

Fall 8-15-2003

ENG 3001-004: Advanced Composition

Jad Smith
Eastern Illinois University

Follow this and additional works at: http://thekeep.eiu.edu/english_syllabi_fall2003



Part of the [English Language and Literature Commons](#)

Recommended Citation

Smith, Jad, "ENG 3001-004: Advanced Composition" (2003). *Fall 2003*. 96.
http://thekeep.eiu.edu/english_syllabi_fall2003/96

This Article is brought to you for free and open access by the 2003 at The Keep. It has been accepted for inclusion in Fall 2003 by an authorized administrator of The Keep. For more information, please contact tabruns@eiu.edu.

Dr. Jad Smith
E-mail: cfjds@eiu.edu
Phone: 581-6290

Office: 3605 Coleman Hall
Office Hours: Mon 11-1 and 4:30-5, Wed
12:15-1:45, and by appointment

**Syllabus for Advanced Composition, English 3001, Section 004
Fall 2003, Coleman Hall 3170, MWF 10-10:50 am**

Required Texts

Bartholomae and Petrosky, *Ways of Reading: An Anthology for Writers*, 6th ed.
Fulwiler, *The College Writer's Reference*, 3rd ed.
additional readings and handouts to be provided by the instructor

Course Description and Objectives

This course offers advanced work both in academic and professional writing. You will practice the following skills:

- interpretation and critical thinking
- oral and visual communication
- written review of literature in your field
- collaboration and peer review
- résumé and letter writing
- portfolio construction

Course goals include learning how to:

- give constructive criticism on writing
- utilize peer criticism in improving your own thinking and writing
- engage with challenging texts
- research a problem or issue in your field
- produce professional level written and oral projects that vary in style according to demands and conventions of your field
- take initiative and go beyond minimum requirements in your academic and professional work

Writing Intensive Course

You may want to submit your best paper from this class to the Electronic Writing Portfolio. Visit this web address for more information:

http://www.eiu.edu/~assess/electronic_writing_portfolio1.htm

Major Assignments

Explaining a Specialized Subject to a Non-Expert: you will explain specialized concepts from your field to an educated but non-expert audience.

Collaborative Analysis and Presentation: in groups of three or four, you will analyze a visual image (or set of images) of your choice. For your presentation, you will design such informative visual aids as poster boards, illustrations, charts, graphs, tables, and so on.

Review Essay: you will review several journal articles or book chapters on a specific problem or issue, and contribute to your field by thinking about the history and possible future of that problem or issue.

Applying for a Professional Position: you will find an available internship, research assistantship, or other advertised position in your field (try to find one that matches your qualifications). Then, you will write a letter of application and résumé that you could actually send as part of your application for the position. The position may be located through a personal contact; a career center or job information service; or a newspaper, library, or on-line source. You should do background research on the position, as well as on the company or organization advertising it.

Portfolio: you will revise your work (excluding the Group Analysis and Presentation) and turn it into a portfolio. (You may choose to do a website portfolio.)

Peer Reviews: on four occasions, you will offer critical response to a peer's paper; your peer reviews should be honest and descriptive, explaining in detail your reading experiences.

Minor Assignments

You will do reading responses, process writing, document and site searches, and various other minor assignments. If discussion lags, quizzes or additional in- and out-of-class writing may be assigned. All minor assignments will count as part of the participation grade. A minimum of 1% of the participation grade will be forfeited for each missing or incomplete minor assignment.

Policies

Attendance: If you are absent from class, ask a classmate what happened and ask me for any missed handouts. For each absence above four, your semester grade will drop one letter (for instance, from "A" to "B"). Absences will be excused only in the case of a documented illness or emergency, or of documented participation in an official University activity. You must provide me with a photocopy of your documentation. Please do not come to class late. Three instances of tardiness may count as an absence.

Late work: Only in the case of properly documented absences will late work be accepted without penalty. Otherwise, late work will be marked down a letter grade for every day it is late.

Grading Scale: 100 to 90 = A, 89 to 80 = B, 79 to 70 = C, 69 to 60 = D, 59 and below F

Grading Percentages:	Explaining a Specialized Subject to a Non-Expert Collaborative Analysis and Presentation	10%
	Review Essay	30%
	Applying for a Professional Position	20%
	Portfolio	10%
	Average of Four Peer Reviews	10%
	Participation	10%

Assessment: For each of the assignments listed immediately above (excluding Peer Reviews and Participation), you will receive a formal assignment sheet. Your grade for a given assignment will be determined by how well your work fulfills the criteria stated in the assignment sheet. You will receive worksheets for peer reviews and descriptions of other assignments. For a solid participation grade you should satisfactorily complete all minor assignments and make regular contributions to class discussion and group activities. Minor assignments will be evaluated using the following system: "check plus" (excellent), "check" (satisfactory), or "check minus" (unsatisfactory).

