

Expanding (y)our field with E-LIS

<http://eprints.rclis.org/>

Demoprints hands-on exercise: aide memoire

WCHELIG Winter workshop

14 June 2005

Jennifer A. De Beer

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Stellenbosch University

Brief instructions

- Browse to <http://demoprints.eprints.org/>
- Register as user
 - Confirm registration by responding to the registration e-mail
- Alternatively, use the dummy accounts provided (Ask JAD for your username and password)
- Using the following series of slides as guide, submit a document of your choosing to the Demoprints Archive.
- The slides are annotated as/when necessary.

Demoprints homepage – click 'Register'

Demonstration EPrints Archive

[Home](#) [About](#) [Browse](#) [Search](#) [Register](#) [User Area](#) [Help](#)

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Welcome to Demonstration EPrints Archive

Welcome to this generic eprint server, running the default configuration for [GNU EPrints archive software](#).

[More information](#) is available about the archive.

Search records:

Search full text: [Search](#)

[Browse](#)

Browse the archive by [Subject](#) or [Year](#).

[Latest Additions](#)

View items added to the archive in the past week.

[Simple Search](#)

Search the archive using the most common fields.

http://demoprints.eprints.org/perl/register

Registration form: please complete or use dummy account provided

Demonstration EPrints Archive - Register - Microsoft Internet Explorer

File Edit View Favorites Tools Help Address <http://demoprints.eprints.org/perl/register> Go

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Register

In order to access some areas of the archive, you'll need a *user registration*. No charge is made for registering with us or using any of our services.

This page lets you register with Demonstration EPrints Archive. This will allow you to create a subscription and deposit items.

Your new password will need to confirm your email address by using a code which will be mailed to you.

If you have already registered but have forgotten your username or password, [click here](#) to set a new password.

Name *

Title	Given Name / Initials	Family Name	Lineage
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Your email address *
This must be a valid email address.

Select a username *
A username must begin with a letter and only contain letters and numerals.

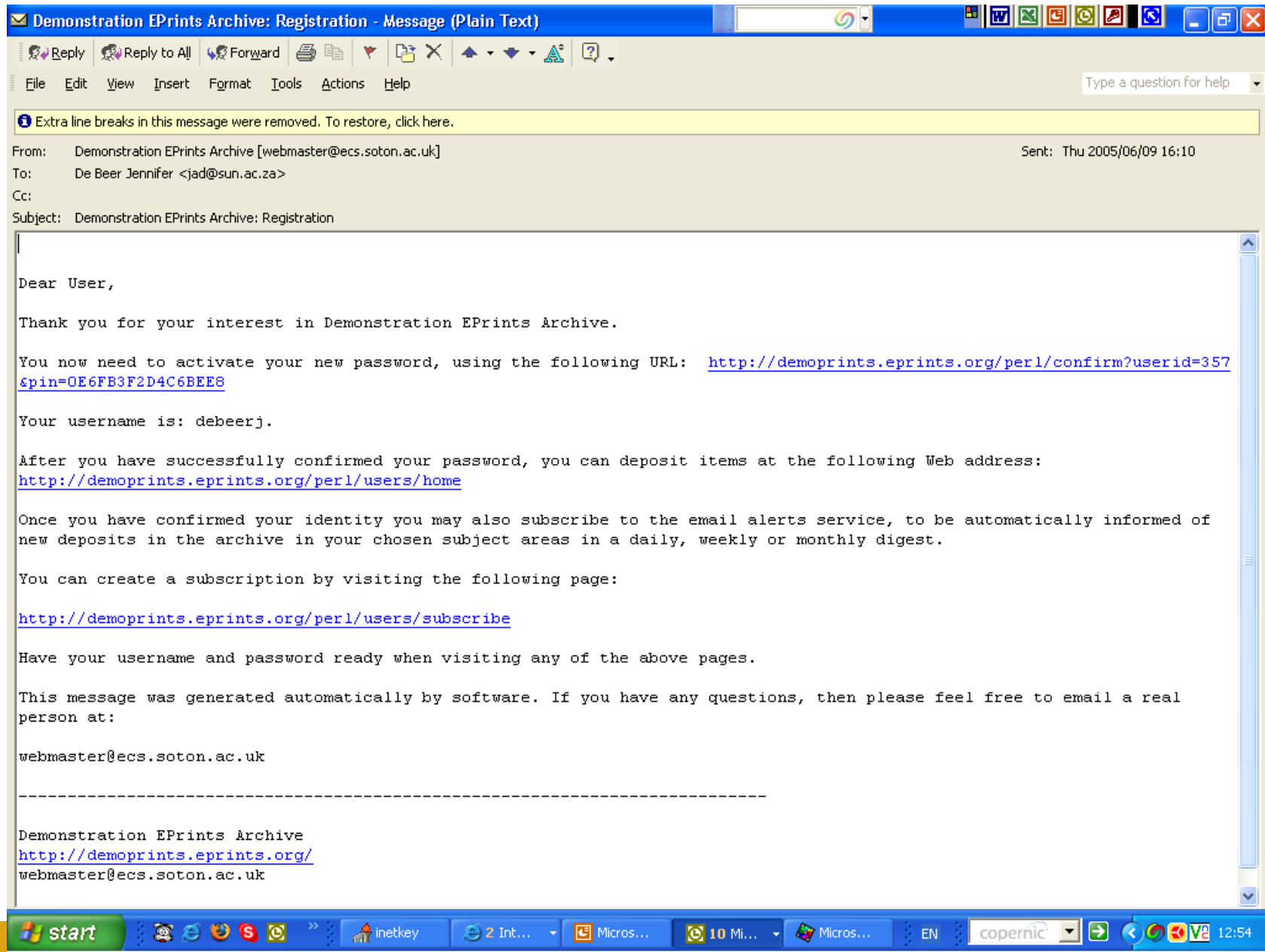
Select a password *
A combination of uppercase and lowercase letters and numerals.

