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 $Lumpkin\ College\ of\ Business\ and\ Applied\ Sciences, "December\ 11,1998"\ (1998).\ {\it Curriculum\ Committee}.\ 53.\ http://thekeep.eiu.edu/lumpkin_curriculum/53$

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The LCBAS Curriculum Committee met on December 11, 1998, 11:00 a.m. in the Dean's Conference Room.

Members Present: T. Boldrey, M. Brown, S. Farris, K. Ketler, and R. Kopel

Visitors: R. Whitaker

The meeting was called to order by Chair Brown.

MINUTES

R. Kopel (Farris) moved to approve minutes of November 20, 1998, as published. Motion carried unanimously.

COMMUNICATIONS/INFORMATION

All members had previously received the minutes from CEPS and COS Curriculum Committees.

OLD BUSINESS

Chair Brown received a call from Mary Herrington-Perry in response to the previously approved request for a change in the Grade Appeal Policy. A policy covering the time limit for a grade appeal already exists. The policy states, "The student must initiate the appeal process by contacting and conferring with the faculty member who gave the contested grade within the first four weeks of the next semester or term in which the student is enrolled. If the student is no longer enrolled at the University, he/she has one calendar year in which to initiate appeal of the contested grade. If the faculty member is not available, the student shall contact and confer with the Department Chair. The Chairperson will provide information to the student to facilitate completion of the grade appeal process." T. Boldrey (Kopel) made a motion to rescind the new Grade Appeal Policy proposal recently forwarded to the CAA. Vote was unanimous to rescind the proposal.

Meeting times for the LCBAS Curriculum Committee during Spring Semester will be on Wednesdays at 11:00 a.m. on January 20; February 17, March 24; April 21; and May 5.

NEW BUSINESS

M. Monippallil presented a proposal for changing the Accountancy major. The proposal would make the changes effective Fall, 1999. The changes are necessary to be in compliance with AACSB standards which allow no more than 30 hours of accounting courses in the major. The 1998-99 *Undergraduate Catalog* lists a total of 33 hours of accounting. To accomplish this reduction in hours, ACC 4300 would no longer be a required course, but would be included under the options category. Accountancy majors would then choose 6 hours of electives (2 courses) from an options list containing four courses (ACC 4300, Advanced Management and Cost Accounting; ACC 4500, Advanced Accounting Theory; ACC 4800, Federal Income Taxation II; ACC 4750, Governmental and Not-for-Profit Accounting). S. Farris (Boldrey) moved to set aside the by-laws to vote on the Accountancy proposal. Motion carried unanimously. S. Farris (Kopel) moved to

approve the program changes and have them forwarded along with a memorandum of explanation to the Council on Academic Affairs. Motion carried unanimously. It is hoped that the changes, if approved by CAA, can be included in the 1999-2000 *Undergraduate Catalog*.

R. Whitaker presented a proposal for changing the Finance major. The proposal includes deleting FIN 3775, Intermediate Financial Management, and FIN 4100, Advanced Financial Management; and adding FIN 3770, Working Capital Management, and FIN 3780, Longterm Financial Management. In addition, the following course changes are proposed:

- Change the title of FIN 3730, Financial Markets and Institutions, to Financial Markets and change the description to conform to the new title.
- Change the title of FIN 3750, Commercial Bank Management, to Management of Financial Institutions, and change the description to conform to the new title.
- Change the prerequisites for FIN 4830, Current Problems in Finance, to FIN 3720, 3730, 3770, 3780; and, change the status from required to elective. R. Kopel (Farris) moved to place the Finance proposal on the agenda for the next meeting for voting.

Chair Brown received a memorandum from Dean Ivarie requesting the deletion of BAS 4000, Professional Success Strategies. The course has not been offered due to lack of demand in the two years since its initial approval. S. Farris (Boldrey) moved to delete BAS 4000. The motion passed: 3 yes and 1 abstaining.

NEXT MEETING

The next meeting will be held on Wednesday, January 20, 1999, at 11:00 a.m. in the Dean's Conference Room.

Peggy Manley for Pat Hill Recording Secretary

Published 12/15/98

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