



1.03.00	NALD NEWSLETTERS—Back Issues	
.01	Volume I, Number 1 (February, 1966)	1.00
.02	Volume I, Number 2 (September, 1966)	1.00
.03	Volume I, Number 3 (February, 1967)	1.50
.04	Volume II, Number 1 (December, 1967)	2.25
.05	Volume II, Number 2 (February, 1968)	2.25
.06	Volume II, Number 3, (May, 1968)	2.25
2.00.00	SAMPLE COPIES OF WORKING SYSTEMS: DESCRIPTIONS, INSTRUCTION MANUALS	
.01	Job Description: Language Laboratory Director (May we have your school's, please?)	
2.02.00	Job Description: Chief Technician (Technical Supervisor)	
.02	University of Hawaii	.50
2.03.00	Job Description: Laboratory Secretary (May we have your school's description, please?)	
2.04.00	Job Description: Tape Processing Supervisor	
.01	University of Wisconsin—Madison	1.00
2.05.00	Job Description: (Student) Open-Hour Proctor (May we have your description please?)	
.01		
2.06.00	Job Description: (Student) Recording Session Technician (May we have your description please?)	
.01		
2.07.00	Job Description: (Student) Minor Repair & Maintenance Technician (May we have your description please?)	
.01		
2.08.00	Job Description: (Student) Tape Library Processing	
.01	University of Wisconsin—Madison (Five separate booklets covering different phases: Stamping, Duplicating, Banding & Filling-In Worksheets, Typing Up Final TICC Guide, & Final Check)	7.50
2.09.00	Tape Locator Catalog—Sample Copy	
.01	University of Wisconsin—Madison	2.75
2.10.00	Student Orientation Guide To Language Laboratories	
.01	University of Wisconsin—Madison	2.75
2.11.00	Faculty Semester Information Packet	
.01	University of Wisconsin—Madison	1.50
2.12.00	What do you suggest here?	
3.00.00	SAMPLE COPIES OF BLANK FORMS USED	
3.01.00	In Language Lab Office & Laboratory Administration	
.01	University of Wisconsin—Madison	3.50
.02	Ohio University—Athens	1.00
.03	Wheaton College—Norton, Massachusetts	.50
.04	State University College—New Paltz, New York	1.00
3.02.00	In the Language Laboratories	
.01	University of Wisconsin—Madison	2.00
.02	Ohio University—Athens, Ohio	.75
3.03.00	Used by Lab Technicians for Repair, Maintenance, & Preventive Maintenance	
.01	University of Wisconsin—Madison	2.00
3.04.00	Used to Process Tapes into Language Laboratory Regular Tape Library (including Recording Sessions, Duplication)	
.01	University of Wisconsin—Madison	2.00
3.05.00	Dial Access Program Library Operation	
.01	University of Wisconsin—Madison (preliminary forms)	.25
4.00.00	TECHNICAL DATA PREPARED BY SCHOOLS FOR PROCURING OR PLANNING FACILITIES	
4.01.00	Functional & Technical Specifications for Regular Booth Language Labs	
.01	(category open—contributions desired)	

PRINTED MATERIALS AVAILABLE FROM THE NALLD PUBLICATIONS CENTER

YOU must be an NALLD member to use this service. In many cases the reprint itself is free; however, you must provide a self-addressed, 9 x 12 inch manila envelope that is stamped with the proper return postage. The order form lists the weight of each item; you must total up the weight of all items ordered and compute your postage after deciding whether you want the information to be sent by First Class or Third Class mail. Requests for materials will be honored only when made on the order form and accompanied by the properly stamped self-addressed manila envelope.

At present we cannot distribute items in quantity; however, you have our permission to reproduce or copy any material received from the Publications Center provided you identify the source by the line:

—Reprinted by permission of the National
Association of Language Laboratory Directors

NALLD members are encouraged to offer items for possible inclusion in the Publications Center. Please address Mr. Charles P. Richardson, *Director*, NALLD Publications Center, Ellis Hall, Ohio University, Athens, Ohio 45701. We would especially like routine work forms which schools actually use in their operations. Naturally, you must agree that others can reproduce any material provided to our Publications Center.

Members are encouraged to offer suggestions on other categories which we should add to our lists.