If you are using the dummy account, skip the registration process/step.

Done Internet

start inetkey 2 Int... Micros... 9 Mic... Micros... EN copernic 12:52

Confirmation e-mail (to illustrate)



User sign-on prompt

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'Demonstration EPrints Archive' website. The address bar shows 'http://demoprints.eprints.org/'. The website has a navigation menu with buttons for Home, About, Browse, Search, Register, User Area, and Help. A prominent pink warning box contains the text: 'THIS IS ONLY A DEMONSTRATION ARCHIVE ONLY. DO NOT CONSIDER ANY INFORMATION ON THIS PAGE AS MEANINGFUL. DO NOT CITE ANY URL ON THIS SITE, OTHER THAN THE FRONTPAGE. IN CASE OF ABUSE OR COPYRIGHT MATERIAL APPEARING WITHOUT PERMISSION, CONTACT webmaster@ecs.soton.ac.uk'. A modal dialog box titled 'Connect to demoprints.eprints.org' is overlaid on the page. The dialog features a key icon and a 'User Area' section with a 'User name:' dropdown menu, a 'Password:' text input field, and a 'Remember my password' checkbox. 'OK' and 'Cancel' buttons are at the bottom of the dialog. The background website content includes a 'Welcome to Demonstratio...' heading, a paragraph about a 'generic eprint serv...', a link for 'More information', search input fields, and sections for 'Browse', 'Latest Additions', and 'Simple Search'. The Windows taskbar at the bottom shows the start button, several application icons, and the system clock at 12:56.

User record page part 1 – confirm/amend details

Demonstration EPrints Archive

[Home](#) [About](#) [Browse](#) [Search](#) [Register](#) [User Area](#) [Help](#)

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Record for Jennifer A. De Beer

Please enter correct information about yourself for our records. This information will be useful to us and readers of your items. You don't have to supply all this information if you don't want to; you need only fill out those fields marked with a * to start using the archive.

For instructions on how to change your email address, [click here](#).

Password
Leaving this field blank will not affect the password. If you change your password you will be logged out.

Hide Email
This option allows or prevents a users email being shown on their public summary page.

Make email visible to all.

Hide email to all except archive administrators.

Name *

Title	Given Name / Initials	Family Name	Lineage
	Jennifer A.	De Beer	

Department

Organisation

Done Internet

start inetkey 2 Int... Micros... 10 Mi... Micros... EN copernic 12:57

User record page part 2 – confirm/amend details

Demonstration EPrints Archive - Record for Jennifer A. De Beer - Microsoft Internet Explorer

Address: http://demoprints.eprints.org/perl/users/record

Organisation

Address

Country

Operating System
UNSPECIFIED

Homepage URL

Editorial Rights Restriction
The user will only be able to approve and modify eprints which match the following rules. If there are no restriction conditions the user will be able to edit any record.

