.

[10] Contact person

Applicant will have to indicate the Contact person to whom addressing during all phases of the project implementation. The contact person represents therefore the only person of reference (for the Management Authority, for the Joint Technical Secretariat and for all the authorities responsible for monitoring of the project proposed), that will be contacted for all the aspects correlated with the project implementation. In the corresponding box go therefore indicated all contact data, comprehensive of last name, name, tax identification number and address (Street, Civic n°, City, Province, n° of Telephone, email, n° of fax and eventual Web site).

The phone and fax numbers must be specified with international and city codes (i.e. +39-047-761435).

[11] Gender

Such information is demanded for statistical aims. Indicate M in the case in which the Contact person is Male or F in the case in which the Contract person is Female.

[12] Small and Medium Enterprise

In case Applicant is a private profit legal entity, it has to indicate if it is Small or Medium Enterprise (SME), where it considers under Small and Medium Enterprise the one that satisfies following requirement:

- less than 250 full time employees;
- last year annual turnover less than 40 M€ or an annual budget less than 27 M€;
- not more than 25% of the enterprise shares is controlled by an enterprise that is not SME (for the “controlled” mean see next points [20] and [21]).

If all the aforesaid conditions are respected, insert, in the corresponding box the Y symbol (YES), otherwise the N symbol (NO).

[13] Activity codes sectors

In case that the Applicant is a private legal entity, it must specify, in the corresponding box, the code/s number/s of Applicant activity sectors. Such number/s must correspond to one or more communitarian classification codes reported in activities described in ATTACHMENT 6 of the Applicants Guide.

[14] Number of employees

In case that the Applicant is a private legal entity, it must specify, in the corresponding box, the number of employees regularly assumed through a contract of indeterminate period of time.

[15] Number of external collaborators

In case that the Applicant is a private legal entity, it must specify, in the corresponding box, the number of external collaborators with reported contracts for specific projects, with regular payments records directly or through the intermediate enterprises, during the last accounting year. Under the last year of exercise is intending the year before the date in which the proposal comes forwarded.

[16] Turnover of the last accounting year

In case that the Applicant is a private legal entity, must be specify, in the corresponding box, the regularly declared turnover during the last accounting year. Under the last year of exercise is intending the year before the date in which the proposal comes forwarded.

[17] Registration in the registry of the legal entity

In case that the Applicant is a private legal entity, in specific box, will have to be specified, its registration number in the corresponding public or private registry, indicating also the Registering Authority (Court, Chamber of Commerce, Registry Enterprises, INPS, etc).

FORM A2 – PARTNERSHIP FORM

Such Form will be composed from a minimum of 1 page to a maximum of 20 pages, depending on the number of Italian and foreign partners in the proposal. Various information that will be inserted in the boxes of the Form A2 will go equally inserted in the corresponding boxes of the Form B1.

[18] Italian Partners

In the Form A2 will be indicated the coordinates (name/Social causes, name abbreviation, Street, Civic n°, City, Province, n° of Telephone, email, n° of fax, eventual Web site) of all the Italian partners involved in the proposal.

The involvement of at least one Italian partner is not obligatory.

The Italian *partners* must not however necessarily have legal representative office in one of the seven Italian Adriatic Regions, but in this case they will have to demonstrate their financial participation in the project.

The Form A2 will be reproduced for every Italian partner involved in the project. The Form A2 generally previews the maximum involvement of 10 Italian partners. In case that the number of Italian partners is inferior to 10, the next boxes of the last partner identified will have to be left empty with the indication “----“. In case that the number of Italian partners is superior of 10, the Applicant will have to reproduce (by computer or making photocopies) the corresponding additional A2 Forms, compiling them consequently. However, such extended *partnership* is not suggested because of the managerial difficulties tied to an excessive number of partners.

[19] Progressive acronym of the partner

It is pre-assigned a progressive number for every partner of the proposal. In particular, to Applicant (Lead Partner) is assigned the Acronym **LP**, while to the Italian Partners (IP) are assigned progressive acronyms **1IP**, **2IP**, **3IP**, etc and to Foreign Partners (FP) the corresponding progressive acronyms **1FP**, **2FP**, **3FP**, etc.

