

Spring 1-15-2006

# ENG 1000-001: Fundamental English

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English 1000: Fundamental English  
Course Policy Statement and Syllabus  
Spring 2006

Instructors: Alsu Shakirova and Shauna Searcy

Office: 2110 Coleman Hall

Office Hours: A. Shakirova: Monday 1-3pm, Thursday 11-12;  
S.Searcy: Wednesday 1-2pm, Friday 1-3pm

### Required Texts

- Susan Anker. *Real Essays with Readings*. Bedford/St. Martin's, 2005.  
[Because of the textbook rental system, please do not remove any pages from *Real Essays*. We'll check all textbooks at the end of the semester]
- Sterling Warner and Bill Swanson. *Projections*. 2<sup>nd</sup> ed. 2003.
- Toby Fulwiler and Alan R. Hayakawa. *The Blair Handbook*. 3<sup>rd</sup> ed. 2000.

You'll also need an 8 1/2" x 11" spiral-bound notebook for use as a journal in this class.

### Goals

To help improve your writing through practice and instruction in developing and organizing ideas; in using words, sentences, and paragraphs effectively; and in acquiring and perfecting skills for revising and editing your prose.

### Course requirements

Attendance at and participation in all class meetings; no pattern of tardiness; completion of all reading and writing assignments on time, including full participation in group activities.

Please note: Students who accumulate more than four unexcused absences during the semester should not expect to pass English 1000. (Excused absences are those involving illness, death in the family, and officially approved university activity. When an absence is excused, students may be permitted to make up assignments at the convenience of the instructor.)

### Assignments

In addition to several in-class writing assignments, you will write four out-of-class essays, each of which includes pre-writing activities and a series of rough drafts. You will complete two of these essays by mid-term and the other two during the second half of the semester.

Your writing journal (notebook) will be used for both in-class and out-of-class writing. Some of your journal writing will be assigned; some will be writing that responds to the reading for the class. **You are responsible for saving all written assignments and essays.** You will be using this material for assembling portfolios of your work to submit for mid-term and for final

evaluation. We may require you to keep a spelling section in your journal. All out-of-class essay assignments should be typed. In-class essays will be hand-written.

We may assign additional exercises based on your specific needs. ALL assignments are important. If you complete the assignments in the planned sequence, you will be much more likely to succeed in this course.

**Conferences**

You are encouraged to see us for conferences outside of class and to receive extra help in the Writing Center. We may require you to meet with us in conference and to seek tutoring in the Writing Center, which is located in 3110 Coleman Hall (581-5929). It is important that you make appointments for tutoring sessions ahead of time.

**Grading**

English 1000 is graded Credit/No Credit. In order to pass the course, you must earn our recommendation and submit a writing portfolio that earns a pass for the course (see the attached sheet on the portfolio). Our recommendation will be based primarily on satisfactory and on-time completion of all reading and writing assignments, including exercises, and on satisfactory class participation. You cannot register for English 1001C until you pass English 1000.

**Information for Students with Disabilities**

If you have a documented disability and wish to receive academic accommodations, please contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible.

### Course Syllabus

In order to accommodate the needs of the class, the following schedule of discussion, reading, and writing assignments is tentative. You will be notified of any changes in class. Because writing is a process, topics will often be introduced and then reviewed later in the semester. All assignments—readings, essays, revisions, exercises, and so on—are course requirements and must be completed fully and on time. **Remember, you must save all written assignments and essays.** You will be using this material for assembling two portfolios of your writing. One small portfolio will be submitted at mid-term for the purpose of checking your progress. You will submit a second, larger portfolio for final evaluation of your performance in the course. (See the Portfolio Guidelines attached to this syllabus.)

#### Week 1 (January 10/12): Alsu and Shauna

January 10

Course Introductions (get textbooks from TRS; purchase a notebook and bring to class)

#### **Diagnostic Essay #1**

Reading Assignment for Thursday: p. 40-41 in Anker “Keep a Journal”

January 12

Discussion of syllabus and “How to Find Information in *Real Essays*” xxix-xxxv.

Discussion on keeping a journal

#### **Diagnostic Essay #2**

Writing Assignment for Tuesday (January 17): A Journal Entry-Most Memorable Christmas Spent with Family and Friends (Tentative topic)

Reading Assignment: Chapter 1 in Anker “Reading and Writing in College and Beyond”

#### Week 2 (January 17/19): Shauna

January 17

Discussion of Chapter 1 in Anker.