-

Subjects

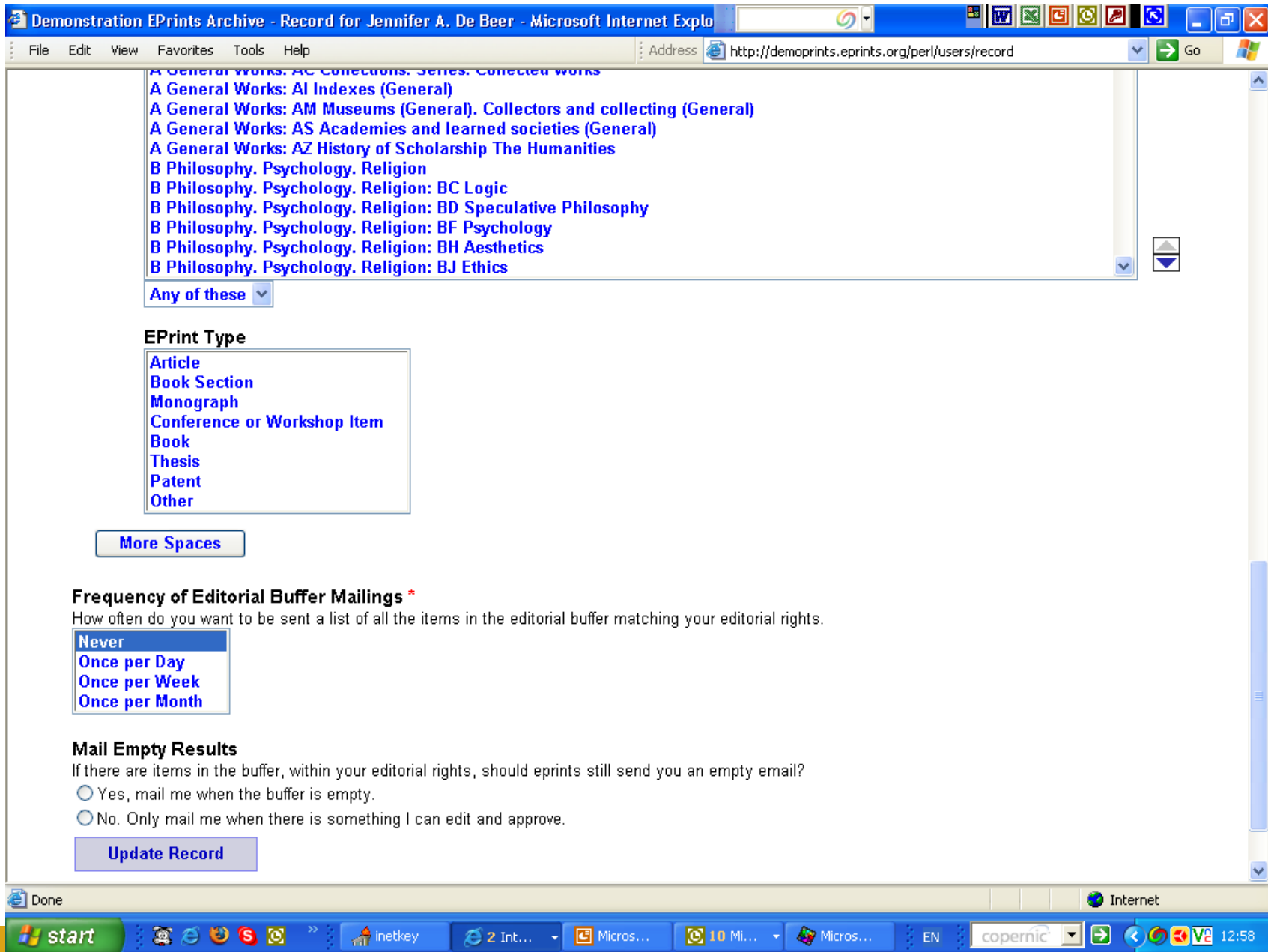
- A General Works
- A General Works: AC Collections. Series. Collected works
- A General Works: AI Indexes (General)
- A General Works: AM Museums (General). Collectors and collecting (General)
- A General Works: AS Academies and learned societies (General)
- A General Works: AZ History of Scholarship The Humanities
- B Philosophy. Psychology. Religion
- B Philosophy. Psychology. Religion: BC Logic
- B Philosophy. Psychology. Religion: BD Speculative Philosophy
- B Philosophy. Psychology. Religion: BF Psychology
- B Philosophy. Psychology. Religion: BH Aesthetics
- B Philosophy. Psychology. Religion: BJ Ethics

Note: This user has Editorial rights

Done Internet

start inetkey 2 Int... Micros... 10 Mi... Micros... EN copernic 12:57

User record page part 3 – confirm/amend details



User Area Homepage / Workspace part 1

Demonstration EPrints Archive

[Home](#) [About](#) [Browse](#) [Search](#) [Register](#) [User Area](#) [Help](#)

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User Area Homepage - Jennifer A. De Beer

Welcome to the registered user area at Demonstration EPrints Archive. Please select one of the options below.

Items in your Workspace

[Begin a New Item](#)

This will create a new item start editing it and allow you to attach files. You must *deposit* the item for it to be submitted to the live archive. Deposited items will not appear until they have been checked by a user with that responsibility. You should [review your existing items](#) if you can't remember if you have deposited an item or not.