To every progressive Acronym will have to correspond a single partner, in all the forms of the Form "A" and the Form "B" of the proposal.

[20] Dependencies between the participants (*partners*)

Two partners (private legal entities) depend one in respect to another if there is one relation of control between them, in case that:

- a partner is under the direct or indirect control of another partner; or
- a partner controls directly or indirectly another partner;
- both partners are controlled, directly or indirectly, by one third legal entity.

Legal entity A controls legal entity B if:

- possesses, directly or indirectly, more than 50% of the share or the majority of the rights of vote of the partners or associates of the legal entity B; or
- it stops, directly or indirectly, the decisional power of the legal entity B.

Direct or indirect possession by an public investment trust, institutional investor, by company or venture-capital funds, more than 50% of the nominal value of share of a legal entity or the majority rights of vote of the partners or associates of legal entity mentioned, necessarily does not constitutes relation of control.

The possession or the supervision of legal entities from part of the same public organism does not imply necessarily relation of control between them.

[21] Dependency character

In case exists a relation of dependency between the private partner and other associate of the proposal, insert, in the appropriate box, **the acronym** that characterizes such relation. There are three types of dependencies (with the correspondings acronyms):

- **SG: Same Group**: if various *partners* are controlled by some third subjects;
- **CRE: Controller**: if a partner controls another *partner*;
- **CTO: Controlled**: if a partner is controlled from by another *partner*.

[22] Foreign partners

In the Form A2 will be indicated the coordinates (name/Social causes, name abbreviation, Street, n° Civic, City, Province, n° of Telephone, email, n° of fax, eventual Web site) of all foreign partners involved in the proposal.

The involvement of at least one foreign partner with legal representative office in one of the Eastern Adriatic Countries (EAC) is obligatory.

The other foreign *partners*, do not have to belong necessarily to one of the 4 Eastern Adriatic Countries admitted to the Programme (Croatia, Bosnia-Herzegovina, Serbia and Montenegro and

Albania), but the effects of the project must however fall back in eligible areas of the Adriatic Cross Border Programme INTERREG IIIA in the § 1-3 of the present Guide.

Like for the Italian partners, the Form A2 will go reproduced for every foreign partner involved in the project. Also the Form A2 previews the maximum involvement of 10 foreign partners. In case that the number of foreign partners is inferior of 10, , the next boxes of the last partner identified will have to be left empty with the indication “----“.In case that the number of foreign partners is superior of 10, the Applicant will have to reproduce (by computer or through photocopies) the corresponding additional A2 Forms, compiling them consequently. Such *partnership* extended is not however advised because of the managerial difficulties tied to an excessive number of partners.

FORM A3 – PROJECT SYNTHESIS FORM

[23] Project synthesis

The project will have to be shortly illustrated with not more than one page, avoiding white lines, excessive spaces, figures, diagrams and designs, special characters and formulas. This synthesis will have to illustrate clearly the proposal, identifying global objectives and specific objectives, as such objectives will be achieved and its connection regarding the strategies of the Operational Programme with particular reference to the axis and the measure of the same proposal. The synthesis in fact will be used as short description of the proposal in the procedure of evaluation and the communications with the Joint Steering Committee and with all the other organisms responsible in the management and the evaluation of the same proposal. Therefore it will have to be short and precise.

Such synthesis will have to coincide with the one reported in the Form B3.

[24] Eligible Region where the project has the main impact

The Applicant will have to indicate the Italian Adriatic Region (Friuli-Venezia Giulia, Veneto, Emilia-Romagna, Marche, Abruzzo, Molise, Puglia) where the project will have the greater impact (where are localized the greater recipients of the project activities). In the case that the project has a total impact on more Italian Adriatic regions (see the case of the integrated interregional projects), Applicant will have to indicate, in the next box, also other IAR interested. In the corresponding right box will have to be indicated moreover the quote of the public financing financed by the INTERREG IIIA Adriatic Cross Border Programme that esteem to fall back on such region.