Plagiarism: According to the *MLA Style Manual*, the word plagiarism has its origin in the Latin term for "kidnapper": plagiarists kidnap other writers' sentences, words, or ideas and present them as their original work. Plagiarism sometimes occurs as a result of poor documentation or careless note taking. Always cite paraphrased or quoted material. Respect for the work of others should encompass all formats, including print, electronic, and oral sources. A student caught plagiarizing will, at very least, receive a failing grade on the assignment in question. Plagiarism may result in a failing grade for the course. All instances of plagiarism will be reported to the Judicial Affairs Office.

The Office of Disability Services: If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

Provisional Schedule

Note: Please complete each reading *before* class on the day it is listed. Your Fulwiler text will be used as needed, so bring it to class, especially on Writing Workshop days.

Week One

M Aug 25 Introduction

I. Close Reading and Expository Writing

W Aug 27 Hayden's "Those Winter Sundays" (provided); in-class analytical reading exercise

F Aug 29 "Ways of Reading" (*Ways of Reading*, hereafter *WR* 1-14)
Explaining a Specialized Subject to a Non-Expert, assignment

Week Two

M Sept 1 No class; Labor Day

W Sept 3 Baldwin, "Notes of a Native Son" (*WR* 52)

F Sept 5 Freire, "The 'Banking' Concept of Education" (*WR* 259)

Week Three

M Sept 8 Writing Workshop; moving beyond summary

W Sept 10 Writing Workshop; introductions

F Sept 12 Draft due: Explaining a Specialized Subject to a Non-Expert; peer review

Week Four

M Sept 15 Conferences

II. Interpreting the Visual and Visual Communication

W Sept 17 Due: Explaining a Specialized Subject to a Non-Expert
Collaborative Analysis and Presentation, assignment

F Sept 19 Berger, "Ways of Seeing" (*WR* 105)
Due: Reading Response on Berger

Week Five

M Sept 22 Analysis Exercise: Magazine Advertisements
Form groups for Collaborative Analysis

W Sept 24 Bordo, "Hunger as Ideology" (*WR* 139)

F Sept 26 Due: bring an image or set of images to discuss with the rest of your group; image selection

Week Six

M Sept 29 Workshop: group work on analysis

W Oct 1 Workshop: Presentations / Using Visual Aids

F Oct 3 Workshop: group work on presentation planning

Week Seven

M Oct 6 Due: Presentations

W Oct 8 Due: Presentations

III. Methods of Interpretation

F Oct 10 Review Essay, assignment
Audience, Point of View, and Style Exercise
"The O.C." (two reviews; provided)

Week Eight

M Oct 13 Geertz, "Deep Play: Notes on the Balinese Cockfight" (WR 305)
 W Oct 15 Pratt, "Arts of the Contact Zone" (WR 605)
 Due: Reading Response on Geertz and Pratt
 F Oct 17 Fall Break

Week Nine

M Oct 20 Workshop: Library and Internet Research
 Documentation
 W Oct 22 Visual Communication
 Document Design (Fulwiler 113-26)
 Evaluating electronic sources (Fulwiler 99-102)
 Document and Site Search, assignment
 F Oct 24 Library Work

Week Ten

M Oct 27 Due: Document and Site Search
 In-class: written reflection on the research and writing process
 W Oct 29 Writing and Research Workshop
 F Oct 31 Draft Due: Review Essay; peer review

Week Eleven

M Nov 3 Conferences
 W Nov 5 Conferences

IV. Writing to Become a Professional

F Nov 7 Due: Review Essay
 Applying for a Professional Position, assignment

Week Twelve

M Nov 10 Résumé writing
 Résumés (Fulwiler 432-36)
 W Nov 12 Workshop: the effective résumé
 Due: job ad
 F Nov 14 Due: Résumé; peer review

Week Thirteen

M Nov 17 Writing a letter of application
 Business Letters (Fulwiler 429)
 W Nov 19 Small group exercise: understanding the job ad
 F Nov 21 Due: Letter of application (copy of job ad attached); peer review

Week Fourteen

Nov 24, 26, 28 Fall Recess; no classes

Week Fifteen

M Dec 1 Portfolio Design
 W Dec 3 In-class: written reflection on writing process
 F Dec 5 Writing Workshop

Week Sixteen

M Dec 8 Conferences; writing and revision
 W Dec 10 Conferences; writing and revision
 F Dec 12 Due: Portfolio