Category Item Number	Item Description, Title, & Contributing School	Weight in oz.
1.01.00	NALLD OFFICIAL BUSINESS—Reports to Members	
.01	Copy of NALLD Constitution, revised in May, 1967	.50
.02	Minutes of the Second Final Organizational Meeting of NALLD	.25
.03	Memo of 2 August 1965, giving further information of NALLD & its plans	.25
.04	Minutes of NALLD Midwest Regional Meeting (Dec. 1965, Chicago, Ill.)	.25
.05	Minutes of First Annual Business Meeting (April 1966, DAVI Convention)	.25
.06	Minutes of Southern Regional Meeting (1966 Atlanta, Georgia)	.25
.07	Minutes of Eastern Regional Meeting (Dec. 1966, N. Y. at MLA Convention) Also, Membership Report from Secretary-Treasurer for Dec. 1966.	.25
.08	Minutes of Second Annual Business Meeting (April 1967, Atlantic city, N. J., at DAVI Convention)	.75
1.02.00	NALLD SELECTED SPEECHES AND POLICY STATEMENTS	
.01	"Should There Be a Language Laboratory Director at the Secondary Level?" Speech by Dr. J. Michael Moore. San Diego City Schools. (NALLD first business meeting, April 1966, San Diego).	2.00
.03	"Objectives, Tests and Motivation by Carl Pond	.75
.04	Dossier sur La Formation Professionnelle de Directeurs de Labatoire de Langues, Guy Plastre	2.00

.05	Thomas H. Brown <i>Langue et Literature</i> McGraw Hill, New York, N. Y. 1967 (FR2.009.01 to FR2.009.26)	.75
8.03.00	French TICC Guides—Advanced Level	
.01	Leon, <i>Exercices Systematiques de Prononciation Francaise.</i> (Paris: Libraries Hachette et Larousse, 1964) FR3.001.06	1.00
.02	Valdman, <i>A Drillbook of French Pronunciation</i> (Harper & Row, 1964) FR3.004.20	1.50
.03	Pleasants, <i>Pronunciation Francaise</i> (New York, Goldsmith's Music Shop, Inc. 1956) TICC No. Fr. 3.002.01 to Fr. 3.002.06	.50
.04	Delattre, <i>Advanced Training in French Pronunciation</i> TICC No.: Fr. 3.003.01 to FR3.003.02	.75
.05	EMC Corp., <i>The Sounds of French</i> (St. Paul, MINN., 1965), TICC No.: FR3.005.01 to FR. 3.005.02	.75
.06	Teamac Programmed Phonetics Elaine Burroughs Encyclopedia Britanica 1961 (Fr. 3.006.01 to Fr.3.006.06)	.75
8.04.00	German TICC Guides—Beginning Level	
.01	Mathieu, <i>Quick Change Audio-Drills in Fundamental German.</i> (Regents Publishing Co., 1961) GR1.001.72	.75
.02	Scherer, <i>Contemporary German.</i> (McGraw-Hill, 1966) GR1.002.45	.75
.05	Wangler, <i>Instruction in German Pronunciation</i> (St. Paul, Minn., EMC Corp. 1966) TICC No. Gr. 1.006.01 to Gr. 1.006.05	1.00
8.05.00	German TICC Guides—Intermediate Level	
.01	Mathieu, <i>Expanded Quick-Change Audio-Drills in German</i> (Regents Publishing Co., 1963) GR2.001.82	.75
.02	Rehder, et al., <i>Lesen und Denken.</i> (Holt, 1964) GR2.002.18	.50
.03	Griesbach, <i>Deutsche Sprachlehre fuer Auslaender.</i> Munich: Max Hueber, 1964) GR2.004.04	.50
.04	Drath, <i>Typisch Deutsch?</i> (New York, Holt Rinehart, and Winston, Inc., 1961) Fr. 2.003.01 to Gr. 2.003.17	.75
.05	McCluney, Jr., ed., <i>Lesen Und Horen</i> (New York W. W. Norton & Co., Inc. 1963) TICC No. Gr. 2.007.01 to Gr 2.007.10	.50
.06	Beeninger and Pietschmann <i>Ich Lausche dem Leben</i> W. W. Norton and Company, Inc. 1963 N. Y. GR2.008.01 to GR2.008.03)	.25
8.06.00	German TICC Guides—Advanced Level	
.01	(not completed yet)	
8.07.00	Italian TICC Guides—Beginning Level	
.01	Hall <i>Basic Conversational Italian.</i> (Holt, 1963) IT1.001.24	1.50
.02	Hall & Bartoli, <i>Basic Conversational Italian Dialogues</i> (N. Y.: Holt, Rinehart, & Winston, Inc. 1964) TICC No. It. 1.002.01 to It. 1.002.04	1.00
8.08.00	Italian TICC Guides—Intermediate Level	
.01	(not completed yet)	
8.09.00	Italian TICC Guides—Advanced Level	
.01	(not completed yet)	
8.10.00	Spanish TICC Guides—Beginning Level	
.01	MLA, <i>Modern Spanish, 1st Edition</i> (Harcourt. Brace, 1960) SP1.001.45	2.50
.02	MLA, <i>Modern Spanish, 1st Edition (Dialogues)</i> (Harcourt, Brace, 1960) SP1.002.04	.50
.03	Maestas, <i>Teacher's Manual & Guide—Spanish Linguatapes Series M.</i> (St.; Louis: Edu-Tek, Inc., 1962) Sp1.003.08	1.75
.04	Rogers, <i>Spanish for the First Year</i> (MacMillian Co., 1964) Sp1.005.19	.75
.05	Leslie, <i>Spanish for Conversation</i> (Ginn & Co. 1959) SP1.006.23	.75
.06	Florit, <i>Escuche y Acierte.</i> (McGraw-Hill 1965) SP1.009.06	1.50
.07	Florit, <i>Eschche Y Acierte.</i> (McGraw-Hill, 1965) SP1.009.06	1.00
.08	Turk, <i>Foundation Course in Spanish, Revised</i> (Chicago: D. C. Heath & Co., 1965) TICC No.: SP.1.010.01 to SP1.010.14	1.00
.09	Fernandez, <i>Por Esas Espanas, Revised</i> (New York: Holt, Rinehart, & Win-ston, 1964) TICC No.: SP.1.014.01 to 1.014.24	1.00