Pending Items

You currently have no pending items

Most Recently Accepted Items

You have no accepted items

[Review your documents in the archive](#)

[View/change your user record](#)

Select this option to see your user record, and to correct or update your user information.

[Change your subscription options](#)

Select this option to change your subscription. This allows you to instruct the archive to automatically email you with lists of documents deposited that match your criteria every day, week or month.

[Change your Email Address](#)

Change the email address which eprints has for you.

[Change User Login](#)

Log in to EPrints as a different user. There is currently no "logout" feature.

Internet

start inetkey 2 Int... Micros... 10 Mi... Micros... EN copernic 13:01

User Area Homepage / Workspace part 2 (‘Advanced options’ only visible to users with Editorial rights)

Demonstration EPrints Archive - User Area Homepage - Jennifer A. De Beer - Microsoft Int

File Edit View Favorites Tools Help Address <http://demoprints.eprints.org/perl/users/home> Go

[Review your documents in the archive](#)

This options allows you to view your documents in the main archive, and to make copies of the records to make depositing updated versions easier.

Advanced Options

[View the archive status](#)

This option allows you to view the current status of the system, including the number of items in each dataset.

[View the Submission Buffer](#)

This option allows you to view, edit and approve records which users have submitted but have not yet been approved for the archive. You may only edit records within your subject area.

[Staff EPrint Search](#)

This search gives you more power than the public search. It also gives you the option to edit or delete records.

[User Search](#)

Search the list of users, view ALL their details and edit their records.

[Add New User](#)

Create a new user.

[Use the Subject Editing Tool](#)

This option allows you to create, delete unlink, and link items in the subject tree.

[Contact Information](#)

Internet

start inetkey e 2 Int... Micros... 10 Mi... Micros... EN copernic 13:01

Click 'Begin A New Item'

Demonstration EPrints Archive

Home About Browse Search Register User Area Help

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User Area Homepage - Jennifer A. De Beer

Welcome to the registered user area at Demonstration EPrints Archive. Please select one of the options below.

Items in your Workspace

[Begin a New Item](#)

This will create a new item start editing it and allow you to attach files. You must *deposit* the item for it to be submitted to the live archive. Deposited items will not appear until they have been checked by a user with that responsibility. You should [review your existing items](#) if you can't remember if you have deposited an item or not.

Pending Items

You currently have no pending items

Most Recently Accepted Items

You have no accepted items

[Review your documents in the archive](#)

[View/change your user record](#)

Select this option to see your user record, and to correct or update your user information.

[Change your subscription options](#)

Select this option to change your subscription. This allows you to instruct the archive to automatically email you with lists of documents deposited that match your criteria every day, week or month.

[Change your Email Address](#)

Change the email address which eprints has for you.

[Change User Login](#)

Log in to EPrints as a different user. There is currently no "logout" feature.

http://demoprints.eprints.org/perl/users/submit?_action_new=1

Internet

start inetkey 2 Int... Micros... 10 Mi... Micros... EN copernic 13:02

Indicate type of document/item:

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Edit item: Item Type

Current item: **Authors/Creators UNSPECIFIED Title UNSPECIFIED**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

[Save for Later](#) [Next >](#)

EPrint Type *

Please select the most appropriate type for your deposit.

- Article**
An article in a journal, magazine, newspaper. Not necessarily peer-reviewed. May be an electronic-only medium, such as an online journal or news website.
- Book Section**
A chapter or section in a book.
- Monograph**
A monograph. This may be a technical report, project report, documentation, manual, working paper or discussion paper.
- Conference or Workshop Item**
A paper, poster, speech, lecture or presentation given at a conference, workshop or other event. If the conference item has been published in a journal or book then please use "Book Section" or "Article" instead.
- Book**
A book or a conference volume.
- Thesis**
A thesis or dissertation.
- Patent**
A published patent. Do *not* include as yet unpublished patent applications.
- Other**
Something within the scope of the archive, but not covered by the other categories.

[Save for Later](#) [Next >](#)

Done Internet

start inetkey 2 Int... Micros... 10 Mi... Micros... EN copernic 13:03

Indicate core bibliographic info part 1:

Demonstration EPrints Archive

Home About Browse Search Register User Area Help

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Core Bibliographic Information

Current item: **Authors/Creators UNSPECIFIED Title UNSPECIFIED In: Event Title UNSPECIFIED.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

< Previous Save for Later Next >

Title *
The title of the item. The title should not end with a full stop, but may end with a question mark. There is no way to make italic text, please enter it normally. If you have a subtitle, it should be preceded with a colon [:]. Use capitals only for the first word and for proper nouns.
Example: [A brief history of time](#)
Example: [Life: an unauthorised biography](#)
Example: [Mathematics for engineers and scientists. 5th edition](#)
Example: [Ecosystems of the world. Vol. 26. Estuaries of the world](#)

Presentation Type *
The type of the item presented at a conference or workshop.