[25] Eventual other IAR where the project has impact

The Applicant will have to indicate also eventual other Italian Adriatic Regions (IAR) where the project has impact. Such indication is important in the case of impact on more IAR's, the preliminary evaluation comes carried out also by the responsible of other IAR (this is also the case of the integrated interregional projects). In the corresponding right box will have to be indicated moreover the quote of the public financing financed by the INTERREG IIIA Adriatic Cross Border Programme that esteem to fall back on such region.

In case that are not foreseen other IAR where the project has impact, the Applicant will have to leave the corresponding boxes with the indication “----“.

[26] EAC where the project has impact

The Applicant will have to indicate the Eastern Adriatic Country where the project has the maximum cross border impact. The corresponding financial right box will have to be left empty because the Adriatic Cross Border INTERREG IIIA Programme does not finance participations on territories EAC.

[27] Eventual other EAC where the project has impact

The Applicant must indicate also the other Eastern Adriatic Country/ies where the project has cross border impact/s. The corresponding financial right box must be left empty because the INTERREG IIIA Adriatic Cross Border Programme does not finance participations on EAC territories.

[28] Territorial costs distribution

The Applicant must indicate, in the corresponding boxes, the territorial distribution of expenses financed by the INTERREG IIIA Adriatic Cross Border Programme, foreseen by each IAR where the project has impact.

[29] Total costs financed by the INTERREG IIIA Adriatic Cross Border Programme

In the corresponding boxes the sum of the project costs referred to the various impacts on the interested Italian Adriatic Regions must be indicated. Such sum must coincide with the corresponding sum of the costs foreseen for every partner involved, more about in the next point [33].

[30] Duration of participation

Indicate in the corresponding boxes, the total duration (in months) foreseen for the implementation of the proposal, also the foreseen date of start and conclusion (the difference in months between the two dates of conclusion and start will have to coincide obviously with the total duration of proposal).

FORM A4 – FINANCIAL FORM

The admissibility of expenses is described in the § 2-5 of the present Applicants Guide.

[31] Project cost

In the dedicated boxes the total cost of the proposal referred exclusively to the corresponding call for proposals must be shared according to foreseen distribution of annual expenses. It is to be mentioned that the available resources will regard one or more years (ex. 2002 or 2002-2003-2004) and that only the costs related to the presented project sustained from 23/05/2002 until 31/12/2008 will be eligible.

[32] Distribution costs between the various typologies of financing and the various partners

The project proposal could be articulated in a way that only for one of its part is requested a financing from a specific measure of the INTERREG IIIA Adriatic Cross Border Programme to which it refers. In such case, it will have to be clearly specified also the other co-financing that has been obtained and/or is to be obtained, whether through the co-financing by one of the partner, or through the one obtained from eventual other entity/program/law (see § 12,4 of the Adriatic Cross Border INTERREG IIIA Operational Programme). In the case there are more sources of financing on the same initiative, the sum of the perceived contributions must not to exceed the maximum allowable contribution rate for the referred measure, as established in the corresponding call for proposals.

In case that the expenses effectively supported by the project had to turn out inferior to those proposed, the estimated contribution financed by the INTERREG IIIA Adriatic Cross Border Programme will be reduced in proportion. In case that the expenses should be bigger, the contribution could **not** be increased. **It is in the applicant interest to present a realistic expenses estimation.**

All expenses indicated in the Form A4 must figure in the accounts of the organization to be identified and verifiable. Only the expenses effectively sustained, demonstrated by payments really carried out, can be declared in the semi-annual financial statement to be presented within the indicated dates following shown.

[33] Public financing from the INTERREG IIIA Adriatic Cross Border Programme

The applicant should specify, in the corresponding boxes and for each of the partners, the amounts of public financing that will fall back on the Adriatic Cross Border INTERREG IIIA Programme. These amounts are preliminary composed by ERDF (50%), FDR (35%) and EAR (15%) funds. To these amounts should be added other co-financing of the Applicant and/or partners, taking into account the minimum contributions requested by the ROs territorially competent (in the case of regional direction proposals) or by call for proposal.

The total of the contributions of all the partner of the project that will fall back on the Adriatic Cross Border INTERREG IIIA Programme (first 3 columns of the table), will have to correspond to the total indicated in the corresponding box A 3.4 of the Form, more about it in the previous point [29].