4.02.00	Functional & Technical Specifications for Remote Record Lab	
.01	(category open—contributions desired)	
4.03.00	Functional & Technical Specifications for Dial-Access Labs	
.01	Specifications for Lab Equipment California State College at Haywood	
.02	"The Listening Center, The Ohio State University at Columbus, Ohio: Specifications for a Remote Listening System" Director, Dr. Paul Pimslear	6.00
4.04.00	Functional & Technical Specifications for Overhead Labs	
.01	(category open—contributions desired)	
4.05.00	Miscellaneous Technical Reports and/or Outlines	
.01	"Reasons for Using 2 Track Rather than 4 Track Tapes as Program Sources in Dial-Access Retrieval System" T. R. Goldsworthy, Univ. Wisconsin—Madison	.50
.02	"Cost Analysis of Expanding Automatic Dial-Access Switching Systems," Workpaper T. R. Goldsworthy, Univ. of Wisconsin—Madison	1.00
5.00.00	PEDAGOGICAL & OPERATIONAL ORIENTATION OF SCHOOL STAFF WHEN PLANNING FACILITIES	
5.01.00	Background Information Papers for Faculty	
.01	University of Wisconsin—Madison (Several papers concerning new building facilities with dial-access & remote record.)	
6.00.00	INFORMATION PAPERS, MEMORANDA, RESEARCH REPORTS	
6.01.00	Research reports	
.01	"The Electronic Classroom, the Broadcast and the Record-Playback Language Laboratory: Their Contribution to Achievement in Beginning Language Learning" Wm. Flint Smith, Purdue University, Lafayette, Indiana.	
.02	"The Language Laboratory and the Electronic Classroom: A Comparison," <i>ibid.</i>	
6.00.00	INFORMATION PAPERS, MEMORANDA, RESEARCH REPORT.	
7.00.00	LANGUAGE LAB TECHNIQUES—MATERIALS FOR COURSES & WORKSHOPS (COURSE DESCRIPTIONS, OUTLINES, BIBLIOGRAPHIES, SAMPLE LESSONS)	
7.01.00		
.01	Principles and Practice of the Language Laboratory, Morehouse College	1.50
.02	"101 Terms," by permission of 3M Company. A glossary of large secondary term	1.50
8.00.00	TAPE INDEX CORRELATION CODE (TICC) GUIDES. These guides were prepared to give close correlation between sets of tapes used at one school with their textbooks, by relating tape bands & reels with textbook pages, chapters, & grammatical topics. All these guides are predicated upon the fact that they can be subdivided. Those who would care to prepare similar guides for other textbooks are invited to do so.	
8.01.00	French TICC Guides—Beginning Level	
.01	Harris & Leveque, Basic Conversational French, Revised 3rd Edition, Conversations. (Holt, 1962) Fr1.001.43	3.00
.02	Harris & Leveque, Basic Conversational French, Revised 3rd Edition, Grammar Units. (Holt, 1962) FR1.002.25	1.75
.03	Heise & Muller, A Conversational Introduction to French. (Dodd, Mead & Co., 1963) FR1.003.15	1.00
.04	Palmeri, Conversational & Cultural French. (Appleton-Century-Crofts, 1966), FR1.005.04	.75
.05	Harris & Leveque, Basic French Reader, (New York: Holt, Rinehart & Winston, Inc.) Fr1.006.01 to Fr. 1.006.28, Beginning Level TICC	1.25
.06	Pond & Peyrazat, Fundamental Quick Change Audio Drills, French (Indiana, Raytheon Educational Electronics, 1960) TICC No. Fr. 1.009.01 to 1.009.70	1.75
8.02.00	French TICC Guides—Intermediate Level	
.01	Botke, Brief Oral French Review (Appleton, 1964) FR2.001.08	.75
8.02.02	Harris, Intermediate Conversational French, Revised (Holt, 1966) Fr2.003.	.75
.03	Mondelli, French Conversational Review Grammar 2nd Edition (American Book Co., 1961) FR2.005.10	.75