Paper
Lecture

Indicate core bibliographic info part 2:

Demonstration EPrints Archive - Core Bibliographic Information - Microsoft Internet Explorer

Address: http://demoprints.eprints.org/perl/users/submit#t

Presentation Type *
The type of the item presented at a conference or workshop.

- Paper
- Lecture
- Speech
- Poster
- Other

Authors/Creators *
Enter in the format given on the first page or title page. If there are more than four authors, click on the [More Spaces] button.
Example: [Smith] [J.P.] [j.smith@soton.ac.uk]
Example: [Chance-Collins] [Chris] [chris@bar.com]
Example: [Fu] [Yan-Li] []
Example: [von Höpfner] [Ludwig G.] []

	Family Name	Given Name / Initials	Creators email (if known)	
1.	<input type="text"/>	<input type="text"/>	<input type="text"/>	▲▼
2.	<input type="text"/>	<input type="text"/>	<input type="text"/>	▲▼
3.	<input type="text"/>	<input type="text"/>	<input type="text"/>	▲▼
4.	<input type="text"/>	<input type="text"/>	<input type="text"/>	▲▼

[More Spaces](#)

< Previous Save for Later Next >

[Contact Information](#)

Done Internet

start inetkey 2 Int... Micros... 10 Mi... Micros... EN copernic 13:04

Indicate publication information:

The screenshot shows a Microsoft Internet Explorer browser window with the address bar displaying `http://demoprints.eprints.org/perl/users/submit#t`. The page content includes a red warning box at the top, a 'Publication Information' section with a current item title, and three form sections: 'Date of Issue', 'Date of Submission', and 'Number of Pages'. Each section has a text description and a set of input fields for Year, Month, and Day. The 'Date of Issue' and 'Date of Submission' sections have dropdown menus for Month and Day. At the bottom of the page, there are navigation buttons: '< Previous', 'Save for Later', and 'Next >'. The Windows taskbar at the bottom shows the Start button, several application icons, and the system clock displaying 13:06.

Address: `http://demoprints.eprints.org/perl/users/submit#t`

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Publication Information

Current item: **De Beer, Jennifer A *Issues in Science and Technology*. In: Event Title UNSPECIFIED.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

< Previous Save for Later Next >

Date of Issue

The date this item was issued or published. For items not intended for publication this is the date they were completed or made public.
"Day" or both "Month" and "Day" may be omitted if appropriate.

Year: Month: **Unspecified** Day: **?**

Date of Submission

The date this item was submitted to a publisher. **Not** the date of submission to this service.
* Date of submission is required if the item has no date of issue. If the item has not yet been submitted to a journal, conference or publisher, or is not intended for submission then please enter the date it was completed as the date of issue.
"Day" or both "Month" and "Day" may be omitted if appropriate.

Year: Month: **Unspecified** Day: **?**

Number of Pages

The total number of pages of the item.
Example: **123**

Official URL

The canonical URL for this item. Some journals require you to provide a link to their version.
Example: <http://www.stuffjournal.com/2003/3/>

< Previous Save for Later Next >

Indicate conference / workshop details:

The screenshot shows a Microsoft Internet Explorer browser window displaying a web form titled "Details of Conference/Workshop". The browser's address bar shows the URL "http://demoprints.eprints.org/perl/users/submit#t". A pink banner at the top of the page reads "FRONTPAGE. IN CASE OF ABUSE OR COPYRIGHT MATERIAL APPEARING WITHOUT PERMISSION, CONTACT webmaster@ecs.soton.ac.uk".

The form content includes:

- Details of Conference/Workshop**
Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: Event Title UNSPECIFIED.**
- A note: "Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted."
- Navigation buttons: "< Previous", "Save for Later", and "Next >".
- Event Title ***
The title of the conference or workshop.
Example: **11th onference of PanHellenic Librarians**
Example: **SIGIR 2001**
An empty text input field is provided below.
- Event Type ***
Specific type of the event.
A list box contains three options: **Conference**, **Workshop**, and **Other**.
- Event Location**
City or town then country where event was held. If city is not known then just use country.
Example: **Rome, Italy**
Example: **Greece**
An empty text input field is provided below.
- Event Dates**
Start and end dates for the event
Example: **13-15 Dec 2003**
Example: **31 Oct - 02 Nov 1999**
An empty text input field is provided below.
- Navigation buttons: "< Previous", "Save for Later", and "Next >".

The Windows taskbar at the bottom shows the Start button, several application icons (including Internet Explorer, inetkey, and Microsoft Office), the system tray with the time 13:07, and the Internet Explorer status bar.

