

ACADEMIC SENATE
of
CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

AS-33-77/Ad Hoc
November 8, 1977

RESOLUTION REGARDING SPONSORSHIP OF EVENTS

(see attached pages)

APPROVED

NOVEMBER 8, 1977

232.1 Use by University Faculty and Staff Individuals and Groups (Task Force Revision)

Use of facilities for programs consistent with the objectives of the university (as listed in CAM 230.1) may be granted to faculty or staff groups. Such groups who wish to make use of campus facilities should make application through the office of the Coordinator of Special Programs. When related to the university's instructional program, such use must have the approval of the appropriate dean or designated department head. Application should be made at least three weeks in advance of the date of the program. If a question arises as to whether a group is eligible to use campus facilities for a particular program, the question will be referred by the Coordinator of Special Programs to the chairperson of the Facilities Use Committee, who will also receive appeals from negative decisions.

Use of facilities consistent with the objectives of the university by individual faculty members and by informal groups of faculty members may be granted by the Vice President for Academic Affairs or designee.

Use of facilities consistent with the objectives of the university by individual staff members and by informal groups of staff members may be granted by the Executive Vice President or designee.

Guidelines on "Prominent or Controversial Speakers" (CAM 772) apply to faculty/staff individuals or groups when using campus facilities.

232.1 Use by University Faculty and Staff Individuals and Groups (Senate Committee Revision)

Use of facilities for programs consistent with the objectives of the university (as listed in CAM 230.1) may be granted to faculty or staff groups. Such groups who wish to make use of campus facilities should make application through the office of the Coordinator of Special Programs. When related to the university's instructional program, such use must have the approval of the appropriate dean or designated department head. Application should be made at least three weeks in advance of the date of the program. If a question arises as to whether a group is eligible to use campus facilities for a particular program, the question will be referred as follows:

- A. To the Vice President for Academic Affairs in the case of a request by faculty;
- B. To the Executive Vice President in the case of a request by staff.

Guidelines on "Prominent or Controversial Speakers" (CAM 772) apply to faculty/staff individuals or groups when using campus facilities.

232.2 Use by University Students

Use of facilities for programs consistent with the objectives of the university (as listed in CAM 230.1) may be granted to student organizations and ASI agencies in keeping with the procedures established by the Activities Planning Center. Such organizations should make application through the Activities Planning Center on the form adopted (Form 81) for that purpose, and such procedures prescribed by the Activities Planning Center must be followed. If a question arises as to whether a student organization is eligible to use campus facilities for a particular program, the question will be referred by the Director, Activities Planning, to the chairperson of the Facilities Use Committee, who will also receive appeals from negative decisions. Use of facilities by individual students and informal groups of students may be granted by the Dean of Students.

Guidelines on "Prominent or Controversial Speakers" (CAM 772) apply to such groups or individuals.

232.3 Use by Nonuniversity Groups

Use of facilities for programs consistent with the objectives of the university may be granted to those agencies and organizations with whom the university is authorized to make lease agreements, specifically: government agencies, nonprofit, charitable, educational or character-building organizations; or groups for educational or noncommercial purposes.

Exceptions to use by agencies with whom the university is authorized to make lease agreements are as follows:

- A. Use that conflicts with or adversely affects the regular university use of the facilities or otherwise interferes with regular university instructional, broad university instructional, and cocurricular activities programs.
- B. Use by school systems, other colleges, or universities, for purposes of offering night school, extension, summer session or other courses for which they collect fees, receive State reimbursement or give academic post-high school credit.
- C. Use essentially to result in financial gain to a person, persons or organizations as differentiated from gain for charitable, educational or community purposes.
- D. Use by elementary or secondary school students who would not have close adult supervision throughout their stay on campus.
- E. Frequent regular use by local off-campus groups.
- F. Any use by a religious, political or ideological group which would imply university and/or State endorsement.
- G. Any use by religious groups for the purpose of promulgation of the religious creed of that group.
- H. Use by any organization on the Attorney General's list of subversive groups.

