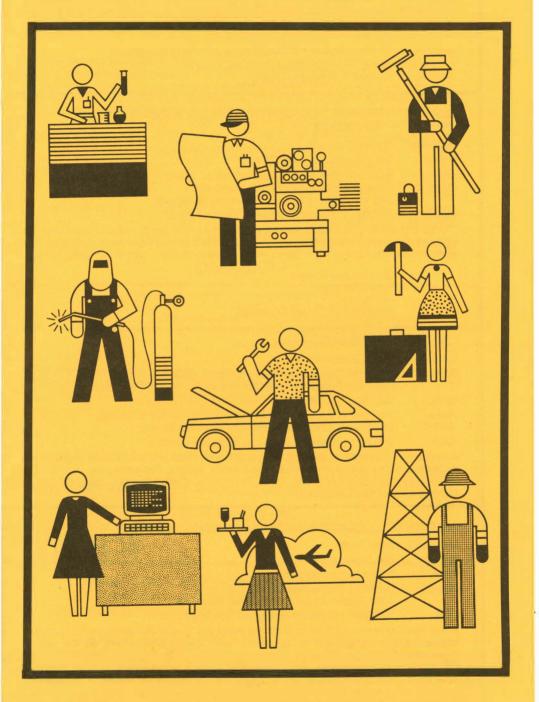
LABOUR STUDIES PROGRAMME



10th Anniversary 1975-1985

A SPECIAL NOTE:

Ten years have gone by since the Labour Studies Programme at Capilano College offered its' first course. Over those years the User's Advisory Committee, Instructors and Staff have tried to determine a good balance between "skills" and information courses: between a core programme and new offerings.

As participants of the Programme your advice has been and remains important in making these decisions. Please continue to let us know the courses you would like to see offered.

We hope that you continue to find the Labour Studies Programme a useful and effective way to increase your skills, knowledge and effectiveness as a union activist.

We look forward to the next ten years with enthusiasm as the Programme continues to make its' contribution to the labour movement.

IMPORTANT INFORMATION

- Courses with the designation LSP carry College Credit and participants awarded credit receive a credit certificate.
- Courses with the designation LSTL/LSTP receive a Course Completion certificate.
- Fees are payable at time of registration. Unions may make arrangements in writing to the LSP office if they wish to be invoiced when their members attend classes.
- Advance registrations are encouraged; however, if space permits, you may register at the first meeting of the class. Participants are advised that additional forms will have to be completed in class.
- Because the number of participant registrations determine whether or not a course is held, applications for withdrawal and refund will not be accepted after the second session of a course has been held and in the case of workshops of short duration (up to 3 consecutive days) withdrawal applications will be accepted no later than 3 P.M. of the Thursday preceding the course start date.

SOME ADDITIONAL SERVICES:

- Unions who wish to develop their own instructors can receive assistance from us in course and instructor development.
- An excellent source of materials on occupational health and safety is published by the Programme in co-operation with the Vancouver Committee on Occupational Health and Safety. Write for your free copy of B.C. WORKERS' NEWSLETTER.
- The Labour Studies Programme/Capilano College offers your union our media resources production service. Our skilled consultants, technicians and producers could be put to work for your organization to facilitate your "in-house" education programmes. We will develop professional quality, union-made, audio/visual products, tailored to your needs. We specialize in video, film, slide/sound. We will gladly provide your union with a consultation on proposals. While audio/visual productions may involve an initial financial outlay, they can save your union money in travel expenses, printed resources and by strengthening membership morale and commitment.

WE GRATEFULLY ACKNOWLEDGE THE USE OF FACILITIES:

Britannia Community Centre

Canadian Union of Postal Workers, Vancouver Local

College-Institute Educators Association

Hospital Employees Union

International Longshoremen's and Warehousemen's Union, Local 500

Marine Workers & Boilermakers Union, Local 1

Maritime Labour Centre

Office and Technical Employees Union, Local 378

Retail, Wholesale Union

United Fishermen and Allied Workers Union

College LABOUR STUDIES PROGRAMME FALL

LSP OFFICE HOURS: 9 a.m. to 3 p.m. (Monday to Thursday)

General Enquiries and Registration: Arlene Miller Co-ordinator: Ed Lavalle Labour Education Liason/Div. Asst.: Betty Merrall

SPECIAL LABOUR EDUCATION REQUESTS: Unions throughout the Province who wish special short courses or seminars as part of their "in-house" education programme have available the services of the Labour Studies Programme. The courses covered in the brochure and a host of other subjects can be especially tailored for your union's needs. If we can be of service to you, please contact us at 986-1911, Local 430.