Indicate item status:

Demonstration EPrints Archive

Home About Browse Search Register User Area Help

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Status of Item

Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

< Previous Save for Later Next >

Status *

Please state here whether your deposit has been published, is currently in the process of being published (**in press**), or has not been previously published.

Published
In Press
Submitted
Unpublished

Refereed

Please indicate whether this version of the work been refereed below.

Yes, this version has been refereed.
 No, this version has not been refereed.

< Previous Save for Later Next >

[Contact Information](#)

Note how item details change as you progress through the submission process

Indicate Abstract, References, and Keywords:

The screenshot shows a web browser window titled "Demonstration EPrints Archive - Abstract and References - Microsoft Internet Explorer". The address bar shows the URL "http://demoprints.eprints.org/perl/users/submit#t". A red warning box at the top states: "DO NOT CONSIDER ANY INFORMATION ON THIS PAGE AS MEANINGFUL. DO NOT CITE ANY URL ON THIS SITE, OTHER THAN THE FRONTPAGE. IN CASE OF ABUSE OR COPYRIGHT MATERIAL APPEARING WITHOUT PERMISSION, CONTACT webmaster@ecs.soton.ac.uk".

The main content area is titled "Abstract and References". It displays the current item: "De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa." Below this, it instructs the user to "Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted." There are three buttons: "< Previous", "Save for Later", and "Next >".

The "Abstract" section is titled "Abstract" and includes the instruction: "A summary of the items content. If the item has a formal abstract then that is what should be entered here. No complicated text formatting is possible." Below this is a large empty text input field.

The "References" section is titled "References" and includes the instruction: "You are strongly encouraged to paste in the reference list of your item into the box below. It may be used to link your item to those it cites and to those that cite it." Below this is an empty text input field.

The "Uncontrolled Keywords" section is titled "Uncontrolled Keywords" and includes the instruction: "Natural language terms to describe the content of the item". Below this is an empty text input field.

At the bottom of the form, there are three buttons: "< Previous", "Save for Later", and "Next >". The browser's status bar shows "Done" and "Internet". The Windows taskbar at the bottom includes the Start button, several application icons (including Internet Explorer, Microsoft Office, and Copernic), and the system clock showing "13:09".

Indicate Subject area(s) covered in the article/document:

The screenshot shows a Microsoft Internet Explorer browser window with the address bar displaying `http://demoprints.eprints.org/perl/users/submit#t`. The page title is "Demonstration EPrints Archive - Subjects".

Subjects

Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

< Previous Save for Later Next >

Subjects *

Please select at least one main subject category, and optionally up to two other subject categories you think are appropriate for your submission, from the list below.

Selections: none

Quick Search:

- [A General Works...](#)
- [B Philosophy, Psychology, Religion...](#)
- [C Auxiliary Sciences of History...](#)
- [D History General and Old World...](#)
- [E History America...](#)
- [F History United States, Canada, Latin America...](#)
- [G Geography, Anthropology, Recreation...](#)
- [H Social Sciences...](#)
- [J Political Science...](#)
- [K Law...](#)
- [L Education...](#)
- [M Music and Books on Music...](#)
- [N Fine Arts...](#)
- [P Language and Literature...](#)
- [Q Science...](#)
- [R Medicine...](#)
- [S Agriculture...](#)
- [T Technology...](#)
- [U Military Science...](#)
- [V Naval Science...](#)
- [Z Bibliography, Library Science, Information Resources...](#)

The Windows taskbar at the bottom shows the Start button, several application icons, and the system tray with the time 13:11.

Subject area 'added' - illustration:

Demonstration EPrints Archive - Subjects - Microsoft Internet Explorer

Address: http://demoprints.eprints.org/perl/users/submit?_default_action=r

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Subjects

Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

< Previous Save for Later Next >

Subjects*

Please select at least one main subject category, and optionally up to two other subject categories you think are appropriate for your submission, from the list below.

Selections: **T Technology (General)** [remove]

Quick Search:

- [A General Works...](#)
- [B Philosophy, Psychology, Religion...](#)
- [C Auxiliary Sciences of History...](#)
- [D History General and Old World...](#)
- [E History America...](#)
- [F History United States, Canada, Latin America...](#)
- [G Geography, Anthropology, Recreation...](#)
- [H Social Sciences...](#)
- [J Political Science...](#)
- [K Law...](#)
- [L Education...](#)
- [M Music and Books on Music...](#)
- [N Fine Arts...](#)
- [P Language and Literature...](#)
- [Q Science...](#)
- [R Medicine...](#)
- [S Agriculture...](#)
- **T Technology**
 - *T Technology (General)*
 - T201 Patents, Trademarks [add]
 - TA Engineering (General), Civil engineering (General) [add]
 - TC Hydraulic engineering, Ocean engineering [add]
 - TD Environmental technology, Sanitary engineering [add]

Done Internet

start inetkey 2 Int... Micros... 10 Mi... Micros... EN copernic 13:13

Indicate additional information (if any):

Demonstration EPrints Archive - Additional Information - Microsoft Internet Explorer

Address: <http://demoprints.eprints.org/perl/users/submit#t>

Demonstration EPrints Archive

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Additional Information

Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

[< Previous](#) [Save for Later](#) [Next >](#)

Additional Information

If you think you can specify some useful information about your deposit that can't be entered anywhere else, please enter it here. This information **will** appear on the public summary page for this item.

