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Meeting Minutes

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Civil Service Council

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Civil Service Council Minutes
May 10, 2011
Rathskeller Loft, University Union
8:30am

Members Present:

Angie Campbell, Melissa Coleman, Tami Duzan, Paula Embry, Melissa Gordon, Tonya Green, Patty Hood, Suzanne Mathews, Mary Jo Montgomery, Michelle Morgan, Laurie Neese, Amy Richardson (Alt), Cindy Starwalt, Julie Wilkerson

Members Absent:

Andrew Clapp, Jenny Stout, Janet Werden

Guests Present: William Weber, Vice President, Business Affairs; Derek Markley, Special Assistant to the President; Sandy Bowman, Assistant Director, Human Resources, Linda Holloway, Assistant Director Payroll and Benefits

- I. Angie Campbell, President, called the meeting to order at 8:30 am
- II. Minutes from March 8, 2011 meeting approved electronically
- III. Dr. Weber
- IV. Derek Markley
 - No answer on Health Alliance issue at this time. Performance funding bills are progressing.
 - There is a scholarship bill being proposed to help middle income families.
- V. Sandy Bowman
 - Grants issues – slow this year. Layoff notices to the first group go out this week.
 - Application process is now available online.
- VI. Linda Holloway
 - Linda was named Interim Human Resources Director. She will begin her duties in her new position May 16th and is looking forward to working with the council.
- VII. Old Business
 - Culver's Celebration event
 - Profitable success. Sold 544 cartons in 3 days. \$848.14 total sales.
 - Scholarship update
 - Total in Scholarship fund - \$4,689.97
 - Scholarship & Public Relations committees need to work together. Suggested to make a flyer to give to all new employees.
 - Public Relations committee discussed checking on budget availability and possibly coordinating a council function.
 - Michelle Morgan distributed copies of changes to the constitution. Next meeting slated to work on constitution.
 - Strategic Plan – check website for updates.
 - Shared Governance – Finalized assignments were submitted and delivered to President Perry.
- VIII. New Business
 - Michelle Morgan and Tami Duzan were elected to Staff Senate positions.
 - Patty Hood – Benefits updates.
 - Homecoming Steering Committee – The committee is asking for input on the theme for Homecoming and is working to increase involvement of staff and faculty in Homecoming activities.
- IX. Next Meeting – Tuesday, June 14, 2011.

Motion to adjourn (Gordon/Hood). The meeting was adjourned at 10:00 am.

The next scheduled Civil Service Council meeting is Tuesday, June 14, 2011 at 8:30am in the Rathskeller Loft, MLK Union. All non-negotiated Civil Service employees are welcome and encouraged to attend.