WEEKEND

UNION/LOCAL

SCHEDULE OF COURSES

AFTERNOON

LSP 100: INTRODUCTION TO ECONOMICS FOR TRADE UNIONISTS	LSTP 37201: ADVOCACY TECHNIQUES
Instructor: Nigel Amon	Instructor: Susan O'Donnell
Dates: Fridays - October 4, 11, 18, 25, Nov. 1, 15, 22 and Dec. 6 (8 sessions)	Date: Saturday, October 19th
Time: 1 p.m. to 3:45 p.m.	Time: 9:30 a.m. to 4:30 p.m.
Place: Britannia Community Centre (Room 106)	Place: College-Institute Educators' Association
1661 Napier St. (at Commercial Dr.) Vancouver	545 West 10th Ave. (at Cambie) Vancouver
Fee: \$59.00 Optional resource material \$5.00	Fee: \$20.00 Resource materials included
Confused by economic theories? This course introduces economics in a basic way and	An intensive workshop to develop the kind of techniques required for effective meetings
emphasizes orthodox and alternative views of how the Canadian economy has	with management for grievance resolution. All the skills necessary for developing the ability to represent and to argue issues will be developed.
developed and how it operates.	ability to represent and to argue issues will be developed.
Themes: Trade and the Canadian dollar;	LSTP 38001: EVIDENCE PROCEDURES: ARBITRATION AND LRB
Canada as a resource hinterland;	HEARINGS
Multi-national firms and foreign investments;	Instructor: Leo McGrady
Mythical competitive economy; The twin challenges of unemployment and inflation.	Dates: Sat./Sunday, October 26 and 27
The twin challenges of anompioyment and initiation.	Time: 9:30 a.m. to 4:30 p.m.
EVENING	Place: Hospital Employees Union, Local 180 (use rear entrance) 2286 West 12th Avenue (at Vine St.) Vancouver
LSP 110: THE BRITISH COLUMBIA LABOUR CODE	Fee: \$85.00 Optional resource material \$9.00
Instructor: Leo McGrady	The course will involve a study of the Rules of Evidence for both Arbitration and Labour Board Hearings. It will include rules relating to hearsay extrinsic evidence, documentary
Dates: Mondays, Oct. 7, 21, 28, Nov. 4, 18 and Dec. 2, 9, 16 (8 sessions)	evidence, expert evidence and privilege. The statues will include the B.C. Labour Code,
Time: 7:00 p.m. to 9:45 p.m.	the B.C. Evidence Act, the Canada Labour Code and the Canada Evidence Act.
Place: Office & Technical Employees Union, Local 378	The course is designed for persons with experience in arbitrations or labour board
4740 Imperial, Burnaby	hearings or those who have completed LSP 110, 111 or 210.
Fee: \$59.00 Optional resource materials \$9.00	
An UPDATED basic course designed to be of interest to the average trade union	LSTL 36501: REPORT AND LETTER WRITING
member, or for someone planning to seek union office. It covers a wide variety of issues,	Instructor: Crawford Kilian
but will include certification, unfair labour practices, technological change, arbitration, strikes, picketing, essential services and employment standards legislation. Emphasis	Dates: Sat./Sunday, December 7 and 8
will be placed on recent amendments to the Labour Code. Other legislation covered will	Time: 9:30 a.m. to 4:30 p.m.
include the Essential Services Disputes Act, the Employment Standards Act, the	Place: C301
Human Rights Act, and the Public Sector Restraint Act. The role of the Labour Relations	Capilano College
Board will also be extensively examined.	2055 Purcell Way, North Vancouver
	(just across the 2nd Narrows Bridge)
WEEKEND	Fee: \$55.00 Resource materials included
WEEKEND	A two-day workshop to improve research and writing skills, with an emphasis on
WEEKEND LSP 117: CHARTER OF RIGHTS	A two-day workshop to improve research and writing skills, with an emphasis on "advocacy" writing. Major topics include:
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LSP 117: CHARTER OF RIGHTS	A two-day workshop to improve research and writing skills, with an emphasis on "advocacy" writing. Major topics include: Principles of Persuasion Format Organization of Letters & Reports Research Techniques
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Organizing & Group Dynamics.

