

NCA Self Study
Criterion 2 Documents

Eastern Illinois University

Year 2014

Curriculum Change Chart

Eastern Illinois University

APPROVALS REQUIRED FOR CURRICULUM CHANGE

	Department	College	CAA	CGS	COTE	President ¹	Board of Trustees	Board of Higher Education ²
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I. Courses³

Courses below 4750	X	X	X			X		
Courses 4750-4999	X	X	X	X	X	X	X	X
Courses 5000+	X	X	X	X	X	X	X	X

II. Undergraduate and Graduate Programs⁴

New Major, Degree, or Center	X	X	See 4	See 4	See 4	X	X	New program request
Revised Major	X	X	See 4	See 4	See 4	X	X	New program request
Consolidated Majors or Options	X	X	See 4	See 4	See 4	X	X	Reported
Reclassified Major ⁵	X	X	See 4	See 4	See 4	X	X	RME ⁶
Change in Degree Designation ⁷	X	X	See 4	See 4	See 4	X	X	RME
New Option, Concentration, or Minor	X	X	See 4	See 4	See 4	X	X	Reported
Revised Option, Concentration, or Minor	X	X	See 4	See 4	See 4	X	X	Reported
New Certificate Program (in field in which there is an approved degree program)	X	X	See 4	See 4	See 4	X	X	RME
New Certificate Program (in field in which there is not an approved degree program)	X	X	See 4	See 4	See 4	X	X	New program request
New Program Title	X	X	See 4	See 4	See 4	X	X	Reported
Eliminated Program	X	X	See 4	See 4	See 4	X	X	Reported

¹ If the President does not advise to the contrary within ten working days following receipt of the minutes, recommendations contained in the Council minutes are considered approved.

² The formats for the presentation of proposals to the Board of Higher Education are available from mhperry@eiu.edu.

³ These items may be approved by executive action: a). Minor changes in course titles and course descriptions, where course content remains generally the same. (b). Changes in course numbers that do not change the level of the course. (c). Changes in course prerequisites. (d). Catalog changes which merely clarify the Council's intent. (e). Deletion of courses. (f). Changes in course credits. No executive action is permitted concerning General Education Program Requirements or Graduation Requirements.

⁴ Council on Academic Affairs approval is required for all undergraduate programs except those for which COTE is responsible; Council on Teacher Education and (for graduate-level programs) Council on Graduate Studies approval is required for all programs preparing school personnel; Council on Graduate Studies approval is required for all other graduate programs. Interdisciplinary programs originating in units which do not have departmental curriculum committees are vetted through an advisory committee prior to being sent to the appropriate college curriculum committee (or that college's dean, if no college curriculum committee exists).

⁵ A program whose Classification of Instructional Program (CIP) code changes as the result of program revision or consolidation.

⁶ RME = Reasonable and Moderate Extension, a streamlined approval process.

⁷ E.g., BA to BFA.