**NALLD PUBLICATIONS CENTER
ORDER FORM**

To obtain materials send this order form properly completed along with a 9 x 12 inch self-addressed manila envelope properly stamped with the correct postage to:

Mr. Charles Richardson, *Director*
NALLD Publications Center
Ellis Hall
Ohio University
Athens, Ohio 45701

Please send items checked below to the following address:

Name Title

Address

City State Zip Code

Quantity	Item No.	Quantity	Item No.	Quantity	Item No.
()	1.01.01	()	3.05.01	()	.06
()	.02	()	4.03.01	()	8.07.01
()	.03	()	.02	()	.02
()	.04	()	4.05.01	()	8.10.01
()	.05	()	.02	()	.02
()	.06	()	5.01.01	()	.03
()	.07	()	7.01.01	()	.04
()	.08	()	.02	()	.05
()	1.02.01	()	8.01.01	()	.06
()	.03	()	.02	()	.07
()	.04	()	.03	()	.08
()	1.03.01	()	.04	()	.09
()	.02	()	.05	()	.10
()	.03	()	.06	()	.11
()	.04	()	8.02.01	()	.12
()	.05	()	.02	()	8.11.01
()	.06	()	.03	()	.02
()	2.01.01	()	.05	()	.03
()	2.02.02	()	8.03.01	()	.04
()	2.04.01	()	.02	()	.05
()	2.08.01	()	.03	()	.06
()	2.09.01	()	.04	()	8.13.01
()	2.10.01	()	.05	()	.02
()	2.11.01	()	.06	()	8.16.01
()	3.01.01	()	8.04.01	()	.03
()	.02	()	.02	()	8.17.01
()	.03	()	.05	()	8.19.01
()	.04	()	8.05.01	()	8.22.01
()	3.02.01	()	.02	()	8.25.01
()	.02	()	.03	()	.02
()	3.03.01	()	.04	()	8.26.01
()	3.04.01	()	.05	()	8.28.01
				()	8.30.01