LSP 210:	ARBITRATION	TELEPHONE NOS: Home		Work
Instructor:	Stuart Rush			
Dates:	Saturday/Sunday, November 2 and 3 AND Saturday/Sunday, November 16 and 17	COURSE NUMBER(S)	COURSE FEE	COST
Time:	9:00 a.m. to 3:00 p.m.			
Place:	Hospital Employees Union, Local 180 (use rear entrance) 2286 West 12th Avenue (at Vine St.) Vancouver			
Fee:	\$79.00 Optional resource materials \$9.00			
	ed arbitration course dealing with the practice and procedures of grievance rules of evidence, arbitration powers, leading decisions,, etc. A MUST for	******************	****************	*********
	ists, officers and staff. Basic knowledge of either the B.C. Labour Code or abour Code required.	Subtotals:	\$ (1)	\$
		Total	\$	(Add 1 & 2)
LSTP 370	001: COMMUNICATING ECONOMIC ISSUES	and the second second second		
	Nigel Amon	ENCLOSED:		
Dates:	Sat./Sunday, October 5/6			
Time:	9:30 a.m. to 4:30 p.m.	VISA	MASTERC	ARD
Place:	Britannia Community Centre (L4) 1661 Napier St. (at Commercial) Vancouver	EXPIRY DATE	ISSUING F	BANK
Fee:	\$35.00 Optional resource materials \$3.00	Provide and the second second		
	workshop on how to motivate members to discuss economic issues and	MONEY ORDER	CHEQUE .	•••••
appreciate movement	the importance of economic policies and alternatives on the labour Emphasis will be on the critical use of practical economic concepts. The	VISA/MASTERCARD NUMBE	R	
	sed and implications of national and provincial economic statistics will be			<u></u>
	and combined with a discussion of popular, and frequently misleading, as of simple economic tools. Such contemporary issues as "the free market",			
	of the National Debt, privatization and the role of unions, will be included.			

OF MATERIALS

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capilano **.ABOUR STUDIES PROGRAMME** college

LSP OFFICE HOURS: 9 a.m. to 3 p.m. (Monday to Thursday)

General Enquiries and Registration: Arlene Miller Co-ordinator: Ed Lavalle Labour Education Liason/Div. Asst.: Betty Merrall

SPECIAL LABOUR EDUCATION REQUESTS: Unions throughout the Province who wish special short courses or seminars as part of their "in-house" education programme have available the services of the Labour Studies Programme. The courses covered in the brochure and a host of other subjects can be especially tailored for your union's needs. If we can be of service to you, please contact us at 986-1911, Local 430,

SCHEDULE OF COURSES

AFTERNOON

LSP 100:	INTRODUCTION TO ECONOMICS FOR TRADE UNIONISTS
Instructor:	Nigel Amon
Dates:	Fridays - October 4, 11, 18, 25, Nov. 1, 15, 22 and Dec. 6 (8 sessions)
Time:	1 p.m. to 3:45 p.m.
Place:	Britannia Community Centre (Room 106) 1661 Napier St. (at Commercial Dr.) Vancouver
Fee:	\$59.00 Optional resource material \$5.00
emphasizes	y economic theories? This course introduces economics in a basic way and s orthodox and alternative views of how the Canadian economy has and how it operates.
Themes:	Trade and the Canadian dollar; Canada as a resource hinterland; Multi-national firms and foreign investments; Mythical competitive economy; The twin challenges of unemployment and inflation.
	EVENING
LSP 110:	THE BRITISH COLUMBIA LABOUR CODE
Instructor:	Leo McGrady
Dates:	Mondays, Oct. 7, 21, 28, Nov. 4, 18 and Dec. 2, 9, 16 (8 sessions)
Time:	7:00 p.m. to 9:45 p.m.
Place:	Office & Technical Employees Union, Local 378 4740 Imperial, Burnaby
Fee:	\$59.00 Optional resource materials \$9.00
	ED basic course designed to be of interest to the average trade union for someone planning to seek union office. It covers a wide variety of issues

on les. but will include certification, unfair labour practices, technological change, arbitration, strikes, picketing, essential services and employment standards legislation. Emphasis will be placed on recent amendments to the Labour Code. Other legislation covered will include the Essential Services Disputes Act, the Employment Standards Act, the Human Rights Act, and the Public Sector Restraint Act. The role of the Labour Relations Board will also be extensively examined.