#### **Introduction of Essay #1** (Narration)

Reading Assignment for Thursday: Chapter 2 in Anker “Writing Basics”

January 19

Discussion of Chapter 2 in Anker

In-Class Exercise (Practices 1 & 2 on p. 26 in Anker)

Reading Assignment for Tuesday (January 24): Chapter 3 in Anker “Finding and Exploring Your Topic” and p. 121-127 of Chapter 9

Writing Assignment: A Journal Entry-Determine Topic, Audience, and Purpose of Essay #1

#### Week 3 (January 24/26): Alsu

January 24

Revision of Journal Entries for Chapters 1 & 2

Discussion of Chapters 3 & 9 in Anker

In-Class Exercise (Freewriting for Essay #1)

Reading Assignment: p. 95-96 in Anker “Peer Review”

Writing Assignment: Rough Draft of Essay #1

January 26

**Rough Draft of Essay #1 Due**

Peer-reviews of Rough Draft of Essay #1

Writing Assignment: Final Draft of Essay #1

Reading Assignment: Chapters 4 in Anker

Week 4 (January 31/February 2):Shauna

January 31

**Final Draft of Essay #1 Due**

Discussion of Chapter 4

In-Class Exercises (Practices 1 & 2 on p. 47-48)

Reading Assignment: Chapters 5 & 6 in Anker

Writing Assignment: Practices 4 & 5 on pgs. 49-50

February 2

Review Writing Assignment

Discussion of Chapters 5 & 6 in Anker

Sign-up for Individual Conferences for Week 5

Writing Assignment: Journal Entry as preparation for Essay #2 (Description)

Reading Assignment: Chapters 7 & 11

Week 5 (February 7/9):Alsu

February 7

Discussion of Chapter 11

Review Journal Entries

Discussion of Chapter 7

In-Class Exercises (Practices 4 & 8 on pgs. 84, 89)

Reading Assignment: Chapter 8 in Anker

Writing Assignment: Rough Draft of Essay #2

February 9

**Rough Draft of Essay #2 Due**

Peer Reviews of Essay #2

Discussion of Chapter 8 in Anker

Reading Assignment: Review Chapters 4-8, 11 in Anker

Writing Assignment: Journal Entry

Week 6 (February 14/16): Shauna

February 14

Review Chapters 4-8,11 (especially "Practice for Coherence" pgs. 104-106)

In-Class Exercises (Practices 5-7 on pgs.106-109)

Begin discussing midterm portfolio

Writing Assignment: Final Draft of Essay #2

February 16

**Final Draft of Essay #2 Due**

Preparation for Midterm In-class Essays (to take place February 21 and 23)

Writing Assignment: Journal Entry

Week 7 (February 21/23): Alsu

February 21

**In-Class Essay #1**

February 23

**In-Class Essay #2**

Revision of In-Class #1

Sign-up for Individual Conferences for Week 8

Week 8 (February 28/March 2): Shauna

February 28

Preparing the Midterm Portfolio (Individual Conferences--including discussion of midterm grades)

March 2

**Midterm Portfolios Due**

Discuss Chapter 15 (Comparison and Contrast)

Introduction of Essay #3

Week 9 (March 7/9): Alsu

March 7

Sign-up for Individual Conferences (feedback on Midterm Portfolios)

Discussion of Chapters 21-23 in Anker

In-Class Exercises

Reading Assignment: Chapters 24, 25 in Anker

March 9

Discussion of Chapters 24, 25

In-Class Journal Entry

Writing Assignment: Practices in Anker

Reading Assignment: Chapters 26-28 in Anker

Week 10 (March 21/23): Shauna

March 21

Discussion of Chapters 26-28 in Anker

In-Class Exercises

Writing Assignment: Rough Draft of Essay #3

March 23

**Rough draft of Essay #3 Due**

Peer Reviews

Discussion of Chapters 29-31 in Anker

Reading Assignment: Chapters 36, 37 in Anker

Week 11 (March 28/30): Alsu

March 28

Discussion of Chapters 36, 37 in Anker

In-Class Exercises

Reading Assignment: Chapters 38-40 in Anker  
Writing Assignment: Final Draft of Essay #3

March 30

**Final draft of Essay #3 Due**

Discussion of Chapters 38-40

Introduction of Essay #4 (Persuasion/Argument)

Reading Assignment: Chapter 17 in Anker

Writing Assignment: Journal Entry

Week 12 (April 4/6):Shauna

April 4

Discussion of Chapter 17 in Anker

Review Journal Entries

In-Class Activities

Writing Assignment: Journal Entry

April 6

Review Journal Entries

Review Grammar/Sentence/Punctuation

Writing Assignment: Rough Draft of Essay #4

Week 13 (April 11/13):Alsu

April 11

**Rough Draft of Essay #4 Due**

Peer Reviews

Reading Assignment: Chapter 50

April 13

Discussion of Chapter 50

Preparation for Diagnostic Essays

Writing Assignment: Final Draft of Essay #4

Week 14 (April 18/20):Alsu and Shauna

April 18

**Final Draft of Essay #4 Due**

**In-Class Essay #3**

Assignment: Revision of Essays 3 and 4

April 20

**In-Class Essay #4**

Sign-up for Individual Conferences (Discuss Final Portfolio)

Week 15 (April 25/27):Alsu and Shauna

April 25

Work on Final Portfolios

Preparation for Final In-Class Essays

Assignment: Final Portfolios

April 27

**Final Portfolios Due by Noon**