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## Shake, Shuttle & Cajole: Seven Steps for Successful **Mediators**

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## Shake, Shuttle & Cajole Seven Steps for Successful Mediators

- 1. Arena of Assignment Understanding who you are: jurisdiction & authority
- 2. <u>Establishing Credibility</u> Your reputation, pre-meeting communication, entry into the case and use of a first joint meeting...
- 3. <u>Venting</u> Facilitate catharsis & successfully disarm "Talk to me" empathize, answer questions and connect!
- 4. "Consequencing" Making the parties question their own position
- 5. Mediator Vision of Settlement Seeing is by asking "What If ...?"
- 6. Coming to the Agreement Inter/Intra team diplomacy and getting movement
- 7. Keys to Closure Capturing & finalizing the Settlement

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