WEEKEND

LSP 117:	CHARTER OF RIGHTS
Instructor:	Michael Bolton
Dates:	Sat./Sunday, November 23 and 24
Time:	9:00 a.m. to 4:30 p.m.
Place:	College-Institute Educators' Association

Fee: \$85.00 Optional resource material \$9.00 The Charter of Rights transforms Canadian law. Its' impact on labour law has already

been felt both by trade unionists and employers alike. No trade union or member can afford to ignore the important changes in legal relationships that are being created by the Charter. This weekend course provides an excellent opportunity to update yourself on all aspects of constitutional law effecting your collective bargaining rights.

- Part I Canada's New Constitution: What significance does it have for labour? Part II Civil Rights or Trade Unions
- Part III - Equality Rights

LSP 151: WOMEN'S LEADERSHIP SKILLS: ASSERTIVENESS & **ADVOCACY**

Instructor: Susan O'Donnell Dates: Sat./Sunday, October 26 and 27 9:00 a.m. to 4:30 p.m. Time: College-Institute Educators' Association Place: 545 West 10th Avenue (at Cambie) Vancouver Fee: \$49.00 Optional resource material \$3.00

The course will help to provide women with the skills they need to take a leadership role in their trade union, but also takes a careful look at the way sex role stereotyping inhibits women from developing these skills. The course is divided into the following units:

> Women and Power; Assertiveness; Advocacy; Organizing & Group Dynamics.

WEEKEND

	WEEKEND	
LSTP 37	201: ADVOCACY TECHNIQUES	
Instructor	: Susan O'Donnell	
Date:	Saturday, October 19th	
Time:	9:30 a.m. to 4:30 p.m.	
Place:	College-Institute Educators' Association	
	545 West 10th Ave. (at Cambie) Vancouver	
Fee:	\$20.00 Resource materials included	
	ve workshop to develop the kind of techniques required for effective meetings	
	gement for grievance resolution. All the skills necessary for developing the epresent and to argue issues will be developed.	
ability to r	epresent and to argue issues will be developed.	
LSTP 380		
	HEARINGS	
	Leo McGrady	
Dates:	Sat./Sunday, October 26 and 27	
Time:	9:30 a.m. to 4:30 p.m.	
Place:	Hospital Employees Union, Local 180 (use rear entrance) 2286 West 12th Avenue (at Vine St.) Vancouver	
Fee:	\$85.00 Optional resource material \$9.00	
	e will involve a study of the Rules of Evidence for both Arbitration and Labour	
	rings. It will include rules relating to hearsay extrinsic evidence, documentary	
	expert evidence and privilege. The statues will include the B.C. Labour Code,	
	vidence Act, the Canada Labour Code and the Canada Evidence Act.	
	e is designed for persons with experience in arbitrations or labour board or those who have completed LSP 110, 111 or 210.	
LSTL 36	501: REPORT AND LETTER WRITING	
Instructor	: Crawford Kilian	
Dates:	Sat./Sunday, December 7 and 8	
Time:	9:30 a.m. to 4:30 p.m.	
Place:	C301	
	Capilano College 2055 Purcell Way, North Vancouver	
	(just across the 2nd Narrows Bridge)	
Fee:	\$55.00 Resource materials included	
	workshop to improve research and writing skills, with an emphasis on	
"advocacy	" writing. Major topics include:	
	Principles of Persuasion Format Organization of Letters & Reports	
	Research Techniques	
	Press Releases	
This cours	Effective Style & Tone	
well as ot	e will be of great assistance in writing "lobby" letters to Editors, MLAs etc., as her written materials defending labour's position.	
	The Canada Labour Code and a NEW EXCITING "Sunday	
Series for Teens" will be offered in the Spring, 1986		
programme.		
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	EGISTRATION FORM	

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THE LABOUR STUDIES PROGRAMME
CAPILANO COLLEGE
2055 PURCELL WAY
NORTH VANCOUVER, B.C.
V7J 3H5
Telephone 986-1911, Local 430
NAME:
ADDRESS:
СІТҮ
UNION/LOCAL

LSP 210: ARBITRATION

Instructor: Stuart Rush

Saturday/Sunday, November 2 and 3 AND Saturday/Sunday, November 16 and 17 Dates:

Time: 9:00 a.m. to 3:00 p.m.