We remember that for the quota inherent to the Adriatic Cross Border INTERREG IIIA Programme, are not permissible following expenses:

- expenses connected to the normal activities of the organization, not directly related to the realization of the project;
- debits, passive interests, uncollectible credits;
- manifestly useless or excessive expenses;
- expenses sustained outside of the period of eligibility of expenses.

[34] Distribution of the costs between the partners per kind of expenses

In the corresponding boxes must be clearly indicated the foreseen costs, for everyone of the partner, for the various typologies of admissible expenses of the programme.

In any case, Applicant should examine carefully eligible costs defined by the Measure to which the call for proposals refers, and it will be possible to extend or to shrink the aforesaid list.

Direct admissible expenses will have to be directly tied to the realization of the project proposal and indispensable for its development .

The proposal will have to lend particular attention to the aspects related to the management and the coordination of the associated *partners* . In fact, beyond to the necessary technical structure for the management of the single proposed activities, it will be necessary also one structure of coordination responsible to link all the various components of the proposal and for communication with the JTS and/or the MA. Depending on objectives and the activities foreseen in the proposal, it is recommended to constitute an appropriate group of coordination composed of experts with particular attitudes and managerial and coordinative capacities.

The expenses for the aid regimes, sustained before the delivery date of the proposal are not recognized. Such rule is not valid for the “*de minimis*” (see Attachment 7).

Indicated expenses do not have to include the VAT, in case is foreseen, it will have to be specified in the corresponding dedicated box.

For the admissibility of the various typologies of expense it must be kept in account the Regulations (CE) n.1260/99, n.1261/99 and n.1145/03.



[35] General expenses

General expenses are the costs/expenses directly imputable to the development of activities foreseen by the work programme, until one maximum percentage of the total amount of direct costs as defined by the ROs territorially competent or by the call for proposal. The total amount of these costs/expenses can be calculated proportionally to the operation, until a maximum percentage of 4% or the total project cost, following an equal and justified methodology for calculation. If these costs are specified by documentation and detailed, bigger reimbursement than 4% are admitted. Moreover, it is not about proportional determinable expenses, which must be documented and detailed. This general voice can, for example, comprise management costs, office costs, photocopies, telephone, fax, heating, electric power, rent expenses, etc.

It will be possible between general expenses to consider also the banking guarantees requested by the ROs territorially competent or by the call for proposals, including notary, legal, insurance and postal costs sustained for the implementation of the project.

[36] Staff Expenses

Such expenses will regard the internal staff expenses for the organization of each of the partner and those entrusted to outsiders (third parties) for various type of consultancies. The staff expenses will regard the following typologies of admissible activities:

- Coordination of management and secretariat;
- Studies and analysis;
- Data collection and monitoring;
- Formation;
- Technology transfers and relating services;
- Lecturers expenses and compensations;
- Research or innovative strategies development;
- Operating support and dissemination activity, information and communication;
- Auditing¹

The staff expenses sustained within the project implementation must be based on wages or gross real emolument, added to social contributes and to other costs comprised in the retribution, excluding all other expenses.

To be considered admissible direct expenses, the staff expenses must clearly result that the persons in issue are paid within the project, through a verifiable and effective funds transfer. As far as the activities carried out by the staff who works directly for the project and who continues to be paid by the usual employer, such expenses will be generally considered as in-kind participations and can be inserted between the admissible costs in the amount indicated by the call for proposals.

The amounts will be calculated in base of the number of persons/number of days/tariff daily applied and with reference to a maximum of 220 working days in the year (or, if the total is lower, than 20 days of the month). They cannot be higher than the medium salaries and the other enforced burdens for a professional category it belongs, neither more elevate of the generally accepted tariffs on the market of analogous performances.

The staff costs used for the organisation of meetings, events and manifestations ,do not re-enter in this category of expense, also the expenses for demonstrative actions, for which there are appropriate dedicated boxes (see next point [38]).

¹ Applicants must ensure that all expenses are submitted by accounting audit by an eligible external auditors

The staff expenses can be referred to activities carried out in the eligible areas of the Adriatic Cross Border INTERREG IIIA Programme, Eastern Adriatic Countries included.