.10	Bolinger, et al, <i>Modern Spanish, A Project of the Modern Language Association</i> , (Harcourt, Brace, & World, Inc. 1966, N. Y.) TICC No.: 1.015.01 to SP 1.015.70	4.00
.11	MLA <i>Modern Spanish Revised</i> —Edited for Lab Sessions (Dwight L. Bolinger et al, N. Y. Harcourt, Brace & World, Inc., 1966) TICC No. SP 1.024.01 to 1.024.69)	4.00
.12	C. T. Foltz <i>Pattern Drills Electronic Teaching Laboratories</i> Washington, D. C. SP1.017 to SP1.017.50	1.00
8.11.00	<i>Spanish TICC Guides—Intermediate Level</i>	
.01	O'Connor, et al., <i>Oral Drill in Spanish</i> , 2nd Edition (Houghton-Mifflin Co., 1963) SO2.001.22	2.50
.02	Wise, <i>Teacher's Manual and Guide for Linguatapes Pattern Drills Series A</i> (St. Louis, Edu-Tek, 1961) SO2.002.20	2.00
.03	Urgarte, <i>Gramatica Espanola de Repaso</i> (Odyssey Press, 1958) SP2.003.08	.75
.04	Yates, <i>Imaginacion y Fantasia</i> (Holt, 1960) SP 2.004.22	1.00
.05	Giner de los Rios, Nolfi, (Anna) & Nolfi, (Luke), <i>Tierras de Espana</i> , (New York, Holt, Rinehart, Winsont, 1962) TICC No. SP2.0051 to SP2.005.20	1.75
.06	Mondelli & Ponterotto, <i>A Conversational Spanish Review Grammar</i> , (N. Y. the Ronald Press Co., 1961) TICC No.: SP 2.006.01 to 2.006.15	1.75
8.13.00	<i>Portuguese TICC Guides—Beginning Level</i>	
.01	C. Leroy, <i>Portuguese Para Principiantes</i> , 2nd Edition (Univ. of Wisconsin Extension, Madison, Wisconsin 1964) PG1.001.38	1.50
.02	C. Leroy, <i>Portugese Phonetics</i> , Manuscript Edition PG2.005.16	.75
8.16.00	<i>Russian TICC Guides—Beginning Level</i>	
.01	Galina Stilman and William E. Harkins, <i>Introductory Russian Grammar</i> , (Blaisdell, 1964) 1st Ed. RU1.001.42	1.25
.03	V. Kamenew, <i>CLT—Series—Pattern Drills</i> (Washington, D. C. Electronic Teaching Laboratories, 1963)	.50
8.17.00	<i>Russian TICC Guides—Intermediate Level</i>	
.01	S. Khavronina, <i>Russian as We speak it</i> , (Foreign Language Publishing House, Moscow, Russia, n.d.—probably early '60's) RU2.001.04	.50
8.19.00	<i>Norwegian TICC Guides—Beginning Level</i>	
.01	Einar Haugen and Kenneth G. Chapman, <i>Spoken Norwegian</i> , Revised, 2nd Edition, (Holt, Rinehart & Winston, 1964) NO1.001.26	1.25
8.22.00	<i>English TICC Guides—Beginning Level</i>	
.01	English Language Institute, <i>English Pronunciation, English Sentence Patterns, English Pattern Practices</i> , 1st Edition (Univ. of Michigan Press, 1964) EN1.001.35	2.75
8.25.00	<i>Linguistics TICC Guides—Beginning Level</i>	
.01	<i>The Sounds of Language</i> (University of California, Berkeley) LI1.001.10	.75
.02	H. A. Gleason, Jr. <i>An Introduction To Descriptive Linguistics</i> (Holt, Rinehart, & Winston, 1965)	.50
8.26.00	<i>Arabic TICC Guides—Beginning Level</i>	
.01	W. Lehn & F. Abboud, <i>Beginning Cairo Arabic</i>	1.00
8.28.00	<i>Bulgarian TICC Guides—Beginning Level</i>	
.01	Carleton T. Hodge, et al., <i>Foreign Service Institute, Bulgarian Basic Course</i> (Washington, D. C., Department of State, 1961)	1.00
8.30.00	<i>Swedish TICC Guides—Beginning Level</i>	
.01	Nils-Gustav Hildeman, <i>Learn Swedish</i> , (Almqvist & Wiksell, Stockholm, 1959)	.50