- Hospital Employees Union, Local 180 (use rear entrance) Place: 2286 West 12th Avenue (at Vine St.) Vancouver
- Optional resource materials \$9.00 \$79.00 Fee:

An advanced arbitration course dealing with the practice and procedures of grievance arbitration; rules of evidence, arbitration powers, leading decisions,, etc. A MUST for union activists, officers and staff. Basic knowledge of either the B.C. Labour Code or Canada Labour Code required.

LSTP 37001: COMMUNICATING ECONOMIC ISSUES

Instructor: Nigel Amon

- Dates: Sat./Sunday, October 5/6
- 9:30 a.m. to 4:30 p.m. Time:
- Britannia Community Centre (L4) Place: 1661 Napier St. (at Commercial) Vancouver

Fee: \$35.00 Optional resource materials \$3.00

A two day workshop on how to motivate members to discuss economic issues and appreciate the importance of economic policies and alternatives on the labour movement. Emphasis will be on the critical use of practical economic concepts. The sources used and implications of national and provincial economic statistics will be examined and combined with a discussion of popular, and frequently misleading, applications of simple economic tools. Such contemporary issues as "the free market" the burden of the National Debt, privatization and the role of unions, will be included.

TELEPHONE NOS: Home		Work
COURSE NUMBER(S)	COURSE FEE	COST OF MATERIALS

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Subtotals:	\$ (1)	\$
Total	\$	(Add 1 & 2)
ENCLOSED:		
VISA	MASTERC	ARD
EXPIRY DATE	ISSUING E	BANK
MONEY ORDER	CHEQUE .	
VISA/MASTERCARD NUMBE	R	

... POSTAL CODE

A SPECIAL NOTE:

Ten years have gone by since the Labour Studies Programme at Capilano College offered its' first course. Over those years the User's Advisory Committee, Instructors and Staff have tried to determine a good balance between "skills" and information courses: between a core programme and new offerings.

As participants of the Programme your advice has been and remains important in making these decisions. Please continue to let us know the courses you would like to see offered.

We hope that you continue to find the Labour Studies Programme a useful and effective way to increase your skills, knowledge and effectiveness as a union activist.

We look forward to the next ten years with enthusiasm as the Programme continues to make its' contribution to the labour movement.

IMPORTANT INFORMATION

- Courses with the designation LSP carry College Credit and participants awarded credit receive a credit certificate.
- Courses with the designation LSTL/LSTP receive a Course Completion certificate.
- Fees are payable at time of registration. Unions may make arrangements in writing to the LSP office if they wish to be invoiced when their members attend classes.
- Advance registrations are encouraged; however, if space permits, you may register at the first meeting of the class. Participants are advised that additional forms will have to be completed in class.
- Because the number of participant registrations determine whether or not a course is held, applications for withdrawal and refund will not be accepted after the second session of a course has been held and in the case of workshops of short duration (up to 3 consecutive days) withdrawal applications will be accepted no later than 3 P.M. of the Thursday preceding the course start date.

SOME ADDITIONAL SERVICES:

- Unions who wish to develop their own instructors can receive assistance from us in course and instructor development.
- An excellent source of materials on occupational health and safety is published by the Programme in co-operation with the Vancouver Committee on Occupational Health and Safety. Write for your free copy of B.C. WORKERS' NEWSLETTER.
- The Labour Studies Programme/Capilano College offers your union our media resources production service. Our skilled consultants, technicians and producers could be put to work for your organization to facilitate your "in-house" education programmes. We will develop professional quality, union-made, audio/visual products, tailored to your needs. We specialize in video, film, slide/sound. We will gladly provide your union with a consultation on proposals. While audio/visual productions may involve an initial financial outlay, they can save your union money in travel expenses, printed resources and by strengthening membership morale and commitment.

WE GRATEFULLY ACKNOWLEDGE THE USE OF FACILITIES:

Britannia Community Centre

Canadian Union of Postal Workers, Vancouver Local

College-Institute Educators Association

Hospital Employees Union

International Longshoremen's and Warehousemen's Union, Local 500

Marine Workers & Boilermakers Union, Local 1

Maritime Labour Centre

Office and Technical Employees Union, Local 378 Retail, Wholesale Union

United Fishermen and Allied Workers Union