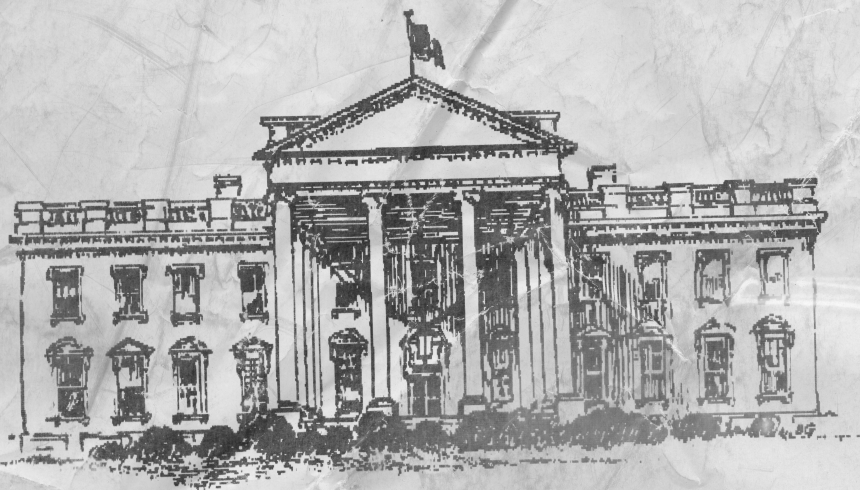


To: Edna Louise Saffy

From: Marilyn DiGiacobbe

1-16-96 10:42pm p. 1 of 2



THE WHITE HOUSE

To: Edna Louise Saffy
From: Marilyn DiGiacobbe

Date: 1-16-96
Page 1 of 2

To: Edna Louise Saffy

From: Marilyn DiGiacobbe

1-16-96 10:42pm p. 2 of 2

THE WHITE HOUSE

January 16, 1996

Dear Friends:

On behalf of the President, I would like to wish you, your organization and community a bright and successful 1996. As we begin this new year, we rededicate ourselves to reaching out to communities across the country and including them in the work of the President. As the President's liaison to your community, I would like to ask for your assistance in compiling a calendar of major events. It will serve as a resource for the President, Vice President and other senior Administration officials.

If you are aware of significant events in your community, please send or fax us information including event description, date, location, audience, and contact person with phone number. We would appreciate receiving the information by Tuesday, January 23, 1996, by mail or fax. Our current mailing address is as follows. Please note the change in zip code.

Marilyn DiGiacobbe
Associate Director
White House Office of Public Liaison
Old Executive Office Building, Room 122
Washington, DC 20502

We also may be contacted through our internet mailing address at

DIGIACOBBE_M@AL EOP.GOV

If you have any questions, please contact Tracy Abu-Ghazaleh in my office at (202) 456-5174 or by fax at (202) 456-6218.

Thank you in advance for your assistance. I look forward to working with you in the year ahead.

With best regards,

Marilyn DiGiacobbe
Associate Director
Office of Public Liaison