Comments and Suggestions

Any comments to the editor. This information **will not** be displayed to the public.

[< Previous](#) [Save for Later](#) [Next >](#)

Done Internet

start inetkey 2 Int... Micros... 9 Mic... Micros... EN copernic 13:15

Upload format for the document:

Demonstration EPrints Archive

[Home](#) [About](#) [Browse](#) [Search](#) [Register](#) [User Area](#) [Help](#)

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Edit item: Documents Attached to Item

Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

[< Previous](#) [Save for Later](#)

You must upload at least one of the following formats: HTML, PDF, Postscript, ASCII.

Add a Format to this EPrint

[< Previous](#) [Save for Later](#)

[Contact Information](#)

Done Internet

start inetkey 2 Int... Micros... 9 Mic... Micros... EN copernic 13:16

Indicate document/item format:

The screenshot shows a Microsoft Internet Explorer browser window displaying the 'Demonstration EPrints Archive' website. The address bar shows the URL: <http://demoprints.eprints.org/perl/users/submit#t>. The page title is 'Demonstration EPrints Archive - Edit item: Document Information'. A navigation menu includes links for Home, About, Browse, Search, Register, User Area, and Help. A red box contains a disclaimer: 'THIS IS ONLY A DEMONSTRATION ARCHIVE ONLY. DO NOT CONSIDER ANY INFORMATION ON THIS PAGE AS MEANINGFUL. DO NOT CITE ANY URL ON THIS SITE, OTHER THAN THE FRONTPAGE. IN CASE OF ABUSE OR COPYRIGHT MATERIAL APPEARING WITHOUT PERMISSION, CONTACT webmaster@ecs.soton.ac.uk'. The main content area is titled 'Edit item: Document Information' and shows the current item: 'De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.' Below this, instructions state: 'Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.' There are two identical form sections. The first section has a 'Stop Editing Document' button and a 'Next >' button. It asks the user to 'Please select the storage format of this document.' with a dropdown menu containing: HTML, PDF, Postscript, ASCII, Other, and Image of Cover (to show on abstract page). Below this is a text input field for an 'additional brief description of the format.' The second section asks the user to 'Please indicate the required "security level" of this document. Who is allowed to download it?' with a dropdown menu containing: Anyone, Registered users only, and Archive staff only. A red arrow points from a red-dotted box containing the text 'Note 'security levels'' to the 'Registered users only' option in the second dropdown menu. At the bottom of the page, there is a 'Contact Information' link. The Windows taskbar at the bottom shows the start button, several open applications (inetkey, 2 Int..., Micros..., 9 Mic..., Micros...), and the system tray with the time 13:17.

Confirmation of document upload part 1:

Demonstration EPrints Archive - Edit item: Document File Upload - Microsoft Internet Exp

File Edit View Favorites Tools Help Address http://demoprints.eprints.org/perl/users/submit#t Go

Edit item: Document File Upload

Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

< Previous Stop Editing Document Finished >

Adding files for format: **PDF**

These are the files you have uploaded for this format:

[ReservationForm.pdf](#) 74 Kb [\[Delete\]](#)

Upload a file from your PC

Type of file being uploaded: **Normal File** ▼

Select a file to upload: Browse...

Upload File

Capture a file from a URL

Enter a URL to capture a file from:

Capture File

< Previous Stop Editing Document Finished >

Done Internet

start inetkey 2 Int... Micros... 9 Mic... Micros... EN copernic 13:20

Confirmation of document upload part 2:

Demonstration EPrints Archive

Home About Browse Search Register User Area Help

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Edit item: Documents Attached to Item

Current item: **De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.**

Please enter the information about this item. Fields marked with a * are fields that must be filled out before your deposit will be accepted.

< Previous Save for Later Next >

Here are the documents currently attached to this EPrint, and how many files you have uploaded for each.

Format	Files Uploaded		
PDF	1	Edit	Remove

You must upload at least one of the following formats: HTML, PDF, Postscript, ASCII.