Nonuniversity related groups that wish to use campus facilities for educational or noncommercial purposes shall make application through the office of the Coordinator of Special Programs. ~~All such programs shall be in accordance with the Policy on Use by Nonuniversity Groups (CAM 231) and,~~ When related to the university's instructional program, such use must have the approval of the appropriate dean or designated department head. Application should be made at least three weeks in advance of the date of the program. ~~utilizing a "Campus Facilities and Services Request" form, which is available from the office of the Coordinator of Special Programs,~~ In the event a lease is required, lease provisions and charges shall be established by the Director of Business Affairs. If a question arises as to whether an organization is eligible to use campus facilities for a particular program, the question will be referred by the Coordinator of Special Programs to the Executive Vice President, who will also receive appeals from negative decisions.

If the proposed event would charge admission or use the Cal Poly Theatre, Physical Education Building, Crandall Gymnasium, Mustang Stadium, or Chumash Auditorium, the Coordinator of Special Programs will consult with the Director, Activities Planning, before final approval is granted, in order that priorities may be established.

Guidelines on "Prominent or Controversial Speakers" (CAM 772) also apply to outside groups when using campus facilities. It is the responsibility of the University ~~sponsor~~ to advise outside groups on campus speaker policies.

* Task Force used Chairman of the Facilities Use Committee

232.4 B.
(Task Force
Revision)

Cosponsorship is a concept which involves several factors including approval, encouragement, and participation. These factors operate simultaneously and will be considered both individually and together in arriving at a decision as to whether a proposed cosponsorship is legitimate and appropriate.

1. The balanced participation of all cosponsors in the planning, development, implementation, and production of the event from its beginning to its completion is essential.
2. The absence of what is generally termed "fronting" is essential. Fronting is the use of cosponsorship principally to avoid costs, procedures, or regulations which would otherwise be applied in the development of an event.
3. The event must be of a nature appropriate to and consistent with the objectives of the university and the cosponsor.

If these criteria for cosponsorship are met, approval to cosponsor will be granted by: 1) the dean or designated department head in the case of faculty and staff groups; 2) by the Director, Activities Planning, in the case of student groups; and/or 3) by the Coordinator of Special Programs in the case of nonuniversity groups. If cosponsorship is approved, all pertinent university regulations (such as govern publicity, security, and posting) must be observed. Any request which is not approved may be appealed to the Chairperson of the Facilities Use Committee.

(Senate
Committee
Revision)

- B. Cosponsored events involve several factors including approval, encouragement, and participation. These factors operate simultaneously and will be considered both individually and together in arriving at a decision as to whether a proposed cosponsorship is legitimate and appropriate. The event must be of a nature appropriate to and consistent with the objectives of the university and the cosponsor.

If these criteria for cosponsorship are met, approval to cosponsor will be granted by: 1) the dean or designated department head and the Coordinator of Special Programs in the case of faculty and staff; 2) by the Director, Activities Planning, and the Coordinator of Special Programs in the case of student groups. If cosponsorship is approved, all pertinent university regulations (such as govern publicity, security, and posting) must be observed. Any request which is not approved may be appealed to: 1) the Vice President for Academic Affairs in the case of faculty cosponsorship; 2) the Executive Vice President in the case of staff cosponsorship; and 3) the Dean of Students in the case of student cosponsorship.

772 Prominent or Controversial Speakers (Task Force Recommendations)

- 772.1 The President's Office must be notified prior to the extension of invitations to speakers of national or statewide prominence, such as present or former Governors, Senators, Cabinet members, heads of major bureaus and departments, and other university or college presidents and chancellors.
- 772.2 Prior to any invitation or publicity concerning controversial figures, such as political and social extremists speaking on campus, the speaker's name and background must be presented to the President's Office through the Dean of Students.

772 Prominent or Controversial Speakers (Senate Committee Revision)

- 772.1 The written approval of the Vice President for Academic Affairs or the Dean of Students or the Executive Vice President, as appropriate, is required for programs involving speakers of national or statewide prominence, such as present or former governors, cabinet members, heads of major bureaus and departments, and other university or college presidents and chancellors. The President's Office will be consulted and kept informed of preparation for the program.
- 772.2 The speaker's biographical background must be submitted prior to approval being granted.