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MedCenter Extra

BOSTON MEDICAL CENTER, BOSTON UNIVERSITY SCHOOLS OF MEDICINE, PUBLIC HEALTH AND DENTAL MEDICINE

August 12, 1997

Voice mail conversion scheduled to start Friday, Aug. 22

To provide better service to employees and staff of Boston University Medical Center (BUMC), the existing voice mail systems on both campuses will be converted to a new, state-of-the-art system beginning Friday, Aug. 22.

Shawn Donahue, director of the Tele-communications Department, says the new system, Octel's *Overture*, will allow the BUMC community to communicate more efficiently. Users on the two campuses will now be able to create personalized distribution lists, as well as network on the voice mail system (including replying to and sending messages to both campuses). The changeover will also increase the system's capacity.

Donahue says certain commands (for example, changing passwords) may have different option numbers than previously used on the old system.

The conversion will take place on the BMC East Newton Street Campus and the Boston University Medical Campus on Aug. 22 at 9 p.m. For Harrison Avenue Campus and the Boston Public Health Commission (BPHC), the changeover is expected during the week of Sept. 1.

Donahue warns that saved messages could be lost in the conversion, so users should document currently archived messages. The phone number to access voice mail will remain the same on the BMC East Newton Street Campus and Boston University Medical Campus, but will change for Harrison Avenue Campus and the BPHC to 534-6565.

Training sessions will be held in the Keefer Auditorium on the East Newton Street Campus on:

Tuesday, Aug. 26 9:30 a.m. - 10:30 11:00am - noon 1:00pm - 2:00pm

2:30pm - 3:30pm 4:00pm - 5:00pm

Wednesday, Aug. 27 6:00am - 7:00am

9:00am - 10:00am 10:30am - 11:30am 1:00pm - 2:00pm 2:30pm - 3:30pm

Thursday, Aug. 28 9:30am - 10:30am

11:00am - noon 1:00pm - 2:00pm 2:30pm - 3:30pm 4:00pm - 5:00pm

To reserve a seat at one of the training sessions or for more information, call 638-6890. ◆

Telephone Directory Available

Updated telephone directories may now be picked up in the Telecommunications office at Atrium-4000 between 9 a.m. and 5 p.m. To expedite the distribution process, each department is asked to send one representative to collect directories for your specific area. Telecommunications will not mail directories to departments.

To facilitate further publications of telephone directory information, notify Telecommunications as soon as possible when there are personnel changes within your departments. For further information, contact Telecommunications at 638-6890. •