[37] Material Expenses

Such costs will regard purchase and the rent of equipments and necessary technical immobilizations to guarantee the management and the implementation of the project. These expenses will therefore regard purchase and the rent of determinant machinery and equipments and the realization of small structural participations, limited to light infrastructures, where under the light infrastructures intends those costs inferior to 2.0 Million Euro.

For equipments and technical immobilizations purchased and/or rented is possible to hold in account only the annual amortization referred to the duration of the project, according the national norms of public accounting.

The material costs used for the organization of meetings, events and manifestations ,do not re-enter in this category of expense, also the expenses for demonstrative actions, for which there are appropriate dedicated boxes (see next point [38]).

[38] Dissemination costs

Such costs regard expenses that will be sustained for the various activities proposed , excluding the staff expenses that will be computed a part. Organisational expenses can make reference to publication costs and material for promoting the events, of information and dissemination of results (ex. CD Rom, video, brochures, etc), of translation, catering, halls and cabins rent and other services correlated to the realization of the events.

To this purpose, we remember that admissible expenses can regard the following activities:

- Conferences, seminars, work groups and task forces ;
- Other demonstrative actions;

In the case in which there are conventions or seminars organized in countries that do not belong to EC, the only admissible expenses of the project and financed by ERDF funds are those regarding the transfers from and towards those Countries, more about it in the next point [39].

[39] Travel expenses

It will have to be specified, in appropriate box, travel and mission expenses inherent to all the activities of project realized by the partners or the experts, lecturers or foreseen consultants.

All such expenses will have to be accompanied by appropriate documentation proving support of the same expense, constituted of travel original receipts or certified copies of the same ones.

Following expenses are considered eligible:

- Transport expenses (by airplane, train and car);
- Living and lodging expenses.

In the case in which there are conventions or seminars organized in countries that do not belong to EC, the only admissible expenses of the project and financed by ERFD funds are those regarding the transfers from and towards those Countries.

For transport expenses by car, it is valid the kilometric reimbursement equal to 1/5 of the cost per/1L of fuel, proved by freeway fiscal receipts obtained during the distance covered.

[40] In-kind participations

In-kind participations are considered admissible expenses in case that:

- a) it consists in the lands or real estate supply, of equipments or materials, professional or research activities or voluntary performances ;
- b) are not connected to measures of financial engineering ;
- c) its value can be object of accounting auditing and independent evaluation;;
- d) the value contribution of lands and real estates, comes certified by a qualified and independent professional or an authorized organism;
- e) are voluntary performances, the relative value comes determined holding into account the time effectively landed and the normal hour and daily tariffs in power for the executed activity.

In the case of figurative contributions that fall back in other categories of expense foreseen by the ROs territorially competent or by the call for proposals (ex. staff expenses), will have to be separated from other categories and indicated only one time in the single box, of which in the present point [40].

However, must be kept in mind that, the co-financing from the Structural Funds of an operation, does not have to exceed the admissible maximum expense at the end of the operation, excluding the in kind participations and that these last ones do not exceed in percentage quote 15% of the beneficiary budget.

[41] Other expenses

In case that ROs territorially competent or the call for proposal had to specify other admissible expenses foreseen by the Operational Program and by the Programme Complement, these could be indicated in the corresponding box specifying the typology for each of the partner involved in the proposal.

Such category of expenses is residual and it is valid however the principle of the specific accounting. The admissibility of such expenses will be evaluated case by case in base to the Regulation (CE)n. 1145/03 of 27/06/2003.

[42] VAT

According to norm 7 of the Regulation (CE) n.1145/03 of the 27/06/2003, the VAT can constitute an admissible expense only if it is really and definitely sustained by the final beneficiary, or by the final recipient within the aids regimes to the sense of art.87 of treaty, and in case of aids approved by the organisms formed by the State members. The VAT that is however recoverable, is to be considered inadmissible also in case that it does not come effectively recovered from the final beneficiary or the final recipient. The private or public entity of the final beneficiary and the last recipient is not taken in consideration in determining if the VAT constitutes one admissible expense in application of the present norm.