Add another Format to this EPrint

< Previous Save for Later Next >

[Contact Information](#)

Internet

start inetkey 3 Int... Micros... 9 Mic... Micros... EN copernic 13:23

Submission verification part 1:

Demonstration EPrints Archive - Edit item: Verification - Microsoft Internet Explorer

Address <http://demoprints.eprints.org/perl/users/submit#t> Go

Demonstration EPrints Archive [Home](#) [About](#) [Browse](#) [Search](#) [Register](#) [User Area](#) [Help](#)

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Edit item: Verification

The control buttons are at the bottom of the page, you must read the deposit agreement.

You have not finished yet!


Please verify that all of the details about your deposit are correct, and that all necessary document files have been correctly uploaded including any figures.

When you are satisfied click the **Deposit EPrint Now** button at the foot of this page.

This is how the metadata summary page will look:

De Beer, Jennifer A (2005) *Issues in Science and Technology*. In: CIRN 2005, 22-27 Aug 2005, Cape Town, South Africa.

Full text available as:

 [PDF](#) - Requires [Adobe Acrobat Reader](#) or other PDF viewer.

Abstract

The rain in spain

Done Internet

start inetkey 3 Int... Micros... 9 Mic... Micros... EN copernic 13:24

Submission verification part 2:

Demonstration EPrints Archive - Edit item: Verification - Microsoft Internet Explorer

Address: <http://demoprints.eprints.org/perl/users/submit#t>

Date of Submission:	13 June 2005
Number of Pages:	30
Official URL:	http://www.hypotheticalirnl.co.za
Event Title:	CIRN 2005
Event Type:	Conference
Event Location:	Cape Town, South Africa
Event Dates:	22-27 Aug 2005
Status:	Submitted
Refereed:	No
Abstract:	The rain in spain
References:	Bloggs, J. 2004. Science for today. Unpublished thesis...
Uncontrolled Keywords:	science, technology, keyword, palabras claves,
Subjects:	T Technology > T Technology (General)

The following fields were left unspecified: Additional Information

For work being deposited by its own author: In self-archiving this collection of files and associated bibliographic metadata, I grant Demonstration EPrints Archive the right to store them and to make them permanently available publicly for free on-line. I declare that this material is my own intellectual property and I understand that Demonstration EPrints Archive does not assume any responsibility if there is any breach of copyright in distributing these files or metadata. (All authors are urged to prominently assert their copyright on the title page of their work.)

For work being deposited by someone other than its author: I hereby declare that the collection of files and associated bibliographic metadata that I am archiving at Demonstration EPrints Archive) is in the public domain. If this is not the case, I accept full responsibility for any breach of copyright that distributing these files or metadata may entail.

Clicking on the deposit button indicates your agreement to these terms.

[< Previous](#) **Deposit EPrint Later** **Deposit EPrint Now**

[Contact Information](#)

Done Internet

start inetkey 3 Int... Micros... 9 Mic... Micros... EN copernic 13:24

Submission completed:

The screenshot shows a Microsoft Internet Explorer browser window. The title bar reads "Demonstration EPrints Archive - Completed Deposit - Microsoft Internet Explorer". The address bar shows the URL "http://demoprints.eprints.org/perl/users/submit#t". The page content includes a navigation menu with links for Home, About, Browse, Search, Register, User Area, and Help. A red-bordered box contains a disclaimer: "THIS IS ONLY A DEMONSTRATION ARCHIVE ONLY. DO NOT CONSIDER ANY INFORMATION ON THIS PAGE AS MEANINGFUL. DO NOT CITE ANY URL ON THIS SITE, OTHER THAN THE FRONTPAGE. IN CASE OF ABUSE OR COPYRIGHT MATERIAL APPEARING WITHOUT PERMISSION, CONTACT webmaster@ecs.soton.ac.uk". Below this, the heading "Completed Deposit" is followed by the text "Thank you." and "Your document is now held in the deposit buffer awaiting approval by an editor. Provided there are no problems it should appear in the main archive within the next few days." A link "Click here to go to the user page" is provided. A blue-bordered box contains the text "Contact Information". A red dotted box highlights a note: "Note: The submitted document is placed in the 'Edit Buffer' for the/an Editor to approve/reject/request resubmission with modifications." The Windows taskbar at the bottom shows the Start button, several open applications, and the system tray with the time 13:25.

Demonstration EPrints Archive

Home About Browse Search Register User Area Help

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Completed Deposit

Thank you.

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[Click here to go to the user page](#)

[Contact Information](#)

Note: The submitted document is placed in the 'Edit Buffer' for the/an Editor to approve/reject/request resubmission with modifications.

{ The End. Thank you }

Expanding (y)our field with E-LIS

<http://eprints.rclis.org/>

Demoprints hands-on exercise: aide memoire

WCHELIG Winter workshop

14 June 2005

Jennifer A. De Beer

<jad at sun dot ac dot za>

Centre for Knowledge Dynamics and Decision-making,
Stellenbosch University